

CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT AGENDA
APRIL 25, 2024 - 4:00 PM
COMMON COUNCIL CHAMBERS

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1. Accept the Minutes of 4/11/24 and 4/16/24

3. NEW BUSINESS

3.1. Bid Opening for Light Poles and Fixtures Material Supplies Bid

3.2. Authorization to accept donation from the Middletown Lion's Club.

Recreation Department is requesting the authorization to accept a donation in the amount of \$250 from the Middletown Lion's Club in support of the annual fishing derby and to authorize the Treasurer to deposit the donation into account A.2705 Recreation Donations.

3.3. Authorization to approve a transfer request to cover the cost of a new air conditioner for the IT Equipment room in the Police Department

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$10,335, in the following manner, to cover the cost and installation of new air conditioning until mini split for the IT equipment room.

FROM	TO	AMOUNT
A.3120.100	\$10,335	A.3120.470
Police Department		Repairs to Building
Personal Services		

3.4. Authorization to increase the salary for the current Program Coordinator Recreation by \$4,129 in base salary pay annually.

4. ADJOURNMENT



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
APRIL 11, 2024**

Pledge of Allegiance

Roll Call

Approval of Minutes

Accept the Minutes of 3/28/2024

New Business

Bid opening for Street Materials and Patch Materials

Bid Opening for the 2024 Street Materials and the Patch Materials

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve a Water and Sewer Transfer *Commissioner Tawil respectfully requests a transfer from the Sewer and Water General Fund to pay 2022 Pace lab invoices that were not billed in 2022. We only received the invoices a couple of weeks ago. This was a properly budgeted item in FY 2022.*

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>Sewer General Fund</i>	<i>\$3,353.00</i>	<i>G.8130.404 Lab Services</i>
<i>Water General Fund</i>	<i>\$3,845.00</i>	<i>F.8330.404 Lab Services</i>

Motion by: Alderman Masi Seconded by: Council President Rodrigues
AYES: Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Request for Reimbursement: 11 Wilkes Ave - See Attached Letter from Resident

Motion by: Mayor DeStefano Seconded by: Alderman Masi
AYES: Mayor DeStefano, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to approve the Bond Resolution for the O&W Project Estimated cost of \$6,000,000

Leonora Liz is requesting the approval of the Bond Resolution in the amount of \$6,000,000 for the O& W Project.

Motion by: Mayor DeStefano Seconded by: Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to approve the 27 Academy Ave Appraisal Proposal

Commissioner Tawil is requesting the approval of the attached proposal for the appraisal at 27 Academy Ave.

Motion by: Mayor DeStefano Seconded by: Alderman Masi
AYES: Mayor DeStefano, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to transfer funds within the Community Development Department. *Maria Bruni is requesting budget transfers within the Community Development Department.*

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>CD 8686.440 Repairs to Equipmen</i>	<i>\$ 250.00</i>	<i>8686.433 Personnel Training</i>
<i>CD 8686.418 Auto Expense</i>	<i>\$ 750.00</i>	<i>8686.433 Personnel Training</i>

This funding transfer will be applied towards the Housing & Urban Development Environmental Review training expenses April 22-25, 2024.

Motion by: Alderman Masi Seconded by: Council President Rodrigues
AYES: Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to reject the bid for Asbestos Abatement for the O&W Building

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Adjournment

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
APRIL 16, 2024**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent: None.

New Business

Authorization to Forgive Interest and Penalties Associated with a City Owned Property at 8-10 Mercer Street

WHEREAS, the Common Council by Resolution authorized the attached Certificate of Sale by which the City of Middletown bid \$16,707.70 in order to have 8-10 Mercer Street conveyed to the City on January 7, 2016, and

WHEREAS, for reasons presently unknown, the City never took title to said property, resulting in liens being taken over by Cheswold and the accrual of obviously unintended interest and penalties, and

WHEREAS, the City has received the attached letter from Assurance Abstract & Title Services regarding 8-10 Mercer Street indicating the confusion generated by the years of Cheswold liens following the City's bid.

NOW THEREFORE BE IT RESOLVED that the Common Council hereby approves the forgiveness of the interest and penalties specified in the attached Assurance letter, and it is further

Resolved that the Mayor is also authorized to sign any other documents necessary to accomplish the purposes of this Resolution.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Adjournment



Middletown Lions Club

P. O. Box 122
Middletown, NY 10940

ORANGE BANK AND TRUST COMPANY

50-247/219

4565

Feb 28, 24

PAY TO THE
ORDER OF

City of Middletown
Two Hundred fifty dollars and no/100

\$ 250.⁰⁰/₁₀₀

DOLLARS

MEMO

June Fishing Derby

Diana Young
Hal Marcus

AUTHORIZED SIGNATURE

⑈004565⑈ ⑆021902475⑆ 1918081⑈

Security features. Details on back.

JOHN EWANCIW
CHIEF OF POLICE



TELEPHONE
845-343-3151
FAX NUMBER
845-343-2660

CITY OF MIDDLETOWN POLICE DEPARTMENT

2 JAMES STREET
MIDDLETOWN, NEW YORK 10940
ESTABLISHED 1888

April 12, 2024

Honorable Joseph DeStefano
Mayor-City of Middletown and
Board of Estimate and Apportionment
16 James Street
Middletown, NY 10940

Dear Mayor DeStefano and Members of the Board of Estimate,

I am requesting that the City of Middletown Common Council approve the following transfer requests within our 2024 budget lines to cover the cost and installation expenses of a new air conditioning unit mini split for the IT equipment room.

From	Amount	To
Personal Services A.3120.100	\$10,335	Repairs to Building A.3120.470

Very truly yours,

John Ewanciw
Chief of Police

JE:ccd

Leonora Liz

From: Joseph DeStefano <mayordestefano@yahoo.com>
Sent: Monday, April 15, 2024 10:42 AM
To: Leonora Liz
Cc: Raelynn Bertholf
Subject: Rodriguez, Celines

Leonora,

Celines Rodriguez has now passed her exam for the title of Program Coordinator. This permanent status change comes with an increase in pay.

Based on the history of this position, I would recommend to the Board of Estimate an increase in base salary of \$4129.00 annually.

Please place on the Board of Estimate agenda.

Respectfully,
Joe DeStefano
Mayor

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