# Agenda
## Middletown Community Development Agency
## Regular Meeting
## September 3, 2024
## 6:15 PM; Common Council Chambers

### Roll Call

### Approval of Minutes – 06/04/24

### Financial Report – none

### Executive Director's Report – Maria Bruni

### Bills and Communications

Grillo – Legal Services - $630.00
Gannett – $111.47
Daniel O'Brien – 1800.00 – Surveys Beacon and Genung
City of Middletown – interest – 84 Linden – $180.00
City of Middletown – interest Linden – $88.98
Charles Carnell – Appraisal – 84 Linden - $750.00
City of Middletown – QuickBooks subscription - $308.00

Motion to approve

### Old Business

### New Business

Resolution to approve demo and cleanout bid from E&A Contracting of Orange County for 168 Linden dated August 18, 2024 in the amount of $17,500.00.

### Adjournment

THE AGENDA IS TENTATIVE AND ESTABLISHED
USING ALL AVAILABLE INFORMATION AT THE TIME OF ITS CREATION.
ITEMS MAY BE ADDED OR ELIMINATED AT ANY TIME

TELEPHONE: 845-346-4170 | FACSIMILE: 845-343-2009 | EMAIL: mbruni@middletown-ny.com
ADDRESS: 16 James Street | Middletown, NY 10940

# Agenda
## Middletown Community Development Agency
## FINANCE COMMITTEE
**Tuesday, September 3, 2024; 6:15 p.m.**
**Council Chambers; City Hall**

Finance Committee Members
Paul Johnson, Chairperson
Joseph Masi
Kate Wray
Andrew Green

Roll call

Approval of Minutes – 05/07/24

Old Business Audit Committee - NONE

New Business Audit Committee –

A resolution to recommend acceptance of the demo and clean out bid for 168 Linden dated August 18, 2024 in the amount of $17,500.00.

THE AGENDA IS TENTATIVE AND ESTABLISHED
USING ALL AVAILABLE INFORMATION AT THE TIME OF ITS CREATION.
ITEMS MAY BE ADDED OR ELIMINATED AT ANY TIME

**Minutes**
**Middletown Community Development Agency**
**FINANCE COMMITTEE**
**Tuesday, May 7, 2024; 7:00 p.m.**
**Council Chambers; City Hall**

<u>Finance Committee Members</u>
Paul Johnson, Chairperson
Joseph Masi
Kate Wray
Andrew Green

## Roll call – All

## Approval of Minutes - 03/19/24

Motion to approve made by Green; seconded by Wray
Motion: carried 4-0

## Old Business Audit Committee - NONE

## New Business Audit Committee –

Discussion
Bruni: The contractor for our project at 84 Linden Ave. has requested a change order for joists and structural supports to be added or replaced as well as the installation of a vapor barrier and insulation for the foundation.
A resolution to recommend acceptance of the change order for 84 Linden Ave dated 05/02/24 in the amount of $14,000.
Motion to approve made by Johnson; seconded by Masi
Motion: carried 4-0

## Adjournment

Motion to adjourn made by Johnson; seconded by Masi
Motion: carried 4-0

THE AGENDA IS TENTATIVE AND ESTABLISHED
USING ALL AVAILABLE INFORMATION AT THE TIME OF ITS CREATION.
ITEMS MAY BE ADDED OR ELIMINATED AT ANY TIME

RESOLUTION

At a meeting of the City of Middletown Community Development Agency Finance Committee convened on Tuesday, September 3, 204 at 6:15 PM, local time, at Middletown City Hall in the Council Chambers.

The following resolution was duly offered and seconded, to wit:

Resolution No. FC2024-5

RESOLVED; that the City of Middletown Community Development Agency Finance Committee wishes to forward to the full board the bid from E & A Contracting of Orange County for 168 Linden Avenue - Demo for the sum of $17,500.00 as represented in the attached bid documents dated August 18, 2024.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Motion:
Sec'd:

| | ***Yea*** | ***Nay*** | ***Abstain*** | ***Absent*** |
|---|---|---|---|---|
| Paul Johnson | [ ] | [ ] | [ ] | [ ] |
| Andrew Green | [ ] | [ ] | [ ] | [ ] |
| Joseph Masi | [ ] | [ ] | [ ] | [ ] |
| Kate Wray | [ ] | [ ] | [ ] | [ ] |

