



**CITY OF MIDDLETOWN
COMMON COUNCIL SPECIAL MEETING AGENDA
OCTOBER 21, 2023**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
 - 3.1. Accept the Minutes of Common Council Meeting of September 15, 2023
4. CORRESPONDENCE, COMMUNICATION AND REPORTS
5. FOR THE GOOD OF THE CITY
6. REMARKS OF THE MAYOR
7. REMARKS OF THE DEPARTMENT HEADS
8. PUBLIC HEARINGS AND GRIEVANCES
9. PETITIONS AND COMPLAINTS
 - 9.1. Petition to Declare an Official Locals Pets Day
10. REMARKS OF THE ALDERMAN AND REPORTS OF THE COMMITTEES
11. UNFINISHED BUSINESS
12. NEW BUSINESS
13. LOCAL LAWS
14. AUDIT OF CLAIMS AND ACCOUNTS
 - 14.1. Resolution Authorizing the Accounts be Audited, Claims Adjusted, and the Treasurer be Authorized to Issue Warrants for their Payment
15. ADJOURNMENT

MINUTES
CITY OF STEVENSON COUNCIL MEETING
March 19, 2020
6:00 PM, City Hall

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

Mayor Anderson called the meeting to order at 6 p.m. He led the group in reciting pledges of service and the Pledge of Allegiance.

Councilmember Weissfeld attended via telephone.

Julie May, Rick May, Karl Russell

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

RM motioned to approve, PH second. Unanimous.

- a) **Tourism Funding Contracts** - City Administrator Leana Kinley requests approval of the Tourism Funding contracts as detailed in the staff memo for a total of \$558,250.
- b) **Liquor License Renewal**- Stevenson Farmers' Market and Stevenson Eagles 1744.

MOTION: To approve consent agenda items a & b.

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

- a) ***Public Comments Received Prior to the Meeting**-The City requested comments be sent in prior to the meeting to easier facilitate those who may be calling-in. Comments received prior to the meeting and printing of the council packet are attached.

Comments were submitted via email by Rick May, Julie May, et al. Rick May did not choose to read the letter. He opted to return to the issue at another time when there were fewer urgent items on the agenda.

Ryan with BOTG, Bridge mgr. Updates: Bridge repairs last wk April/May 2020 due to damage from log truck. 15 full night closures planned. 9:30 to 5:30, S-Th, 10:30 to 6:30 Fri/Sat. Emergency vehicle traffic only.

Auto toll/Breeze-By working well, 50% so far. Less traffic, lower wait times. Higher accuracy. Increased speeding through toll both. Q-what happens if accounts not accurate or picked up, or transponder malfunctions. Occasionally occurs.

HR Bridge removed collectors. Following sanitary/universal precautions. guidelines. HR HD on rex. Do all transponder customers get notices emailed? Working on separating bridge announcements.

MK-Q-repair of bridge re CV-19? C-19 no delays expected.

PF_Ped walkway? Not a lot of info. Still working on waiver. No recent progress.

5. PUBLIC HEARINGS: *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings.]*

- a) **6:10 - Chinidere Development Agreement** - If the parties are able to meet prior to the council meeting, Community Development Director Ben Shumaker will present a revision to the Chinidere Development Agreement for council review and consideration.

No draft agreement ready, asked for postponement.

- b) ***6:15 - Second Reading Ordinance 2020-1157 Regarding Changes to Zoning** - Community Development Director Ben Shumaker presents last month's staff report and ordinance 2020-1157 amending the Stevenson zoning code (SMC Title 17); modifying where single-family detached dwellings and townhomes are allowed; clarifying use categories within SMC 17.13.010; and incorporating zoning interpretations conducted under SMC 17.12.020 for council review and discussion.

Opened at 6:16. Zmd. updated since last meeting. Reviewed in Feb. SFH protected, new use Legacy-existing in districts that don't allow. PC is considering use/ biz to rez, still considering.

