

CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT AGENDA
NOVEMBER 19, 2024 - 6:45 PM
COMMON COUNCIL CHAMBERS

1. ROLL CALL

2. APPROVAL OF MINUTES

3. NEW BUSINESS

3.1. Authorization to Re-levy 2019-2023 Miscellaneous Delinquent bills to the 2025 Tax Roll

Leonora Liz is requesting from the Board of Estimate authorization to re -levy from 2019 through 2023 Miscellaneous delinquent bills into the 2025 real property tax bills in the following amount:

Unpaid Miscellaneous Bills: 77 Parcels = \$71,120.35

3.2. Authorization for a Temporary Borrowing in the amount of \$2,000,000 for Traffic Operations Current Bill

Jacob Tawil is respectfully requesting a temporary borrowing from the General Fund in the amount of \$2 million to cover current Traffic Operations bills. A reimbursement in the amount of \$2.5 million submitted on 10/1/24 has been delayed and is expected on December 18th.

FROM	AMOUNT	TO
GENERAL FUND	\$2,000,000	H.908.900
BALANCE		TRAFFIC OPERATIONS

3.3. Authorization to Accept the Pitney Bowe renewal 60 month Lease Agreement

Leonora Liz is requesting approval to accept the renewal Pitney Bowe Equipment Lease agreement and authorization for the mayor to sign it. The lease agreement would include updating the current postage machine that is no longer in compliance with USPS. The rate will be \$1,821.03 billed quarterly.

3.4. Authorization to Approve the Phase II Finished LP Water Main Replacement -EPA Grant and Proposal

For your review and considerations, please find the attached proposal dated 11/18/2024 from Barton & Loguidice (B&L) for Engineering, Contruction Admin and Observation services in the amount of \$587,700 for Phase II of the City Water

System Improvement, replacement of approximately 5,000 to 6,400 Lineal feet of 24-inch with 36-inch diameter low pressure water main from WTP to some point on Mohagen Ave.

The project was submitted through **Congressman Pat Ryan** for Congressional Appropriations funding request for fiscal year 2022 and was **awarded \$3,500,000 grant with 20% required local match** for a **total project budget of \$4,375,000.**

City's 20% share of \$875,000 is requested to be bonded and may start off as a BAN funding.

B&L was selected through Federal process of Request for Qualification. Several highly qualified Engineering firms submitted responsive RFQ. City committee was assembled by the Mayor and scored the RFQs where B&L was selected to submit proposal for the work.

Jacob Tawil reviewed the B&L proposal and find it to be responsive and reasonable to meet the project needs.

Jacob Tawil is respectfully requesting to approve the submitted B&L proposal in the amount of \$587,700.00, authorize the commencement of the work, establish the project funding line and bonding authorization of City share and authorize the Mayor to sign all related documents.

3.5. Authorization to approve WSP Proposal in the amount of \$60,000 for the RAISE Grant Application

Attached, please find the draft proposal from WSP to assist the City in applying for the RAISE Grant with a cost not to exceed \$60,000 which will include replacement of significant amounts of curbs and sidewalks and bringing the same to ADA standards. This project will build on the current Traffic Operation project and the previous DOT curb and sidewalk project that was completed five years ago.

The total project cost, if successful in obtaining the grant, will be \$20,000,000 - \$25,000,000. There will be a 20% local match. The deadline for the grant submittal is January 30, 2025.

A conference call was set up for 4:00 this afternoon with the WSP design team, the Mayor and Jacob Tawil to discuss this proposal in further detail.

Jacob Tawil hereby requests to authorize the Treasurer to transfer funding from the General Fund in the amount of \$60,000 to Traffic Operation

FROM	AMOUNT	TO
GENERAL FUND	\$60,000	H.908.900
BALANCE		TRAFFIC OPERATIONS

4. WATER/SEWER/LAWN MAINTENANCE ADJUSTMENT
5. ADJOURNMENT