MOTION:

Signatures ______________________ title________

Signatures______________________ title________

Seal

| | | | | |
|---|---|---|---|---|
| **Bid Date** | **8/19/2024** | **4:00 PM** | | |
| | **Conditions** | | | |
| **168 Linden Ave** | **1 demo/cleanout** | | Total | Award |
| | | | | |
| **Douglas Alexander** | $24,500.00 | | $24,500.00 | |
| **ReBuild** | $17,560.00 | | $17,560.00 | |
| **E&A Contracting** | $17,500.00 | | $17,500.00 | **AWARD** |
| **Matthew J. Davies** | $17,900.00 | | $17,900.00 | |
| **KBL** | $18,850.00 | | $18,850.00 | |
| | | | | |
| **Pending board approval** | | | | |
| | | | | |

# Community Development Agency Meeting Minutes
# June 4, 2024
# Regular Board Meeting
# 7:00 pm; Common Council Chambers

Paul Johnson presiding

**Roll Call-** Paul Johnson, Jude Jean Francois. Andrew Green, Gerald Kleiner, Joseph Masi, Kate Wray, J. Miguel Rodrigues, Kevin Witt

Also present: Leonora Liz, Patricia Racine, Maria Bruni

Absent: Joseph DeStefano

The record reflects that board member Jean Francois joined the meeting just before the Executive Director's Report.

## Approval of Minutes –05/07/24

Motion to accept made by Masi; seconded by Rodrigues
Motion: carried 8-0

## Financial Report – Leonora Liz

Financial report ending 05/30/24
Account balances:
Checking: $885.49
Savings: $394,153.33
Motion to accept
Motion to accept made by Masi; seconded by Wray
Motion: carried 8-0

## Executive Director's Report – Maria Bruni

The sale of 33 Lafayette has occurred. There is a new family in the home and we are excited to see that program done. Next is 84 Linden which is underway. We have a PowerPoint for you. (see attached). We estimate another month of construction. PathStone has a couple of families interested. We feel confident that there will be no more change orders, so we can set the sale price. Next is 54 Washington. The demo has been done and we are putting the specs together to get that out to bid.

## Bills and Communications

City of Middletown – interest Lafayette – $442.80
City of Middletown – interest Linden – $88.98
City of Middletown – 33 Lafayette bridge loan - $200,000.00
City of Middletown – 33 Lafayette repayment of taxes - $45,086.35
Grillo – Legal Services - $225.00
PathStone – homebuyer counseling Lafayette - $1500.00

Motion to approve
Motion to approve made by Green; seconded by Kleiner
Motion: carried 9-0

## Old Business

## New Business

## Adjournment

Motion to approve made by Masi; seconded by Rodrigues
Motion: carried 9-0

# 09/03/24

# Voucher

City of Middletown
Community Development Agency
16 James St; 3rd floor
Middletown, NY 10940

47-1024027

This order exempt from all Federal & State taxes

Eugene Grillo
PO Box 3046
Middletown, NY 10940

| Inv date | Invoice # | Acct # / description | project | Total |
|---|---|---|---|---|
| 06/10/2024 | 111 | Professional Services/ Legal Service | 33 Lafayette | 405.00 |
| 07/11/2024 | 112 | Professional Services/ Legal Service | 168 Linden | 135.00 |
| 08/08/2024 | 113 | Professional Services/ Legal Service | 168 Linden | 90.00 |
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| | | | | |
| | | | **TOTAL DUE** | **$630.00** |

**Department Approval**

signature

8/26/24
date

**Approval for payment**

date

# EUGENE J. GRILLO, ESQ.

P.O. Box 3046
Middletown, New York 10940
845-343-2218

Att Ms. Maria Bruni, Director
Middletown Community Development Agenc
16 James Street, 3rd Floor
Middletown, NY 10940

| | |
|---|---|
| Statement Date: | June 10, 2024 |
| Statement No. | 111 |
| Account No. | 182.00000 |
| Page: | 1 |