Min height 16'. Prohibit shorter, not real stoked. Concern with stop-gap that can become long term. Want specific-if shipping containers.

PC concern? None really with sh. con. Require 2 stories? Not ready. Waiting for downtown plan. Not keen on bldg height restrictions.

Good conv. called all sfr homeowners to get input and concerns. Vacant landowners not concerned. SFR wanted details before comments. 3 owners attended. Changes still under review, no action required.

No comments from public.

6:21 close PH. RM-dwelling unit definition from where? current des. codify needs to be with IBC.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Port of Cascade Locks** - A representative from the Port of Cascade Locks will be present to provide council with an update on the BreezeBy implementation and other projects at the Port.

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PH_Ped walkway? Not a lot of info. Still working on waiver. No recent progress. 1\$M for planning alone.

7. URGENT ITEMS:

- a) ***COVID-19 Response Update** - Staff will provide an update on the city's response to COVID-19. Current information can be found on the city's website ci.stevenson.wa.us.

Mayor-main topic CV-19 react quickly. Meetings and phone calls reacting. Expect regular updates. Check in depts. and biz comm.

25-50 trucks coming in 25 out, allocation from warehouses. Srs curbside sv. Kevin W-closed 7-8 a.m. for snr shopping only.

T/Th senior bus will deliver. Call in and order delivered. Keeping drivers working.

May include others. Locked doors, still providing services. Ct-restr. orders, SO, issuing CW permits. PUD closed offices. Face 2 face appointment only. COS closing open office, drop-off bills.

Website: County offered to funnel info, chamber agreed to do small biz info. Daily e-blasts. SC-Just putting cos link,

Working on newsletters with flyers, after CC meeting, time with bills. \$700-fold and label.

Mtg starts with Kirby from PH-pending tests/results. Where test is done OR not compelled to tell. Just because no one is confirmed does not mean it is not here.

22 counties have + test. No much more.

LK-Ska Lodge-down until June 1. LEB stopping production, BWoods switching to cans, no kegs, no sales. Impact to revenue to taxes and utilities.

Rick May commented on fed. leg/small biz. ec. impact-payments. SM biz inter. loan.up to \$10M/biz. If biz continues loan is forgiven. 3/1-6/30 window open.

Amy-possible to monitor ramifications for WWTP? Report in April. Clarity. What changes with BOD. Karl-see trend. BOD down in Feb. Will monitor. mayor-restaurants also not producing. Plant showing great changes.reductions in BOD.

LK-blood drives are critical. Library blood drive-donations are needed.

EDC-3-6 mo payment forgiveness re loans. Accelerating loan appls, still 3-6 mo. Mossbrucker response addresses unemp. insurance. ESD-new requirements re furloughs/will return to work.

Heartwrenching/feels different. Awful to biz. co. Hard to hear news of layoffs. Good to see + response from fed.

BS-Commerce-funding source.273K for SC-isolation, quar., housing, sanitation, homeless housing. Maybe SL/CGRiverside rent for quar.

AM-shelter, looking to open a warming shelter, now a quarantine site. County conversation.

Best W-open for biz, Thunder Island, new growers, credit card, outside/curbside sales only.

Restaurants=2 weeks, next week who will tell what is next? SCCH-go day by day.

- b) ***Approve Resolution 2020-360 Ratifying Emergency Proclamation** - City Administrator Leana Kinley will present a resolution prior to the meeting ratifying Emergency Proclamation 2020-01 and providing temporary procedures to respond to the COVID-19 epidemic.

MOTION: To approve resolution 2020-360 ratifying emergency proclamation and providing temporary procedures to respond to the COVID-19 epidemic as presented/with changes as discussed.

Emergency proclamation. Rez starts page 36. RM-temporary-emergency act.

Wage payments? Proposing? page 28/29, prgh. 4. Where are we at. 34-35, rez on 36. Where are we dealing with leave?

KW-does it have to be approved, temporary city policy attached to rez 2020-360.

