CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
OCTOBER 31, 2024

Roll Call
Present: Mayor DeStefano, Council President Rodrigues
Absent: Alderman Masi

Approval of Minutes

Accept the Minutes of 10/10/2024

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

New Business

Authorization to transfer from the General Fund Balance towards the cost of painting the City Court House*City Court Administration has requested that the City Court be painted. The City Court Administration will reimburse the City for this expense in September 2025. Jacob Tawil is respectfully requesting to authorize the City Treasurer to transfer from the General Fund Balance to 2024 Repairs to Building to cover Painting at the Court House.*

FROM	*TO*	*AMOUNT*
GENERAL FUND BALANCE	*$11,640*	*A.1620.470 REPAIRS TO BUILDING*

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to Transfer within the DPW 2024 budget to cover the cost of materials for the remainder of the year.*Jacob Tawil is respectfully requesting to authorize the Treasurer to transfer from 2024 Snow and Ice material and supplies to 2024 Traffic Paint and Signs to cover* *additional material needed for the remainder of the year.*

FROM	*AMOUNT*	*TO*
A.5142.450 *SNOW AND ICE-MATERIALS & SUPPLIES*	*$15,000*	*A.1620.477* *TRAFFIC PAINT& SIGNS*

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to transfer funds to cover the cost of Street Department Overtime*Jacob Tawil is requesting to authorize the Treasurer to transfer funds from the Sanitation Personal Service line, A.8160.100, into the Street Department Overtime account, A.5110.103, to cover a recent overdraft and anticipated overtime for the remainder of the year.*

FROM	*AMOUNT*	*TO*
A.8160.100 *PERSONAL SERVICES - SANITATION DEPT*	*$16,000*	*A.5110.103* *OVERTIME - STREET DEPT*

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to transfer funds for DPW Administration Over time*Jacob Tawil is respectfully requesting to authorize the Treasurer to transfer funds from the Sanitation Personal Service line, A.8160.100, into the Public Works Administration Overtime account, A.1490.103, to cover anticipated overtime for the remainder of the year.*

FROM	*AMOUNT*	*TO*
A.8160.100 *PERSONAL SERVICES - SANITATION DEPT*	*$10,000*	*A.1490.103* *OVERTIME - PUBLIC WORKS ADMIN*

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to approve the $750,000 grant from the Office of Aileen Gunther administered through NYS DASNY towards various City projects
Maria Bruni is requesting approval for Grant #27682 in the amount of $750,000 from

Assemblywomen Aileen Gunther administered through NYS DASNY and to authorize the Mayor as the sole signatory:

The grant will be used towards the following various projects:

Creation of a Splash Pad for a Maple Hill Neighborhood Park, Installation of Security Cameras at Recreation Center, City Hall, and Senior Center, also to be Installed on Various Downtown Streets, Renovation of Building on MPC Campus for Police Evidence Storage and Fire/Police Offices as well as Installation of New LED Spotlights and New Dolby IMS Server.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to accept a $200 donation from Robin and Fran Wittman in memory of Richard Wolslayer
BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and accepts a $200.00 donation from Robin and Fran Wittman in Memory of Richard Wolslayer.

The Recreation Department requests to authorize the Treasurer to deposit this donation into account A.2705.50 Gifts and Donations and increase budget line A.7321.450 Special Programs Material and Supplies. These funds will be used towards the purchase of shoulder pads for youth football.

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to transfer funds within the Police Department budget*Chief Ewanciw is requesting that the City of Middletown Common Council approve and authorize the Treasurer to transfer within the Police Department 2024 budget lines to cover the following costs:*

FROM	*AMOUNT*	*TO*
A.3120.110	*$15,700*	*A.3120.200*
PART TIME OFFICERS		*EQUIPMENT*

For the purchase of an additional public camera to add to the rail trail, a set of scales for commercial vehicles enforcement, and needed range equipment.

FROM	*AMOUNT*	*TO*
A.3120.110	*$4,000*	*A.3120.410*
PART-TIME OFFICER		*UNIFORM ALLOWANCE*

For the purchase of uniforms and equipment for the Honor Guard detail

FROM	*AMOUNT*	*TO*

A.3120.100	*$2,000*	*A.3120.200*
Personal Services		*Other Equipment*

For the purchase of FARO Equipment

FROM	*AMOUNT*	*TO*
PART-TIME OFFICER	*$2,500*	*A.3120.433 TRAINING EXPENSE*
A.3120.110 PART-TIME OFFICER	*$1,500*	*A.3120.406 CANINE CARE*
A.3120.110 PART-TIME OFFICER	*$2,300*	*A.3120.440 REPAIRS TO EQUIPMENT*
A.3120.100 PERSONAL SERVICES	*$7,700*	*A.3120.440 REPAIRS TO EQUIPMENT*

To cover shortages within the 2024 Budget

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to Transfer within the Recreation Department to overdrafts. BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer $11,110.09, in the following manner to cover overdraft accounts within the Department of Recreation

FROM	*TO*	*AMOUNT*
A.7200.100 Camp Personnel	*A.7020.103 General Recretion Overtime*	*$5,000*
A.7200.100 Camp Personnel	*A.7020.210 General Recreation Office Equipment*	*$1.77*
A.7200.100 Camp Personnel	*A.7020.408 General Recreation Footware*	*$3,612.80*
A.7200.100 Camp Personnel	*A.7020.481 General Recreation Telephone Expense*	*$240*
A.7200.100 Camp Personnel	*A.7180.103 Pools Overtime*	*$116.54*
A.7200.100 Camp Personnel	*A.7200.103 Camp Overtime*	*$1,883.98*
A.7200.100 Camp Personnel	*A.7321.103 Special Programs Overtime*	*$255*