RE: General

Fees

| | | Hours | |
|---|---|---|---|
| 05/02/2024 | Review correspondence and telephone conference with client re: Gonzalez-33 Lafayette Ave | 0.50 | 75.00 |
| 05/20/2024 | Review documents and letter to attorney re: Gonzalez - 33 Lafayette Ave | 0.40 | 60.00 |
| 05/22/2024 | Meeting with client re: documents re: Gonzalez - 33 Lafayette Ave | 0.30 | 45.00 |
| 05/24/2024 | Closing re: Gonzalez - 33 Lafayette Ave | 1.50 | 225.00 |
| | For Current Services Rendered | 2.70 | 405.00 |
| | Total Current Work | | 405.00 |
| | Previous Balance | | $570.00 |

Payments

| | | |
|---|---|---|
| 05/13/2024 | Payment Received - Thank You | -345.00 |
| | Balance Due | $630.00 |

Aged Due Amounts

| 0-30 | 31-60 | 61-90 | 91-120 | 121-180 | 181+ |
|---|---|---|---|---|---|
| 405.00 | 225.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Please Remit $630.00

PLEASE BE ADVISED - If payment is not received within 60 days, a late fee of 5% of the amount due, or a minimum fee of $35, will be assessed. PLEASE INDICATE YOUR ACCOUNT NUMBER ON YOUR CHECK

**EUGENE J. GRILLO, ESQ.**

P.O. Box 3046
Middletown, New York 10940
845-343-2218

Att Ms. Maria Bruni, Director
Middletown Community Development Agenc
16 James Street, 3rd Floor
Middletown, NY 10940

| | |
|---|---|
| **Statement Date:** | July 11, 2024 |
| **Statement No.** | 112 |
| **Account No.** | 182.00000 |
| **Page:** | 1 |

**RE:** General

## Fees

| | | Hours | |
|---|---|---|---|
| 06/05/2024 | Review correspondence and letter to Pringle | 0.50 | 75.0( |
| 06/06/2024 | Review correspondence and revise letter to Pringle | 0.30 | 45.0( |
| 06/14/2024 | Review Lease and letter to client re: Painted Horse 6200.400 ECDEV pd | 0.50 | 75.0( |
| 06/26/2024 | Telephone conference with client | 0.10 | 15.0( |
| | For Current Services Rendered | 1.40 | 210.0( |
| | Total Current Work | | 210.0( |
| | Previous Balance | | $630.0( |

## Payments

| | | |
|---|---|---|
| )6/04/2024 | Payment Received - Thank You | -225.0( |
| | Balance Due | $615.0( |

Aged Due Amounts

| 0-30 | 31-60 | 61-90 | 91-120 | 121-180 | 181+ |
|---|---|---|---|---|---|
| 210.00 | 405.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Please Remit $615.0(

PLEASE BE ADVISED - If payment is not received within 60 days, a late fee of 5% of the amount due, or a minimum fee of $35, will be assessed. PLEASE INDICATE YOUR ACCOUNT NUMBER ON YOUR CHECK

# EUGENE J. GRILLO, ESQ.

225 Dolson Avenue, Suite 303
P.O. Box 3046
Middletown, New York 10940
845-343-2218


Att Ms. Maria Bruni, Director
Middletown Community Development Agenc
16 James Street, 3rd Floor
Middletown, NY 10940

| | |
|---|---|
| Statement Date: | August 8, 2024 |
| Statement No. | 113 |
| Account No. | 182.00000 |
| Page: | 1 |

RE: General

## Fees

| | | Hours | |
|---|---|---|---|
| 07/02/2024 | Review correspondence and letter to client | 0.40 | 60.00 |
| | Letter to Mr. Pringle | 0.20 | 30.00 |
| | For Current Services Rendered | 0.60 | 90.00 |
| | Total Current Work | | 90.00 |
| | Previous Balance | | $615.00 |

## Payments

| | | | |
|---|---|---|---|
| 07/16/2024 | Payment Received - Thank You | 6200.400 EC Dfr | -75.00 |
| | Balance Due | | $630.00 |

Aged Due Amounts

| 0-30 | 31-60 | 61-90 | 91-120 | 121-180 | 181+ |
|---|---|---|---|---|---|
| 300.00 | 330.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Please Remit $630.00

PLEASE BE ADVISED - If payment is not received within 60 days, a late fee of 5% of the amount due, or a minimum fee of $35, will be assessed. PLEASE INDICATE YOUR ACCOUNT NUMBER ON YOUR CHECK

