



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
OCTOBER 10, 2024**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Accept the Minutes of 10/8/2024

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: None

NAYS: None

ABSTAIN: None

New Business

Bid Opening for Courthouse Project

Refer the bid to DPW Commissioner for further review and recommendation to the Common Council.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: None

NAYS: None

ABSTAIN: None

Authorization to accept Child Passenger Safety program 2024-2025 funding of \$3,429

The City of Middletown Police Department has been awarded \$3,429 to participate in the statewide "Child Passenger Safety" program effective October 1, 2024 through September 30, 2025.

This grant money was given in an effort to increase the proper use and the installation of child safety seats in New York State, and to cover the cost of recertification fees for our certified car seat Technicians/Officers.

Upon approval, Chief Ewanciw is kindly requesting to authorize the Treasurer to increase the Child Passenger Safety budget line A.3189.450 in the amount of \$3,249

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to accept Police Traffic Services 2024-2025 funding of \$16,720

Chief Ewanciw is requesting permission to accept an award in the amount of \$16,720 given to us by the New York State Governor's Traffic Safety Committee for the use in the "Police Traffic Services" program effective October 1, 2024.

The purpose of this award is to increase seat belt usage and reduce aggressive, speeding, distracted and other dangerous driving behaviors in an effort to reduce serious injury or death from traffic crashes.

Please prepare a resolution authorizing the mayor to sign the attached contract. Upon approval, Chief Ewanciw is requesting to authorize the Treasurer to increase the Traffic Services budget line A.3124.103 in the amount of \$16,720

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Accept a grant of \$52,000 from Senator Skoufis for the Fire Department to purchase 12 sets of PPE

The Middletown Fire Department is requesting the acceptance of a \$52,000 grant from the Office of Senator James Skoufis to purchase 12 sets of PPE Equipment.

Further requesting the Mayor be authorized to sign the required paperwork for the grant.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer funds within the WTP Budget for Overtime*Jacob Tawil is respectfully requesting to authorize the Treasurer to transfer funds from the Personal Service line, F.8330.100, into the WTP Overtime account, F.8330.103, to cover projected overtime at the Filter Plant for the remainder of this year.*

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>F.8330.100 Pers. Svcs. - Purification</i>	<i>F.8330.103</i>	<i>\$30,000.00 WTP Overtime - Purification WTP</i>

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues
AYES: Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to Increase Rate of Pay- Susan Cummings

Jacob Tawil is respectfully requesting authorization to increase the hourly rate of pay for part time employee Susan Cummings from \$16.27 to \$19.38/hour for the remainder of the 2024 year and an hourly rate of \$20.00/hour for the year of 2025 making her annual salary \$19,200.

Ms. Cummings is an extremely dedicated employee who has been with the City for 24 years. A request for a higher rate of pay would be warranted but due to her special circumstance, she is unable to make more than the amount I am hereby requesting at this time. No transfer of funds is needed at this time.

Thank you.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to Transfer \$15,000 for City Wide Mailing Announcing New Winter

Parking Regulations BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$15,000*, in the following manner, to cover a City-wide mailing (Printing & Postage), announcing the new regulations for Winter Street parking.

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>A.1900.915</i>	<i>\$15,000</i>	<i>A.1010.490</i>
<i>Liability Insur - Claims</i>		<i>Clerk - Printing</i>

This is an estimate; any leftover funds will be returned to the source of funding.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to establish a temporary borrowing from the General Fund Balance for various capital projects. *Leonora Liz is requesting to establish a temporary borrowing from the General Fund Balance to cover the remaining costs of \$750,000 of various projects (see attachment) as follows:*

- Temporary borrowing of \$750,000, of which \$750,000 will be reimbursable by a grant awarded by Assemblywomen Aileen Gunther*
- A BAN Borrowing \$500,000 toward the cost of the Splash Pad at Maple Hill is already borrowed in 2023.*

Total estimated project cost: \$1,243,000

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to transfer \$30,000 from the General Fund Balance to cover the remaining cost of the M&NJ Railroad Station on East Main Street*The City is receiving a \$500,000 grant through Assemblywoman Gunther's Office for the purchase and renovation of the M&NJ Railroad Station on East Main St. Our original project breakdown is as follows:*

<i>Acquisition</i>	<i>26932</i>	<i>\$</i>	<i>180,000.00</i>
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<i>Renovation costs</i>	<i>26932</i>	<i>\$</i>	<i>320,000.00</i>
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However, renovation estimates have come in at \$350,000 (see attached), and we need to increase the project cost by \$30,000 (to be covered by the City). Maria Bruni is requesting a resolution to increase the approved total budget to \$530,000 and authorize the Treasurer to transfer from the general fund balance in the following matter:

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>GENERAL FUND BALANCE</i>	<i>\$30,000</i>	<i>H.7989.201</i>
		<i>2024_Middletown & NJ Rail</i>
		<i>Station Renovation</i>

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

22 Oak Ridge

REDUCE 3 PERIOD 55,000 PERIOD.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN:

105-119 Sprague Ave

TABLED NEED MORE INFO

Adjournment

@ 4:33 PM

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

