



**CITY OF MIDDLETOWN
RECREATION COMMISSION MEETING AGENDA
NOVEMBER 13, 2024**

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

4. CORRESPONDENCE

4.1. Dr. Lynnette Williams

5. APPROVAL OF MINUTES

5.1. Accept the Minutes of October 9, 2024 Recreation Commission Meeting.

6. AUDIT

6.1.	Date	Amount	Budget Detail
	October 2024	TBD	Program Revenue
	2024 Year to Date	TBD	All Revenue Year to Date

6.2. October 2024 Deposit

7. SUPERINTENDENT'S REPORT

8. REMARKS FROM THE RECREATION AND PARKS COMMITTEE MEMBERS

9. OLD BUSINESS

10. NEW BUSINESS

Recommendations for the Recreation Commission

December 3, 2024 Recreation Commission Presentation

Grant Partnership with Braeside Camp - NYS Office of Cannabis Management and Cannabis Advisory Board for Community Reinvestment Grant.

11. ANNOUNCEMENTS

12. ADJOURNMENT

Raelynn Bertholf

From: Lynnette Williams <lynnr718@hotmail.com>
Sent: Wednesday, October 9, 2024 9:29 PM
To: Raelynn Bertholf
Subject: Middletown Parks and Recreation Board

Dear Raelynn,

I hope that all is well with you and your family. First, I want to say that I am deeply grateful to have had the opportunity to serve as a trustee on the Board for the Middletown Parks and Recreation. I would happily continue to serve. However, our Parks and Recreation Board meeting dates and times conflict with the Board of Education dates and times that I am required to attend in my new school district. Therefore, it is with a heavy heart that I write to formally resign from my position on the Middletown Parks and Recreation Board of Trustees.

Serving on the board has been an incredible honor and a deeply rewarding experience. I am grateful for the opportunity to work alongside such dedicated and passionate individuals who truly care about the well-being of our community. I know that the collaborative efforts and commitment you all exhibit in enhancing our community as well as our parks and recreational offerings will continue to make a lasting impact on the residents of Middletown.

I would like to extend my sincere thanks to you for your leadership as Superintendent and all board members for your unwavering hard work and dedication to maintaining and improving our community's recreational facilities, programs, and initiatives.

While I am stepping down due to time restraints, I remain committed to the mission of the Middletown Parks and Recreation Department and will continue to support your efforts from the sidelines.

Thank you once again for the privilege of serving on the board. I look forward to seeing the continued growth and success of our parks and recreation initiatives. Please do not hesitate to call if there is anything that I can do to support. If given the opportunity to rejoin in the future, I would be honored to serve again.

Warmest regards,
Dr. Lynnette Williams

I will follow up with a hard copy for your records. God bless and be well!

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**CITY OF MIDDLETOWN
RECREATION COMMISSION MEETING AGENDA
OCTOBER 9, 2024**

Pledge of Allegiance

8:09am

Roll Call

Present: Higbie, Strenfel, Galdamez

Absent: Williams, Gipson, DeJesus, Gill

Correspondence

Nothing to report.

Approval of Minutes

Accept the Minutes of September 11, 2024

September 11, 2024 Minutes

Audit

Presented by Superintendent Raelynn Bertholf.

Date	Amount	Budget Detail
September 2024	\$8,705.00	Program Revenue
2024 Year to Date	234,846.53	All Revenue Year to Date

Superintendent's Report

Personnel - All full-time positions are full! 3 seasonal workers are currently working with our Parks Department.

Recreation Activities -

- FREE: Tenn & Youth Open Gym, Storytime Come Alive, Music for Littles, Youth Fitness, Cooking Classes and Youth Archery.
- PAID: Young Warriors Boxing Program, Little RECers Toddler Program, Adult Pickleball Clinics and Open Gym, Youth Art Classes, Youth Soccer Clinics, Youth Cheer Clinics, Crochet Clinic, Youth Basketball Clinics, Stroller Walk Fitness, Martial Arts Clinics and Adult Tennis Clinics.
- SPECIAL EVENTS: Preparing for Pumpkin Party in the Park, Radio City Rockettes Trip and Tree Lighting.

Maintenance - Working on Reservoir trails and parks upkeep. Wolslapyer Field and Watts Park upkeep. Getting the machines and vehicles services. Getting the winter machines ready.

Remarks from the Recreation and Parks Committee Members

Alderman Kleiner reported that they didn't have a committee meeting.

Old Business

OCYB Funding

Superintendent Raelynn Bertholf reported we applied for grant funding from the OCYB.

Playgrounds - \$10,725.40

Boxing - \$16,516.00

Toddler - \$5,000.00

Youth Fitness - \$20,604.66

Total - \$52,846.06

Legislative Initiative Grant

Superintendent Raelynn Bertholf reported they will start making the purchases on October 18th. \$25,000

Posters with info in local businesses

Superintendent Raelynn Bertholf reported posters are being created and will go up in local stores once we receive them from the printer.

New Business

2025 Budget Hearing

Superintendent Raelynn Bertholf reported they were not approved for a additional Program Coordinator. We will try again next year and hire additional part time employees to help with

the work load.

Old Skewl Sports

Superintendent Raelynn Bertholf introduced Mike Tepper from Old Skewl Sports. She spoke about the unwritten 75% rule and how it is not in the City Code or written anywhere. Mike Tepper spoke about the challenges of meeting 75%. If kids from other towns don't play, Middletown wouldn't be able to hold the league. The Middletown young people may struggle to travel to another town to play. Mike requested the rule be waived and/or moved down to 50%. His league is an in-house league, unlike other leagues like Youth Football and Little League that travel and host games vs. teams from other towns. The Superintendent is in full support and will proceed with allowing approval of his permits.

Announcements

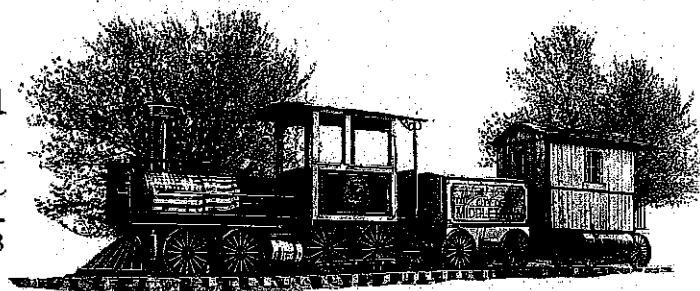
Superintendent Raelynn Bertholf reported we will be receiving \$19,000 in funding from the NY Swims Grant that will be used towards training the lifeguards last year and this year.

Adjournment

8:24pm

Middletown Recreation and Parks Department

393 CR-78, Middletown, New York 10940 Tel: (845)346-4180 Fax: (845)344-2918



November 06, 2024

Denise Candela
Finance Dept.
16 James Street
Middletown, NY 10940

Dear Denise:

The following is the end of the month revenue account listing for the month of **October 2024:**

REVENUE ACCOUNT #2029

Lil Rec's	1,380.00	
Basketball	1,000.00	
Volleyball	470.00	
Pickle Ball	345.00	
Paco Boxing	1,427.50	
Martial Arts	320.00	
Darilyn Fitness	270.00	
Radio City	3,250.00	
Art Class	660.00	
Crochet	390.00	
		\$9,512.50

Cash/Check Payments	\$ 3,055.00
Online/Credit Payments	\$ 6,457.50
Total Deposited	\$ 9,512.50