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ALEX SMITH, IDA COUNSEL
BLEAKLEY PLATT LLP, PROJECT COUNSEL

Industrial Development Agency City of Middletown

City of Middletown Industrial Development Agency REGULAR MEETING MINUTES November 21, 2023; 4:30 p.m. Council Chambers; City Hall

1. ROLL CALL: Present: David Madden, Wayne Hawkins, Andrew Britto, Joseph Cantoli, Brian Siegerman
Also in attendance: Maria Bruni, Patricia Racine
Absent: Elizabeth Nemeth, Joseph DeStefano
2. APPROVAL OF MINUTES – 10/17/23
Motion to approve made by Britto; seconded by Hawkins
Motion carried: 5-0
3. FINANCE – Committee of the whole – 2024 Insurance
Motion to approve made by Cantoli; seconded by Britto
Motion carried: 5-0
4. TREASURERS REPORT – Maria Bruni presented balance 10/31/2023
Checking: \$317.30
Savings: \$252.70
PILOT Checking: \$116.63
Money Market: \$259,828.62

Motion to accept made by Hawkins; seconded by Cantoli
Motion carried: 5-0
5. BILLS AND COMMUNICATIONS –
Fed-Ex - \$2.79

Motion to approve payment made by Britto; seconded by Cantoli
Motion carried: 5-0
6. UNFINISHED BUSINESS
Sexual Harassment training and policy packets are due December 1, 2023
7. NEW BUSINESS –
Resolution to appointing Marshall & Sterling as the provider for Public Officials Liability Insurance, to authorize payment in the amount of \$2,245.00 and approve the executive director as signatory for same.

Motion to approve made by Britto; seconded by Hawkins
Motion carried: 4-0 -1 abstention

Proposal for a professional Consulting group, Loecke Building to monitor PolyCraft Project.
Maria Bruni: You each have a copy of the Statement of Qualifications for Loewke Brill Consulting Group. We have a Labor Policy in place that allows for the engagement of a monitoring firm. Our counsel Bleakley Platt suggested that this firm, Loewke Brill, could do that for us. For a job this large it is important that we look to a professional group to do this. We will be contacting PolyCraft to arrange. We would engage with Loewke Brill, pay them and PolyCraft would pay us. Do you feel comfortable to move forward with a consultant? PolyCraft understood from the beginning that this would be part of the process.

David Madden: There is a list of other IDAs that have used Loewke Brill in the Statement.

Motion from the floor to approve and authorize the chairman to sign contract/agreements made by Britto; seconded by Hawkins
Motion carried: 5-0

8. ADJOURNMENT

Motion to adjourn made by Cantoli; seconded by Britto
Motion carried 5-0