



**CITY OF MIDDLETOWN  
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES  
NOVEMBER 14, 2024**

**Roll Call**

**Present:** Mayor DeStefano, Council President Rodrigues

**Absent:** Alderman Masi

**Approval of Minutes**

**Accept the Minutes of 10/31/2024 and 11/04/2024**

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**New Business**

**2025 Proposed General, Water, Sewer Budget Hearing**

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to approve the additional \$10 million Amended Bond Resolution for the O & W Building Project.**

*Leonora Liz is requesting to approve the attached Amended Bond Resolution for the O&W Project in order to commit to the additional cost of the O&W building and renovation. The bond resolution is an amendment from the original Bond Resolution approved on April 17, 2024, Res # 66-24, for \$6 million. The amendment will be for an additional \$10 Million.*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to Transfer Funds within the Fire Department Budget to Cover overdrafts in the Fire Overtime line** Chief Brady is requesting to authorize the Treasurer to transfer funds in the following matter to cover the overdraft within the Fire Department Overtime Line:

| FROM                   | AMOUNT          | TO |
|------------------------|-----------------|----|
| A.3410.106             | 5,000.00        |    |
| OVERTIME-FIRE          |                 |    |
| INSPECTOR              |                 |    |
| A.3410.200             | 5,000.00        |    |
| OTHER EQUIPMENT        |                 |    |
| A.3410.202             | 4,337.74        |    |
| PERSONAL PROTECTIVE    |                 |    |
| EQUIPMENT              |                 |    |
| A.3410.204             | 5,262.67        |    |
| RADIO SYSTEMS          |                 |    |
| A.3410.207             | 10,000.00       |    |
| HOSE & APPLIANCE       |                 |    |
| A.3410.220             | 1,000.00        |    |
| UNIFORMS               |                 |    |
| A.3410.410             | 2,250.00        |    |
| UNIFORM ALLOWANCE      |                 |    |
| A.3410.433             | 9,500.00        |    |
| PERSONNEL TRAINING     |                 |    |
| A.3410.450             | 1,000.00        |    |
| MATERIALS & SUPPLIES   |                 |    |
| A.3410.479             | 1,000.00        |    |
| FIRE DEPT.EQUIPMENT    |                 |    |
| RENTAL                 |                 |    |
| A.3410.480             | 2,000.00        |    |
| OFFICE EXPENSE         |                 |    |
| A.3410.491             | 3,000.00        |    |
| FIRE POLICE            |                 |    |
| A.3410.493             | 1,000.00        |    |
| TRAINING FIELD IMPROVE |                 |    |
| A.3410.494             | 5,000.00        |    |
| PERSONNEL EDUC PAID    |                 |    |
| MEN                    |                 |    |
| A.3410.496             | 6,000.00        |    |
| PERSONNEL TRAINING     |                 |    |
| VOL                    |                 |    |
| A.3410.497             | 2,000.00        |    |
| FIRE PREVENTION        |                 |    |
| PROGRAM                |                 |    |
| A.3410.415             | 8,000.00        |    |
| LIGHT AND HEAT         |                 |    |
| A.3420.450             | <u>2,000.00</u> |    |
| MATERIALS & SUPPLIES   |                 |    |

**TOTAL      \$73,350.41 A.3410.103**  
**FIRE**  
**OVERTIME**

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues  
**AYES:** Mayor DeStefano, Council President Rodrigues  
**NAYS:** None  
**ABSTAIN:** None

**Authorization to approve the 2025 General, Water and Sewer Budget**

*Leonora Liz is requesting from the Board of Estimate to approve and submit an itemized statement in writing of the estimated revenue and expenditures of the General City Government, the Water Department and the Sewer Department other than amounts to be raised by taxation for County purposes, for fiscal year January 1, 2025 through December 31, 2025. Therefore, seeking from the Common Council to approve and adopt the 2025 Annual Budget as following:*

| <b>Description:</b> | <b>General Fund</b> | <b>Water Fund</b> | <b>Sewer Fund</b> |
|---------------------|---------------------|-------------------|-------------------|
| Revenue             | \$26,500,287        | \$7,910,444       | \$6,301,940       |
| Expense             | \$50,536,831        | \$7,910,444       | \$6,301,940       |

*Appropriation: 50,536,831*  
*Estimated Revenue: 26,500,287*  
*Tax Levy – General City Purpose 23,936,544*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues  
**AYES:** Mayor DeStefano, Council President Rodrigues  
**NAYS:** None  
**ABSTAIN:** None