09/03/2024

# Voucher

City of Middletown
Community Development Agency
16 James St; 3rd floor
Middletown, NY 10940

47-1024027

This order exempt from all Federal & State taxes

Gannett New York New Jersey LocaliQ
PO Box 631202
Cincinnati, OH 45263-1202

| Inv date | Invoice # | Acct # / description | project | Total |
|---|---|---|---|---|
| 06/30/2024 | 6497392 | Advertising - Legal ad – bid notice | 54 Washington | $54.26 |
| 07/31/2024 | 9888026 | Advertising - Legal ad – bid notice | 168 Linden | $57.21 |
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| | | | **TOTAL DUE** | **$111.47** |

**Department Approval**

signature

8/26/24

**date**

**Approval for payment**

**date**

**LocaliQ**
New York/New Jersey
**GANNETT**

| ACCOUNT NAME | ACCOUNT # | PAGE # |
|---|---|---|
| Middletown, Community Development Agency | 693265 | 1 of 1 |

| INVOICE # | BILLING PERIOD | PAYMENT DUE DATE |
|---|---|---|
| 0006497392 | Jun 1- Jun 30, 2024 | July 20, 2024 |

| PREPAY (Memo info) | UNAPPLIED (included in amt due) | TOTAL CASH AMT DUE* |
|---|---|---|
| $0.00 | $0.00 | $54.26 |

**BILLING ACCOUNT NAME AND ADDRESS**

Middletown Community Development Agency
Middletown Community Dev. Agency
16 James St. Ste. 3
Middletown, NY 10940-5734

**Legal Entity:** Gannett Media Corp.
**Terms and Conditions:** Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.
**All funds payable in US dollars.**

**BILLING INQUIRIES/ADDRESS CHANGES** 1-877-736-7612 or smb@ccc.gannett.com | **FEDERAL ID** 47-2390983

**To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com.**

| Date | Description | Amount |
|---|---|---|
| 6/1/24 | Balance Forward | $0.00 |

***Package Advertising:***

| Start-End Date | Order Number | Product | Description | PO Number | Package Cost |
|---|---|---|---|---|---|
| 6/18/24 | 10286510 | MDL Times Herald-Record | Washington Street Bid | | $54.26 |

As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

| | |
|---|---|
| Total Cash Amount Due | $54.26 |
| Service Fee 3.99% | $2.16 |
| *Cash/Check/ACH Discount | -$2.16 |
| *Payment Amount by Cash/Check/ACH | $54.26 |
| Payment Amount by Credit Card | $56.42 |

**PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT**

| ACCOUNT NAME | ACCOUNT NUMBER | INVOICE NUMBER | AMOUNT PAID |
|---|---|---|---|
| Middletown, Community Development Agency | 693265 | 0006497392 | |

| CURRENT DUE | 30 DAYS PAST DUE | 60 DAYS PAST DUE | 90 DAYS PAST DUE | 120+ DAYS PAST DUE | UNAPPLIED PAYMENTS | TOTAL CASH AMT DUE* |
|---|---|---|---|---|---|---|
| $54.26 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $54.26 |

**REMITTANCE ADDRESS** (Include Account# & Invoice# on check)

Gannett New York-New Jersey LocaliQ
PO Box 631202
Cincinnati, OH 45263-1202

**TO PAY WITH CREDIT CARD PLEASE CALL:** 1-877-736-7612

**TOTAL CREDIT CARD AMT DUE** $56.42

To sign up for E-mailed invoices and online payments please contact abgspecial@gannett.com

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**LocaliQ**
New York/New Jersey
**GANNETT**

| ACCOUNT NAME | ACCOUNT # | PAGE # |
|---|---|---|
| Middletown, Community Development Agency | 693265 | 1 of 1 |

| INVOICE # | BILLING PERIOD | PAYMENT DUE DATE |
|---|---|---|
| 0006555026 | Jul 1- Jul 31, 2024 | August 20, 2024 |

| PREPAY (Memo Info) | UNAPPLIED (included in amt due) | TOTAL CASH AMT DUE* |
|---|---|---|
| $0.00 | $0.00 | $111.47 |

