

**Minutes of Meeting
Board of Estimate and Apportionment**

The Board of Estimate and Apportionment met in the Common Council Chambers on April 13, 2023 at 4:00 PM.

Members

Mayor DeStefano
President Rodrigues(A)
Ald. Masi

Others Present

L. Liz R. Bertholf
M. Bruni J. Kleiner
R. McCormack

1. The Bid for Street Material and Patch Material is now closed at 4pm.
All bids were referred to Commissioner of Public Works for further evaluation.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES
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NAYS
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2. The Recreation & Parks Department is requesting authorization for the Treasurer to transfer the remainder of the money in the Reservoir Restroom Capital Project H.0764.900 to a new Capital Project line allowing them to put a much-needed permanent restroom in the back of Davidge Park near shelters 1 & 2.

FROM	AMOUNT	TO
H.0764.900	\$35,133.59	H.0764.01
Reservoir Restroom General Expense		Parks and Rec- Davidge Park Restrooms

As per the Deputy Commissioner of the Parks Department, the estimated cost to install a new bathroom would be \$29,435.

\$10,500.00 – Electric Work
\$7,835.00 – 10X 20 Shed
\$5,500.00 – Plumbing Work
\$600.00 – Item 4
\$5,000.00 – Material & Supplies

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES
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3. Maria Bruni is requesting authorization to accept the proposal from BFJ Planning and for the Mayor to sign and agree to the work proposed by BFJ regarding the preparation of a Master Plan for the Middletown Transportation Center site and vicinity.

Also, requesting authorization to utilize \$55,000.00 of ARPA funds to pay BFJ for their work as presented in the proposal.

FROM	AMOUNT	TO
A.4785	\$55,000	H.0996.900
ARPA		INFILL DEVELOPMENT PROJECT

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES
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NAYS
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4. Richard McCormack that the Board of Estimate accepts a donation of \$50 from DeStefano's Olde Erie Brewpub & Grille, LLC for the City's Annual Clean-Up Day and authorize the Treasurer to deposit the funds to line A.2705.01 City Wide Pride -Gift and Donations.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES
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NAYS
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5. Richard McCormack is requesting approval of the CivilPlus Website proposal and authorization for the Mayor to sign it. The proposal is to implement a new website for the City of Middletown, Police Department and BID District.

In addition, he is requesting to authorize the Treasurer to transfer of \$37,500 to cover the cost of the new City Website implementation (Migration+ 1st Year Annual).

FROM	AMOUNT	TO
A.4785	\$37,500	A.1010.400
ARPA		Common Council Clerk – Contractual Services

Costs for migrating the BID site will be paid for through the Business Improvement District budget to the City.

Moving forward the annual maintenance fee for the website will be covered through normal budgetary appropriations through the City Clerk's Office and through a contribution from the BID Office. CivicPlus places their annual increase at 5%.

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Upon a motion duly made by Chairman Masi and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
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6. Request from the Board of Estimate the approval of the Memorandum of Agreement (MOA) between the **Middletown Civil Service Association (CSEA)** and the City of Middletown, effective January 1, 2022 through December 31, 2026

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
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7. The Common Council previously approved a request to accept \$17,000 in funding from the Orange County Youth Bureau on April 4, 2023 resolution #67-23.

The Police Department has been notified that a portion of the funding, specifically for the 2 Too Good Programs are being increased to \$7,000 from the \$5,000 we requested to be received. Chief Ewanciw is requesting from the Board of Estimate to accept the additional \$4,000 in an amended resolution for a total of \$21,000.

- 3120.501 Youth Leadership Academy \$7,000
- 3120.468 Too Good Programs- Youth Police Academy \$7,000
- A.3120.468 Too Good Programs- Youth Community Outreach \$7,000

Upon a motion duly made by Chairman Masi and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
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8. Requesting to waive fee and app for retail street/sidewalk sales. All other street regulation remains in effect May 5,6,7.

Upon a motion duly made by Chairman Masi and seconded by President Mayor DeStefano, the above action was approved.

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Motion to adjourn @ 4:32 PM

Upon a motion duly made by Chairman Masi and seconded by President Mayor DeStefano, the above action was approved.

AYES
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Respectfully submitted,

Leonora Liz
Secretary