



**CITY OF MIDDLETOWN
RECREATION COMMISSION MEETING AGENDA
JUNE 12, 2024**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
4. CORRESPONDENCE
5. APPROVAL OF MINUTES

5.1. Accept the Minutes of May 8, 2024

6. AUDIT

6.1.	Date	Amount	Budget Detail
	April 2024	\$15,465.00	Program Revenue
	May 2024	\$29,795.00	Program Revenue
	2024 Grant Money	\$13,160.53	Qtr. 1 Grant Monies Recieved
	2024 Year to Date	\$99,539.53	ALL Revenues Year to Date

7. SUPERINTENDENT'S REPORT
8. REMARKS FROM THE RECREATION AND PARKS COMMITTEE MEMBERS
9. OLD BUSINESS
 - 9.1. Distinguished Service Award
 - 9.2. Community Partner Award
 - 9.3. Sports Camp
 - 9.4. Mountain Bike Trails
 - 9.5. Annual Dinner

10. NEW BUSINESS

Pool Fees

SUMMER MODE

11. ANNOUNCEMENTS

12. ADJOURNMENT



**CITY OF MIDDLETOWN
COMMON COUNCIL MEETING AGENDA
MAY 8, 2024**

Pledge of Allegiance

Roll Call

Present: Higbie, Gipson, Galdamez

Absent: Williams, Strenfel, DeJesus, Gill

Correspondence

Superintendent summarized the correspondence letters from Garden Lovers' Club and MHS Diversity Club Advisor.

Letters from:

Garden Lovers' Club

MHS Diversity Club Advisor

Approval of Minutes

Accept the Minutes of the April 10th, 2024 meeting.

Audit

The April 2024 Audit was not presented at the meeting. The Superintendent reported an update would be sent once the accounts are reconciled. This is the first month of using the new registration website, and we are getting confirmation from the credit card company about the money we received via Forte, the credit card company.

April 2024 Audit TBA at meeting

Superintendent's Report

- Personnel
 1. We are still waiting to hire 1 full-timer. 4 seasonal workers working with our Parks Department.
- Recreation Activities
 1. FREE – Teen & Youth Open Gym, Teen Boxing, Storytime Come Alive, Youth Fitness and Toddler Music Class.
 2. PAID – Young Warriors Boxing Program, Little RECers Toddler, Adult Pickle Ball Clinics, Adult Pickle Ball Open Gym, Youth Martial Arts, Youth Volleyball Clinics, Adult Volleyball Open Play, Youth Basketball Clinics, Cheerleading Clinics, Crochet Clinics, Baby & Me Fitness, Baby ASL Class, Youth Art Classes, Stroller Fitness and Soccer Clinics.
 3. PROGRAM REGISTRATION – Tennis Clinics, Little People Playtime and Sports Camp.
 4. SPECIAL EVENTS – Preparing for the June 8th Fishing Derby and July Skateboard contest.
- Maintenance
 1. Little League fields daily field maintenance.
 2. Reservoir trails daily maintenance.
 3. Picking parks daily.

Remarks from the Recreation and Parks Committee Members

Alderman Kleiner thanked Dan Higbie for his help with the Hillside Cemetery tour. He reported how excellent it was.

Alderman Witt gave an update about the summer camps that the school district is running this summer. He also reported about the Middletown school district's budget presentation at the Common Counsel meeting the previous night. Alderman Witt mentioned the May 15th *Meet the Candidate* for the school board candidates being held at the MHS media center, and it can also be viewed via Middle TV.

Old Business

The superintendent also discussed nominations for the 2 awards given out annually at the Recreation Commission dinner.

Distinguished Service Award:

1. Art Schouten - Art has been working for us at the dog park. He has been an invaluable asset to our department. He works a few hours every day at the dog park. He assists with daily dog park maintenance and cleaning around the facility. We used to get daily complaints about the dog park, and he has helped solve the many issues there.
2. Sharon Delillo - Sharon has worked for the Recreation Department for 30+ years. She has done it all for us; cleaner, park patrol, recreation leader, recreation specialist, cashier, camp leader and office sub. Currently, she oversees the Lil RECers, Storytime and assists with the Toddler Music Program. She is one of the backbones of the Department, and we would be lost without her.