**BILLING ACCOUNT NAME AND ADDRESS**

Middletown Community Development Agency
Middletown Community Dev. Agency
16 James St. Ste. 3
Middletown, NY 10940-5734

**Legal Entity:** Gannett Media Corp.
**Terms and Conditions:** Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.
**All funds payable in US dollars.**

**BILLING INQUIRIES/ADDRESS CHANGES** 1-877-736-7612 or smb@ccc.gannett.com

**FEDERAL ID** 47-2390983

**To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com.**

| Date | Description | Amount |
|---|---|---|
| 7/1/24 | Balance Forward | $54.26 |

***Package Advertising:***

| Start-End Date | Order Number | Product | Description | PO Number | Package Cost |
|---|---|---|---|---|---|
| 7/29/24 | 10409801 | MDL Times Herald-Record | RFB Linden Avenue | | $57.21 |

As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

| | |
|---|---|
| Total Cash Amount Due | $111.47 |
| Service Fee 3.99% | $4.45 |
| *Cash/Check/ACH Discount | -$4.45 |
| *Payment Amount by Cash/Check/ACH | $111.47 |
| Payment Amount by Credit Card | $115.92 |

**PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT**

| ACCOUNT NAME | ACCOUNT NUMBER | INVOICE NUMBER | AMOUNT PAID |
|---|---|---|---|
| Middletown, Community Development Agency | 693265 | 0006555026 | |

| CURRENT DUE | 30 DAYS PAST DUE | 60 DAYS PAST DUE | 90 DAYS PAST DUE | 120+ DAYS PAST DUE | UNAPPLIED PAYMENTS | TOTAL CASH AMT DUE* |
|---|---|---|---|---|---|---|
| $57.21 | $54.26 | $0.00 | $0.00 | $0.00 | $0.00 | $111.47 |

**REMITTANCE ADDRESS** (Include Account# & Invoice# on check)

Gannett New York-New Jersey LocaliQ
PO Box 631202
Cincinnati, OH 45263-1202

**TO PAY WITH CREDIT CARD PLEASE CALL:**
1-877-736-7612

**TOTAL CREDIT CARD AMT DUE**
$115.92

To sign up for E-mailed invoices and online payments please contact abgspecial@gannett.com

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09/03/24

# Voucher

City of Middletown
Community Development Agency
16 James St; 3rd floor
Middletown, NY 10940

47-1024027

This order exempt from all Federal & State taxes

Daniel J. O'Brien, PLS
239 Millsburg Road
Middletown, NY 10940

| Inv date | Invoice # | Acct # / description | project | Total |
|---|---|---|---|---|
| 06/24/2024 | File 24-107 | Professional Services – Survey | 28 Beacon | $900.00 |
| 06/24/2024 | File 24-103 | Professional Services – Survey | 7 Genung | $900.00 |
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| | | | **TOTAL DUE** | **$1800.00** |

**Department Approval**

signature

8/26/24

date

**Approval for payment**

date

Daniel J. O'Brien, PLS
Professional Land Surveyor
239 Millsburg Road
Middletown, NY 10940
Phone/Fax: 845-355-3608
Email: surveyordan@optonline.net

June 24, 2024
File 24-107

Office of Economic & Community Developement
16 James Street 3rd Floor
Middletown, NY 10940

C/O Patricia Racine
RE: Boundary Survey

City of Middletown
County of Orange
State of New York
Tax map section 16 block 6 lot 3
28 Beacon Street
field survey of parcel
Mark all lot corners
Prepare survey certified mapping

Balance Due $ 900.00

# Daniel J. O'Brien, PLS

Professional Land Surveyor
239 Millsburg Road
Middletown, NY 10940
Phone/Fax: 845-355-3608
Email: surveyordan@optonline.net


June 24, 2024
File 24103

Office of Economic & Community Developement
16 James Street 3rd Floor
Middletown, NY 10940

C/O Patricia Racine
RE: Boundary Survey

City of Middletown
County of Orange
State of New York
Tax map section 40 block 6 lot 11
7 Genung Street
field survey of parcel
Mark all lot corners
Prepare survey certified mapping

Balance Due $ 900.00

09/03/2024

# Voucher

City of Middletown
Community Development Agency
16 James St; 3rd floor
Middletown, NY 10940

