

CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT AGENDA
NOVEMBER 27, 2024 - 4:00 PM
COMMON COUNCIL CHAMBERS

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1. Approval of Minutes 11/14/2024 and 11/19/2024

3. NEW BUSINESS

3.1. Authorization to accept STOP DWI funding for a third period

The City entered into an Inter-Municipal Agreement with the County of Orange and approved by the Common Council in March 2024, for STOP DWI funding for the contract dates of November 11, 2024 through January 1, 2025.

The Police Department was notified that the third enforcement period funding has been awarded in the amount of \$6,210, therefore Chief Ewanciw is requesting to accept the funds to be deposited into revenue line A.3333. These funds will be expensed from A.3141.103 through Stop DWI overtime entries.

3.2. Authorization to Transfer Funds within the 2024 Water Treatment Plant for Chemicals

Jacob Tawil is respectfully requesting to authorize the Treasurer to transfer within WTP 2024 budget lines to cover shortage in the chemical line at the Water Treatment Plant.

FROM	AMOUNT	TO
F.8330.440	\$5,000.00	F.8330.458
Repairs to Equipment		Chemicals
F.8330.450	\$8,000	F.8330.458
Materials and Supplies		Chemicals

3.3. Authorization to renew the 2025 Humane Society Contract Agreement

3.4. Authorization to accept the STOP DWI High Visibility Campaign grant funding for 2024-2025

Attached please find the contract with the County for our 2023-2024 STOP-DWI High Visibility Engagement (formerly crackdown campaign) enforcement period of November 1, 2024 through September 30, 2025. The total amount of the award is \$5,000. Please be kind enough to prepare a resolution authorizing the

Mayor to sign the agreement.

This contract must be signed in **blue ink**. Once the contract is signed, please return the original to us for forwarding to the County.

Chief Ewanciw is requesting this funding be added to our newly renamed STOP DWI High Visibility grant line A.3126.103.

3.5. Authorization to approve the Final Obligation of Unspent ARPA Funding

Leonora Liz is requesting approval to obligate the remaining balance of unspent ARPA fund \$5,667,687.75 and appropriate the funds accordingly.

The City of Middletown needs to obligate State and Local Fiscal Recovery Funds (SLFRF) received but not yet obligated or spent. The City of Middletown has to obligate those funds to be in compliance with the December 31, 2024 deadline. Attached is a schedule of how those funds are being obligated. All necessary contracts or purchase orders are in place or will be in place by December 31, 2024.

CITY OF MIDDLETOWN	
ARPA FINAL OBLIGATION	
\$5,667,687.75 remains to be unobligated	
Obligation Amount	Projects
\$ 1,992,394.38	Court House Renovation
\$ 1,274,825.00	O&W Building Renovation
\$ 500,000.00	Traffic Operation - Supplemental Sidewalk
\$ 329,087.54	2024 Equipment Purchase - City Wide
\$ 1,000,000.00	Water Raw Line
\$ 185,000.00	Building Purchase -NJ Railroad Station
\$ 1,600.00	Don Paris Consulting Fees 400 per qtr
\$ 1,700.00	RBT Consulting
\$ 50,000.00	Cherry Road Contract Cyber Security Assessment
\$ 333,080.83	Security System Upgrades - City Wide
\$ 5,667,687.75	

3.6. Authorization to approve transfers within the 2024 Paramount Budget

Maria Bruni is requesting to authorize the Treasurer for the following transfers within the 2024 Paramount Budget.

FROM	AMOUNT	TO
A.7010.400	\$3,000	A.7010.448
REPAIRS TO		PROMOTER &
EQUIPMENT		SPONSORS
A.7010.447	\$8,000	A.7010.448
CREDIT CARD FEES		PROMOTER &
		SPONSORS
A.7010.800	\$95,000	A.7010.448

CITY SPONSORED
EVENTS
A.7010.440
REPAIRS TO
EQUIPMENT

\$4,000

PROMOTERS &
SPONSORS
A.7010.442
CONCESSIONS

The above is to cover the increase in rentals that will require settlement from ticket sales held by the City. Also, to cover costs associated with the increase of concession sales.

3.7. Authorization to accept the contact of sale regarding 11-15 Kings Street

Maria Bruni is requesting for authorization for the City to accept the Contract of Sale regarding 11-15 Kings Street with Denali Realty Ventures, LLC & O'Connell Family Contracting, LLC, and to authorize the Mayor to sign any and all contracts, closing documents and necessary documents associated with the sale of 11-15 King Street to Denali Realty Ventures, LLC & O'Connell Family Contracting, LLC.

3.8. Authorization to Transfer within the Fire Department 2024 Budget

The Fire Department respectfully requests the Board of Estimate recommend and the Common Council approve a resolution to authorize the Treasurer to transfer the following monies into the 2024 Fire Department Operating Budget:

FROM	AMOUNT	TO
A.3410.204	1,000.00	
RADIO SYSTEM		
A.3410.492	1,000.00	
FIRE RECOGNITION		
A.3410.493	1,000.00	
TRAINING FIELD		
IMPROVEMENTS		
A.3410.493	2,000.00	
PERSONNEL TRAINING		
VOLUNTEERS		
A.3410.497	1,000.00	
FIRE PREVENTION		
PROGRAM		
TOTAL	<u>6,000.00</u>	
Other Equipment	1,000	A.3410.200
		Other Equipment
Repairs to Equipment	5,000	A.3410.440
		Repairs to Equipment

3.9. Authorizes a Proposal from Clark Patterson Lee for Raw Water Main Replacement Phase 1A from Kinch Pond to Greenville Turnpike

Commissioner Tawil is asking for authorization to accept the attached proposal from Clark Patterson Lee for Raw Water Main Replacement Phase 1A from Kinch Pond to Greenville Turnpike. They have been working to get this proposal before the City and to have it signed before the end of this year.

This is for the design and inspection services for the partial replacement of the Raw Water Line from Kinch Reservoir to Shawangunk Reservoir, phase 1A. Phase 1B, not the subject of this request, will be submitted for your consideration at a later date.

Also requesting authorization for the Mayor to sign the proposal.

A new project account will be established for the project, and the initial \$1 million will be funded from ARPA available funding.

\$5,000,000 will be a grant from EFC or 60% of the total project eligible cost, whichever is less.

\$959,752 is through EPA.

The balance will of the estimated total project cost of \$8,368,000 will be a loan through NYS DWSRF.

4. WATER/SEWER/LAWN MAINTENANCE ADJUSTMENT

4.1. Lawn Maintenance 260 East Main Street

5. ADJOURNMENT