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to accept a donation from Middletown Kiwanis in the amount of $600
BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and accepts a $600.00 donation from Middletown

Kiwanis for the Maple Tree honoring Mayor DeStefano and funds be deposited in A.2705.04 Misc Donations

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to transfer within the 2024 City Budget to cover overdrafts and costs for the remainder of 2024*Leonora Liz is requesting approval and authorization to within the 2024 Citywide Budget to cover overdrafts and costs for the remainder of the year:*

FROM	*AMOUNT*	*TO*
A.1210.400 Mayor's Office Contractual Services	*$1,500*	*A.1210.401 Mayor's Office Travel Expense*
To cover the cost of unanticipated travel cost during 2024		
A.1900.950 Taxes on City Property	*$9,700*	*A.1325.460 Finance Collection Agreement*
To cover the cost of parking ticket collection costs for the remainder of 2024		
A.9000.893 Disability Insurance	*$13,500*	*A.1362.900 Tax Sale Expenses*
To cover the additional postage cost for the 2024 Bulk Lien Tax Sale		
A.1900.910 Liability Insurance	*$5,000*	*A.1325.100 Finance Personal Services*
To cover the cost of the fiscal assistant in payroll for the remainder of the year. Project-based assistance in NYS Enhanced Reporting Implementation, Timeclock Implementation and Year-end reporting.		
A.4785 ARPA	*$3,200*	*A.1325.100 Finance Personal Services*
To cover the cost of Don Paris APRA Consulting for 2024		
A.9000.09 Worker's Comp - tail claims	*$100,000*	*A.9000.840 Worker's comp*
To adjust worker's premium versus worker's tail claim costs		

A.9000.861 $24,000 A.9000.858
NYSHIP Health MVP Health Insurance
Insurance Retiree Retiree
To cover the cost of MVP health insurance -retirees for the remainder of 2024

A.9000.860 $150,000 A.9000.859
NYSHIP Health MVP Health Insurance
Insurance
F.9000.860 $28,800 F.9000.859
NYSHIP Health MVP Health Insurance
Insurance
G.9000.860 $2,300 G.9000.859
NYSHIP Health MVP Health Insurance
Insurance
To cover the cost of MVP health insurance for the remainder of 2024

A.8010.900 $400A.1420.479
Zonng Board Corp Counsel Equipment
Appeals Rental
To cover the cost of the Toshiba paper copier overages

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to approve the CherryRoad Security Gap Assessment Proposal*Leonora Liz is requesting approval of the CherryRoad Security Gap Proposal and authorization to transfer $50,000 in the following matter to cover the cost in 2024*
FROM AMOUNTTO
A.1900.950 $50,000 A.1331.900
Taxes on Property Data Processing

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to post the 2025 Proposed General, Water and Sewer Budget
Leonora Liz is requesting from the Board of Estimate to approve the posting of the Proposed 2025 General, Water and Sewer Budget and setting a public hearing for November 14th, 2024 at 4pm.

Description:	*General Fund*	*Water Fund*	*Sewer Fund*
Revenue	*$26,500,287*	*$7,910,444*	*$6,301,940*
Expense	*$50,437,330*	*$7,910,444*	*$6,301,940*

Appropriation: $50,437,330
Estimated Revenue: $26,500,287
Tax Levy – General City Purpose $23,936,544

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to transfer funds within the Senior Center Budget

FROM	*AMOUNT*	*TO*
A.6772.401 Travel Expense	*$50.00*	*A.6772.440 Repairs to Equipment*
A.6772.401 Travel Expense	*$200.00*	*A.672.495 MIsc.*
A.2705.04 Senior Donations	*$4,610.54*	*A.6772.450 Material & Supplies*
A.2351 Senior Trip Revenue	*$5,910*	*A.6772.467 Senior Trip Expenses*

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None
Amend to remove $2,000 from donations to A.6772.450 TO A.6772.200 other equipment for T.V purchase
Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to Transfer within the Economic and Community Development Department*Maria Bruni is requesting to authorize the Treasurer for a budget transfer/adjustment within the Economic & Community Development Department.*

Budget Transfer

FROM	*AMOUNT*	*TO*
CD FUND BALANCE	*$8,000*	*CD.9500.900 INTERFUND TRANSFER - GENERAL*

Budget Adjustment

Increase A.5031 Interfund Transfer	*$8,000*
Increase A.6200.400 Economic Development Contractual Service	*$8,000*

This transfer and adjustment are needed to pay for architectural services regarding Round 2 - DRI Façade Improvement Program.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to approve the Young Explosives Fireworks Exhibition agreement.
Maria Bruni is requesting the approval of Young Explosives Fireworks Exhibition agreement and to authorize the Mayor to sign the 2025 agreement. The 2025 fireworks display will be held on Wednesday, July 2, 2025 at Fancher Davidge Park. This is a budgeted item. Upon consultation with our corporation counsel Mr. Smith this service is deemed as a professional service.

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Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Resolution introduced on the floor, Authorization to approve the 207A/C Administration Contract with Marshall and Sterling
Requesting to approve the 2025 Contract with Marshall and Sterling for the the 207A/C administration in the amount of $53,000 and authorization for the mayor to sign.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

Adjournment
@ 4:18
Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Council President Rodrigues
NAYS: None
ABSTAIN: None