Community Partner Award:

1. Lion's Club - This year they co-sponsored the Winter Festival with us. They also run the annual Fishing Derby. Every year they make a donation to support the fishing and give a few camp scholarships.
2. Garden Lovers' Club - They have been coming in monthly for 2 years to our Little RECers program and assisting with a project related to gardening. They also maintain the garden beds in Thrall Park. This year they will be donating 2 park benches.
3. Minisink Rotary - Last year they built a Free Little Library for the dog park. This year they collected donations to construct 4 elements at the Dog Park.

We will vote next meeting.

Sports Camp

We are once again looking for a camp nurse and awaiting final approval of our school dude summer camp application. Alderman Kleiner mentioned if it needed board approval the next meeting is May 22nd to get it on the agenda.

Jaycee programming idea

We will be implementing programming in neighborhoods this summer. It was recommended we distribute QR codes for the registration site, do a school mailing, use the messaging system to get info out and set a registration table at school events to boost enrollment on our registration site.

Kevin social, emotioanl support staff idea

Alderman Witt spoke with the schools HR about the summer position. He received a reccomendation of title, salary and employee for this position. It will be further looked into.

New Business

NY Swims grant opportunity

The superintendent reported she will apply for the upcoming NY Swims grant to help assist with the costs of the Maple Hill splash pad project.

Mountain Bike Trails

The Superintendent discussed an upcoming project that would be submitted to the Common Council for approval. Under the leadership of John Bianchi and community member Ryan Yesika, we will construct trails designated for just mountain biking at the Reservoir.

2025 Budget

The Superintendent reported that the 2025 budget is due in June of this year. She will be looking to adding the following thus far; New Full-time Recreation Employee, Spraying for bees, Turf Tank rental and gym floor re-surfacing.

Announcements

The Recreation Commission Dinner is Wednesday, July 10, 2024.

Adjournment

8:40pm

Middletown Recreation and Parks Department

393 CR-78, Middletown, New York 10940 Tel: (845)346-4180 Fax: (845)344-2918



June 4, 2024

Denise Candela
Finance Dept.
16 James Street
Middletown, NY 10940

Dear Denise:

The following is the end of the month revenue account listing for the month of **May 2024:**

REVENUE ACCOUNT #2029

Lil Rec's	1,215.00	
Swim Lessons	270.00	
Art Class	415.00	
Boxing	295.00	
Volleyball	260.00	
Pickle Ball	1,545.00	
Radio City	3,250.00	
Yard Sale	25.00	
Tennis	950.00	
		\$8,225.00

SPORTS CAMP #2027

Sports Camp	12,580.00	
L.P.P	5,980.00	
		\$18,560.00

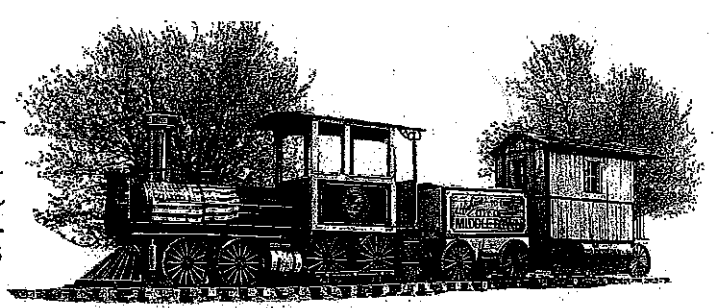
BUILD USE #2030

Park Fees	2,010.00	
Facility Usage	1,000.00	
		\$3,010.00

Cash/Check Payments	\$ 2,810.00
Online/Credit Payments	\$ 26,985.00
Total Deposited	\$ 29,795.00

Middletown Recreation and Parks Department

393 CR-78, Middletown, New York 10940 Tel: (845)346-4180 Fax: (845)344-2918



May 5, 2024

Denise Candela
Finance Dept.
16 James Street
Middletown, NY 10940

Dear Denise:

The following is the end of the month revenue account listing for the month of **April 2024:**

REVENUE ACCOUNT #2029

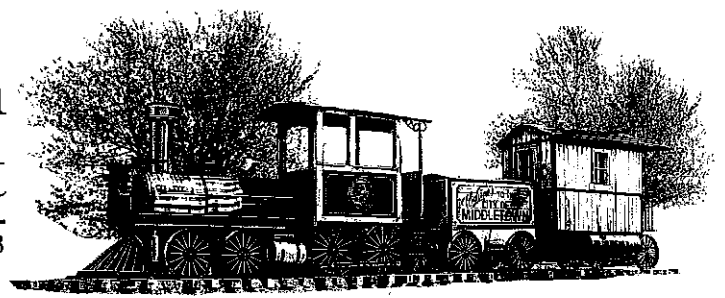
Lil Rec'rs	1,730.00 ✓
Paco Boxing	1,015.00 ✓
Swim Lessons	460.00 ✓
Art Class	250.00 ✓
Tennis	450.00 ✓
Crochet Clinic	100.00 ✓
Cheer	270.00 ✓
Soccer	900.00 ✓
Baby Fitness	50.00 ✓
Music Class	165.00 ✓
PickleBall	1,115.00 ✓
Volleyball	500.00 ✓
Basketball	220.00 ✓
Parents Night Out	20.00 ✓
Baby Sign	170.00 ✓
Martial Arts	270.00 ✓
	\$7,685.00