47-1024027

This order exempt from all Federal & State taxes

Charles Carnell
82 Frost Hill Rd
Pleasant Valley, NY 12569-5173

| Inv date | Invoice # | Acct # / description | project | Total |
|---|---|---|---|---|
| 07/12/2024 | 071220241 | Professional Services – Appraisal | 84 Linden | $750.00 |
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| | | | **TOTAL DUE** | **$750.00** |

**Department Approval**

**signature**

8/26/24

**date**

**Approval for payment**

**date**

# INVOICE

**FROM:**
C. Carnell
C. Carnell
82 Frost Hill Rd
Pleasant Valley, NY 12569-5173

**Telephone Number:** (845) 473-2746 **Fax Number:** (845) 454-5400

**INVOICE NUMBER**
071220241

**DATES**
Invoice Date: 07/12/2024
Due Date: 08/12/2024

**TO:**
City of Middletown Office of Economic & Community Developement
16 James Street, 3rd Floor Middletown, NY 10940

E-Mail:
Telephone Number: Fax Number:
Alternate Number:

**REFERENCE**
Internal Order #:
Lender Case #:
Client File #:
FHA/VA Case #:
Main File # on form:
Other File # on form:
Federal Tax ID:
Employer ID:

## DESCRIPTION

Lender: City of Middletown Office of Economic & Communit Client:
Purchaser/Borrower: N/A
Property Address: 84 Linden Ave
City: Middletown
County: Orange State: NY Zip: 10940
Legal Description: L: 14014 P: 1205

## FEES

| FEES | AMOUNT |
|---|---|
| URAR 1004 | 750.00 |
| **SUBTOTAL** | 750.00 |

## PAYMENTS

| Check #: | Date: | Description: | AMOUNT |
|---|---|---|---|
| Check #: | Date: | Description: | |
| Check #: | Date: | Description: | |
| Check #: | Date: | Description: | |
| | | SUBTOTAL | |
| | | **TOTAL DUE** | $ 750.00 |

# 09/03/2024

City of Middletown
Community Development Agency
16 James St; 3rd floor
Middletown, NY 10940

47-1024027

This order exempt from all Federal & State taxes

# Voucher

City of Middletown
Finance Dept
16 James St.
Middletown, NY 10940

| Inv date | Invoice # | Acct # / description | project | Total |
|---|---|---|---|---|
| 07/12/2024 | 2000030334382 | Office supplies – Quickbooks | Admin | $308.00 |
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| | | | **TOTAL DUE** | **$308.00** |

**Department Approval**

signature

8/26/24
date

**Approval for payment**

date

**Patricia Racine**

**From:** Intuit Customer Service <No_Reply@notifications.intuit.com>
**Sent:** Friday, July 12, 2024 2:38 PM
**To:** Patricia Racine
**Subject:** Your QuickBooks order confirmation

INTUIT quickbooks

# Order confirmation

Thank you for your order,
Patti Racine.

**Order # :** 2000030334382
**Customer # :** *5284
**Order date:** Jul 12, 2024
**Total charges:** $1134.23
**Payment method:** VISA *9901
**Payment authorization code:** 014979

## Download information

We sent a separate email with your license number and a link to where you can download your product.

## Order information

| Qty | Item | Type | Amount |
|---|---|---|---|
| 1 | Intuit QuickBooks Plus Annual Subscription Pro Download 3 | Subscription | $1049.00 |
| 1 | Intuit Data Protect Monthly Entire PC | Subscription | $0.00 |
| 1 | Intuit QuickBooks Annual Support | Subscription | $0.00 |
| 1 | Intuit QuickBooks Data Recovery Service | One-time | $0.00 |
| | | **Subtotal:** | $1049.00 |
| | | **Sales Tax:** | $85.23 |
| | | **Total:** | $1134.23 |

IDA $192
CDA $308
**Notes:** OECD $548 — 8686.480

09/03/2024

# Voucher

City of Middletown
Community Development Agency
16 James St; 3rd floor
Middletown, NY 10940

47-1024027

This order exempt from all Federal & State taxes

City of Middletown
Attn Finance Dept; 16 James St.
Middletown, NY 10940

| Inv date | Invoice # | Acct # / description | project | Total |
|---|---|---|---|---|
| 07/01/24 | 84 Linden | Interest payment/June 2024 | 84 Linden | $180.00 |
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| | | | **TOTAL DUE** | **$180.00** |