**Authorization to approve the new three-year term Empress Agreement from 2025-2027 for Ambulance Services**

*Requesting approval for the three-year ambulance service agreement with Empress Ambulance Services from January 1st 2025 through December 31, 2027 and authorization for the Mayor to sign it. The cost of service will be as follow:*

*2025: \$60,178.36 per month*  
*2026: \$63,187.27 per month*  
*2027: \$66,346.64 per month*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues  
**AYES:** Mayor DeStefano, Council President Rodrigues  
**NAYS:** None  
**ABSTAIN:** None

**Authorization to award bids for surplus vehicles/equipment to Auctions International**

*Jacob Tawil is respectfully requestngt a resolution to award the following bids for surplus vehicles auctioned off through Auctions International:*

*Approximately 7800 Badge Water Meters - \$19,700.00*

*2010 Sweetwater Pontoon Boat (VIN #GDY1957TL910) - \$4,300.00*

*2001 Ingersoll Rand Air Compressor (MODEL #185W) - \$3,950.00*

*2006 Ford F250 Super Duty (VIN #1FTSX21556ED09629) - \$1,125.00*

*2010 Chevy Impala (VIN #2G1WA5EK5A1259239) - \$570.00*

*2000 JCB Loader (VIN #SLP45600XE0539181)- \$4,550.00*

**Total= \$34,195.00**

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to Re-L Levy the 2023 Water & Sewer Delinquent Bills**

*Leonora Liz is requesting from the Board of Estimate authorization to re -levy 2023 water and sewer delinquent bills into the 2025 real property tax bills in the following amounts:*

*Unpaid Sewer: 493 Parcels = \$254,248.46*

*Unpaid Water: 493 Parcels = \$351,041.92*

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Resolution Presented on the Floor: Authorization to Implement and fund in the first instance 100% of the federal-aid and State "Marchiselli" Program -Aid eligible costs of transportation federal aid project and appropriating funds therefore,**

*SAMPLE RESOLUTION BY MUNICIPALITY*

*(Locally Administered Project)*

**RESOLUTION NUMBER:** \_\_\_\_\_

***Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.***

*WHEREAS, a Project for the Middletown Traffic Operations, Stage 1 in the City of Middletown, Orange County, PIN 8757.07 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and*

*WHEREAS, Resolution No. 214-21 adopted by the City of Middletown on October 19, 2021 approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection work, and increased the federal and non-federal share of costs for the additional preliminary engineering work for the*

*project.*

*WHEREAS, it was subsequently found necessary to undertake additional construction, and construction inspection work not contemplated in the original agreement authorized by the previous Resolution; and*

*WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the additional construction, and construction inspection work for the project; and*

*NOW, THEREFORE, the Middletown City Council, duly convened does hereby*

*RESOLVE, that the Middletown City Council hereby approves the above-subject project; and it is hereby further*

*RESOLVED, that the Middletown City Council hereby authorizes the City of Middletown to pay in the first instance 100% of the federal and non-federal share of the cost of the additional construction and construction inspection work for the Project or portions thereof; and it is further*

*RESOLVED, that the sum of **\$2,668,000** (\$24,476,203 minus the previous \$(21,808,203) is hereby appropriated from Capital Fund H.908.900 and made available to cover the cost of participation in the above phases of the Project; and it is further*

*RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Middletown City Council shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor thereof, and it is further*

*RESOLVED, that the Mayor of the City of Middletown be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the City of Middletown with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further*

*RESOLVED, that in addition to the Mayor, the following municipal titles: Commissioner of Public Works, City Engineer, City Comptroller, \_\_\_\_\_ are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement;*

*RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further*

*RESOLVED, this Resolution shall take effect immediately.*

STATE OF NEW YORK                    )  
                                                  ) SS:  
COUNTY OF ORANGE                 )

*I, \_\_\_\_\_, Clerk of the City of Middletown, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said \_\_\_\_\_ at a meeting duly called and held at the \_\_\_\_\_ on \_\_\_\_\_ by the required and necessary vote of the members to approve the Resolution.*

*WITNESS My Hand and the Official Seal of the City of Middletown, New York, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.*

\_\_\_\_\_  
*Clerk, City of Middletown*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

#### **Water/Sewer/Lawn Maintenance Adjustment**

#### **Adjournment**

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None