



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
SEPTEMBER 26, 2024**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: None

NAYS: None

ABSTAIN: None

Accept the Minutes of 9/12/2024

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

New Business

Authorization to transfer from the General Fund Balance to Repairs to Building due to unexpected repairs in City Hall. AMENDED *Jacob Tawil is requesting to authorize the Treasurer to transfer from the General Fund to Repairs to Building due to unexpected repairs listed below:*

-Val Bruni-heating coils for 2nd and 3rd floor City Hall-\$19,750.00

-Val Bruni-2 spare AC units for City Hall-\$5,973.26

-Val Bruni-Basement Heat line leak, 4 lines needed replacement-\$3,891.17

We budgeted \$25,000 for Val Bruni and currently have invoices totaling \$50,858

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>GENERAL FUND BALANCE</i>	<i>25,000</i>	<i>A.1620.470</i>
		<i>REPAIRS TO BUILDING</i>

Resolution Amended to:

Jacob Tawil is requesting to authorize the Treasurer to transfer from within the 2024 DPW Budget from personal services to Repairs to Building as follows:

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>A.8160.100</i>	<i>\$25,000</i>	<i>A.1620.470</i>
<i>PERSONAL SERVICES</i>		<i>REPAIRS TO BUILDING</i>

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer within the Corporation Council 2024 Budget Line.

Corporation Counsel is requesting to authorize the Treasurer to transfer \$500 within the 2024 budget lines:

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>A.8010.900</i>	<i>\$500</i>	<i>A.1420.480</i>
<i>ZONING BOARD APPEALS</i>		<i>OFFICE EXPENSE</i>

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Accept a \$50 Donation from Schuerholz-Winters Family in memory of Richard Wolslayer.

Requesting to accept a \$50 donation from the Schuerholz-Winters Family in memory of Richard Wolslayer and authorize the Treasurer to deposit this donation into account A.2705.00 Gifts and Donations and increase budget line A.7321.450 Special Programs Material and Supplies.

These funds will go towards the purchase of shoulder pads for youth football.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer \$25,000 from General Fund Balance for the purchase of supplies for the Recreation Center, reimbursable by the Legislative Initiative Grant. AMENDED BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$25,000, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>General Fund</i>	<i>A.7321.450 Special Programs</i>	<i>\$25,000.00</i>

Material & Supplies

These funds will be used to cover initial purchase of supplies for Recreational Programs. \$25,000 will be reimbursed after we submit the final reports from the Legislative Initiative Grant.

AMENDED RESOLUTION AS FOLLOWS:

To authorize the Treasurer to increase grant line A.3337 Legislative Initiative Grant and increase A.7321.450 Special Program Materials and Supplies.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization for the Mayor to sign Intermunicipal Agreement with Mount Hope for patrol of the Reservoir Trails.

John Ewanciw is requesting the approval for the Mayor to sign Intermunicipal Agreement with Mount Hope for patrol of the Reservoir Trails. Agreement attached.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization for approval to surplus a Police Vehicle.

John Ewanciw is requesting to declare the following vehicles as surplus property:

Car Info: · 2010 Chevrolet Impala · 2G1WA5EK5A1259239 · FLT2592

This vehicle is in disrepair needing work that would cost more than the value of the vehicles. It would be disposed of by utilizing a vehicle auction.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve the new Time Clock Policy.

Leonora Liz is requesting the approval of the time clock policy for all City employees required to use a time clock system. Please see attached document.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to surplus Pontoon Boat in Department of Public Works. *Jacob Tawil is requesting the piece of equipment listed below be declared surplus and authorize the*

Commissioner of Public Works to dispose of it in the most advantageous way to the City, based on his opinion, most likely through Auctions International.

- 1. 2010 Sweetwater Tuscany Pontoon Boat (Serial # GDY1957TL910). This pontoon boat is undersized for what it was being used for. The deck of the boat is rotted and is unsafe. This boat has already been replaced.*

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

85 Peach Place- Water Adjustment

Reduce to 60,000 gal period of 4-1-24

Motion by: None **Seconded by:** None

AYES: None

NAYS: None

ABSTAIN: None

Adjournment

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None