Department Approval

signature

8/20/24

date

## Approval for payment

**signature**

**signature**

**date**

**CITY OF MIDDLETOWN**
16 JAMES STREET
MIDDLETOWN, NY 10940
PHONE # (845) 346-4150 FAX # (845) 343-1101

Invoice Number: **2024/35/0000009**
Invoice Date: 07/01/2024
**Due Date:** **08/01/2024**
Page: 1 of 1

# Invoice

**Customer Code:** CDA

**Bill To:**
COMMUNITY DEVELOPMENT AGENCY
16 JAMES ST
MIDDLETOWN, NY 10940

**Remit To:**
CITY OF MIDDLETOWN
Attn: FINANCE DEPT.
ATTN: MISC BILLING
16 JAMES ST
MIDDLETOWN, NY 10940
(845) 346-4150

**Description:** INTEREST CHARGE ON BRIDGE LOAN FOR 84 LINDEN AVE @ 1.5% PER ANNUM AS AGREED UPON FOR JUNE 2024

**Property Location:** 84 LINDEN AVE
**District / Parcel ID:** 330900 / 16-8-4.1

**PO Number:**

| Service Description | Quantity | Unit | Unit Price | Amount |
|---|---|---|---|---|
| DRAW#1-3/18/2024-$29,000 | 30.0000 | DAYS | 1.190000 | 35.70 |
| DRAW#2-4/8/2024-$35,000 | 30.0000 | DAYS | 1.440000 | 43.20 |
| DRAW#3-4/15/2024-$35,000 | 30.0000 | DAYS | 1.440000 | 43.20 |
| DRAW#4-5/7/2024-$47,000 | 30.0000 | DAYS | 1.930000 | 57.90 |
| | | | **Total Amount Due:** | 180.00 |

**Make Check Payable To:** CITY OF MIDDLETOWN

RESOLUTION

At a regular meeting of the City of Middletown Community Development Agency convened on Tuesday, September 3, 2024 at 6:15 PM, local time, at Middletown City Hall in the Common Council Chambers.

The following resolution was duly offered and seconded, to wit:

Resolution No. 2024-14

To accept the bid of E & A Contracting of Orange County, according to the attached bid document dated August 18, 2024 and presented to the members of the board in the amount of $17,500.00 for the Community Development Agency project known as 168 Linden Avenue - Demo and to authorize the chairman to sign the agreement with the contractor pending approval of counsel.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Motion:
Sec'd:

| | Yea | Nay | Abstain | Absent |
|---|---|---|---|---|
| Joseph DeStefano | [ ] | [ ] | [ ] | [ ] |
| Paul Johnson | [ ] | [ ] | [ ] | [ ] |
| Andrew Green | [ ] | [ ] | [ ] | [ ] |
| Jude Jean-Francois | [ ] | [ ] | [ ] | [ ] |
| Gerald Kleiner | [ ] | [ ] | [ ] | [ ] |
| Joseph Masi | [ ] | [ ] | [ ] | [ ] |
| Kate Wray | [ ] | [ ] | [ ] | [ ] |
| J. Miguel Rodrigues | [ ] | [ ] | [ ] | [ ] |
| Sparrow Tobin | [ ] | [ ] | [ ] | [ ] |
| Kevin Witt | [ ] | [ ] | [ ] | [ ] |

MOTION:

Seal Signatures ______________________ title________

______________________ title_____

| | | | | |
|---|---|---|---|---|
| **Bid Date** | **8/19/2024** | **4:00 PM** | | |
| | **Conditions** | | | |
| **168 Linden Ave** | **1 demo/cleanout** | | Total | Award |
| | | | | |
| **Douglas Alexander** | $24,500.00 | | $24,500.00 | |
| **ReBuild** | $17,560.00 | | $17,560.00 | |
| **E&A Contracting** | $17,500.00 | | $17,500.00 | **AWARD** |
| **Matthew J. Davies** | $17,900.00 | | $17,900.00 | |
| **KBL** | $18,850.00 | | $18,850.00 | |
| | | | | |
| **Pending board approval** | | | | |
| | | | | |