



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
DECEMBER 12, 2024**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Accept the Minutes of 11/27/24

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

New Business

Authorization to approve a transfer within the 2024 Sewer Budget *Jacob Tawil is requesting authorization to transfer within the Sewer 2024 budget lines to cover training for Richard Nelson's remote Operator training.*

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>G.8130.450</i>	<i>\$2,340</i>	<i>G.8130.433</i>
<i>SEWAGE MATERIAL AND SUPPLIES</i>		<i>SEWAGE TRAINING</i>

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve the agreement with Tri-State Geese Police for Canadian Geese Control in 2025.

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with Tri-State Geese Police for Canadian Geese Control in 2025. The rate is \$385/week, which is a \$10.00 increase from last year. Their work last year met expectations in reducing the geese population in our parks serviced.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Enter into a Renewal Agreement with Nearmap

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with Nearmap to capture aerial imagery twice a year for use in the Assessor's Office.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer funds within the 2024 Police Department Budget*Chief Ewanciw is requesting that the City of Middletown Common Council approve and authorize the Treasurer to transfer within the Police Department 2024 budget lines to cover the following costs:*

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>A.3120.100</i>	<i>\$15,000</i>	<i>A.3120.200</i>
<i>PERSONAL SERVICES</i>		<i>OTHER EQUIPMENT</i>
	<i>FOR THE PURCHASE OF</i>	
	<i>NEW DRONE</i>	
<i>A.3120.433</i>	<i>\$3,700</i>	<i>A.3120.200</i>
<i>PERSONNEL TRAINING</i>		<i>OTHER EQUIPMENT</i>
	<i>FOR THE PURCHASE OF</i>	
	<i>RBT EQUIPMENT</i>	
<i>A.3120.430</i>	<i>\$1,250</i>	<i>A.3120.431</i>
<i>OSHA REQUIREMENTS</i>		<i>CHEMICAL ANALYSIS</i>
	<i>TO COVER SHORTFALL IN</i>	
	<i>BUDGET</i>	
<i>A.3120.433</i>	<i>\$1,500</i>	<i>A.3120.432</i>
<i>PERSONNEL TRAINING</i>		<i>BACKGROUND</i>
		<i>INVESTIGATION</i>
	<i>TO COVER COST OF NEW</i>	

	<i>HIRE COSTS</i>	
<i>A.3120.100</i>	<i>\$5,000</i>	<i>A.3120.440</i>
<i>PERSONAL SERVICES</i>		<i>REPAIRS TO EQUIPMENT</i>
	<i>TO COVER COST FOR NEW</i>	
	<i>ENGINE IN CAR 12</i>	
<i>A.3120.100</i>	<i>\$2,000</i>	<i>A.3120.480</i>
<i>PERSONAL SERVICES</i>		<i>OFFICE EXPENSE</i>
	<i>FOR THE PURCHASE OF</i>	
	<i>REPLACEMENT BOARD</i>	
	<i>FOR THE CLASSROOMS</i>	
<i>A.3120.100</i>	<i>\$15,000</i>	<i>A.3120.103</i>
<i>Personal Services</i>		<i>Overtime</i>
	<i>to cover shortfall within the</i>	
	<i>budget</i>	

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve the RBT proposal for Auditing Services for Fiscal year 2024

Leonora Liz is requesting the approval of the RBT CPA LLP audit services for fiscal year 2024 and authorization for the mayor to sign the agreements.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve and renew PERMA Workmens Compensation Contract for 2025

Leonora Liz is requesting the approval to renew PERMA Workmen Compensation Contract for 2025 and authorization for the Mayor to sign it.

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve the Strategem Securities proposal for Jerry Park, Robert/Orchard St, City Hall, Senior Center and Recreation Center security system upgrades only.

Leonora Liz is requesting to approve the Strategem Proposal for Jerry Park, Robert/ Orchard St, City Hall, Recreation Center and Mulberry House for security upgrades in the amount of \$333,080.83 and authorization for the mayor to sign the agreement.

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve the Assessment Collectors Warrant for 2025

Leonora Liz is requesting from the Board of Estimate to approve the Assessment Collectors Warrant for 2025

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve agreement with Don Paris and RBT CPA for ARPA Consulting Services,

Leonora Liz is requesting from the Board of Estimate authorization to approve an agreement with Don Paris and RBT CPA LLC for ARPA Consulting services and further resolve to be reviewed by Corporation Council and further resolve the mayor to sign the agreements.

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Alderman Masi, Mayor DeStefano

NAYS: None

ABSTAIN: None

Authorization to obligate the remaining ARPA funding

Leonora Liz is requesting from the Board of Estimate to further obligate the remaining unspent ARPA funding in the following matter and authorization to appropriate the funds to the account lines accordingly. Further requesting to authorize the use of ARPA funds towards the Empress Ambulance Contract agreement from 2025-2026

The City of Middletown needs to obligate State and Local Fiscal Recovery Funds (SLFRF) received but not yet obligated or spent. The City of Middletown has to obligate those funds to be in compliance with the December 31, 2024 deadline. Attached is an additional schedule of how those funds are being obligated. All necessary contracts or purchase orders are in place or will be in place by December 31, 2024.

Remaining Balance \$29,977.50

4,000.00	Appraisal of Mountain Supply Parking lot purchase
4,260.00	Façade ADA , not reimbursable by DRI, invoice 104310
9,750.00	Façade Project, not reimbursable by DRI, invoice 002, JTA
42.30	RBT Consulting 2024
5,659.93	Other Equipment
\$ 6,265.27	Additional Ambulance Services 2025-2026
4,000.00	Appraisal of Mountain Supply Parking lot purchase
4,260.00	Façade ADA , not reimbursable by DRI, invoice 104310
9,750.00	Façade Project, not reimbursable by DRI, invoice 002, JTA
42.30	RBT Consulting 2024
5,659.93	Other Equipment
\$ 6,265.27	Additional Ambulance Services 2025-2026

Motion by: Mayor DeStefano Seconded by: Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer within the 2024 Community Development Budget *Maria Bruni is requesting to authorize the Treasurer to transfer within the Community Development Department.*

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
CD.8686.482	\$650	CD.8686.479
ADVERTISING		EQUIPMENT RENTAL

This funding transfer will be applied to cover overages in the line.

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve a 2% increase for all Departments Heads and Full-time non-union employees

Requesting from the Board of Estimate to authorize a 2% salary increase for all Department Heads and full - time non-union employees effective January 1st, 2025. See attachment.

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None
ABSTAIN: None

Motion to remove Mr.Masi from the list
Motion by: Alderman Masi **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Alderman Masi
NAYS: None
ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

Adjournment
@ 4:11 PM
Motion by: Alderman Masi **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Alderman Masi
NAYS: None
ABSTAIN: None