BUILD USE #2030

Facility Usage	1,050.00 ✓
Park Fee	2,240.00 ✓
	\$3,290.00

Middletown Recreation and Parks Department

895 CR-78, Middletown, New York 10940 Tel: (845)346-4180 Fax: (845)844-2918



SPORTS CAMP #2027

Little People Playtime
Sports Camp

1,850.00 ✓

2,640.00 ✓

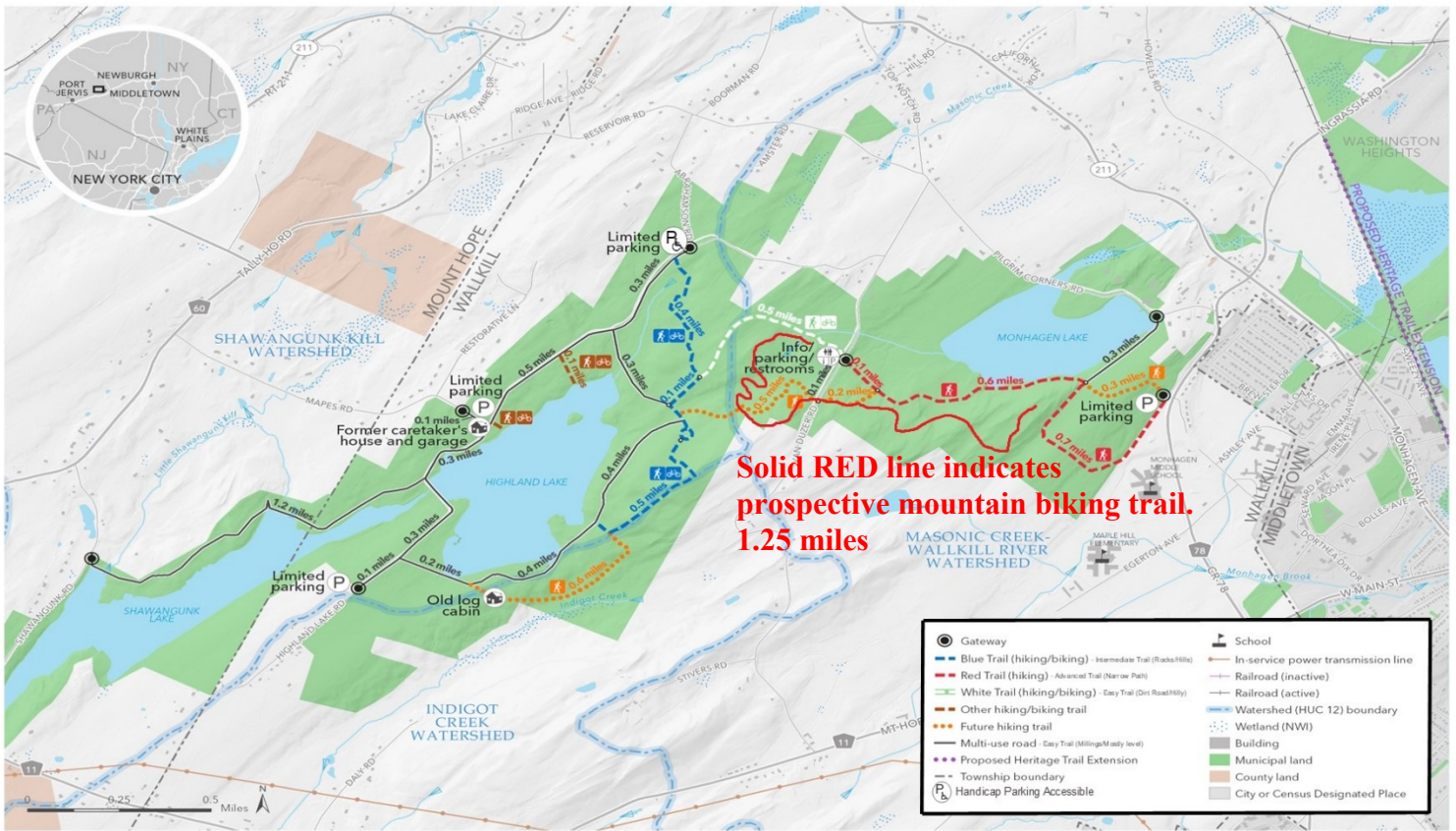
\$4,490.00

Cash/Check Payments
Online/Credit Payments
Total Deposited

\$ 3,730.00

\$ 11,735.00

\$ 15,465.00

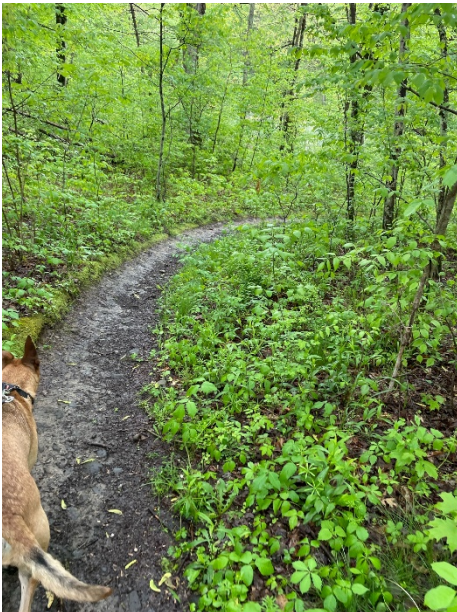


Middletown Reservoir Trails

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**** The goal of this trail is to connect to the lot at the school. A goal is to build roughly a .5mile loop by the main parking lot for kids and beginner riders.**



**** The idea behind a good trail is as little disruption to the watershed land as possible. The trails will be much narrower than our current trails, the equivalent to a hiking trail about 2 feet. See the pictures above for reference.**

A volunteer application will be submitted to Greg Townsend of Marshall and Sterling for approval. The volunteer committee will be hand selected by Ryan Yasika. Ryan is an avid mountain biker and trail builder who will be overseeing this project alongside the Deputy Commissioner of Parks John Bianchi and our Reservoir labors.

In the very beginning volunteers will utilize a chainsaw in a few places to clear down trees. After that they will be pruning branches that cross over the trails. Some tools that will be used are loopers, hand saws and weed whackers. Once the trails are made passable upkeep will consist of cleaning sticks and large debris from the trail. In the future after the trail is established leaves and small debris will be left on the trail because it helps protect against erosion. Also, after the trail is established we will observe and focus on how water (small creeks/run off) effect the trail and address those areas to help with erosion.

Before the trails are open to the public we will work with Middletown PD and other local emergency service responders to they are aware where the new trails run. Eventually we will get the maps updated with the new trial and have signage directing bikers.