4/10 or 5/8. RM-After 10 days are we still paying salaries. Paid lv. LK-2 weeks, then convert to sick leave. Have to be diagnosed first.

Policy says-if you go home sick no sick leave used, if diagnosed then 2 weeks, if not come back to work or PTO/sick leave. Mayor-telec. in place, working well. IT guy-so much work for IT guys now due to at home workloads. Testing connections and firewalls. Zoom being used-crowd sourcing stress test, streaming movies, internet is packed.

rm-parag. 28 1-6, trigger for particular amd. Subjective-LK example, family member with China visitor, considered under obs.

RM-2020-360 approve, PH as ratified, modified to include temporary policy as attachment. AW-telecommuting? How are they set up. LK-nature of position-PW can't telc. Can loan out laptop. Passed unanimously.

8. UNFINISHED BUSINESS:

- a) **Second Reading Ordinance 2020-1156 Revising SMC 13.04.060** - City Administrator Leana Kinley presents ordinance 2020-1156 allowing the city to enter into contracts with lessees, in addition to property owners as currently allowed, to regulate sewer discharge for council review and approval.

MOTION: To approve ordinance 2020-1156 relating to and providing for the ability to contract with owner or non-owner sewer customers for regulating sewer discharge [as presented/with changes as discussed.]

2nd reading of sewer discharge. MK-just language changes? May not have direct control...

RM 1, motion, MK-second. Unanimous.

- b) **Second Reading Ordinance 2020-1155 Regarding Changes to the Engineering Standards** - City Administrator Leana Kinley presents ordinance 2020-1155 requiring updates to the Engineering Standards be adopted by ordinance and referred to the Planning Commission on a case-by-case basis, as discussed at the December 19, 2019 council meeting, for council review and approval.

MOTION: To approve Ordinance 2020-1155 regarding changes to the Engineering Standards [as presented/with changes as discussed].

Changes to eng. standards req. amd be adopted by ordinance. Other language, case by case, refer to planning c. changes 44

RM1, MK2. Unanimous.

- c) **Approve Interlocal Agreement for Building Inspection Services** - City Administrator Leana Kinley presents the attached agreement with Skamania County for Building Inspection Services for council discussion and consideration.

MOTION: To approve the interlocal agreement with Skamania County for Building Inspection services [as presented/with changes as discussed.]

Bldd. ins. services, talked with Tim changes on page 46.

MK-administration? We had said a report at council, direct conv. Does not seem to say that. LK_no notes on who would give prez. MK-who are we outsourcing to? Quarterly coord. with mayor and LK-how frequently do you want reports.

Quarterly at council. RM? MK-sense of distrust, allow council to keep an eye on situation, have conversation. Quarterly basis, maintain relationship.

AM-deeper level of accountability? Carrot dangling-not satisfied re work by current insp. More acct. Present to CC. LK-County PWD would present re inspector. Why 2 years.

MK-

LK-quarterly or as needed. Allows for flexibility.

AM-Other options? Communications with HR-unhappy with contractors. Can go out to RFP or RFQ for svcs. Backup svcs is SC.Partnership with county? Don't want to do biz as usual just because. Don't like 2nd inspector held to contract.

Present inspector not retired?

Ann Leuders. Public comment-appalled talking about an ind. job performance, take up issue with supervisor, don't drag through mud. Need someone to help you. Stop trashing, do jobs appropriately.

MK-evaluating performance of person in contract.

AW-happy with changes re termination. Aye in favor.

RM1 PH 2 as amended with quarterly reports to council.

AM-nay.

d) Sewer Plant Update - An update on the Stevenson Wastewater System and the Compliance Schedule is provided in the attached memo.

KR-mostly good news. Had to cancel training. Sludge quality issue. due to fats, oils, grease. With fewer rest. wait and see what happens, see trend.

BOD is way down. Had to check math. Direct attr. to side streaming users/partners.

BOD haul 1x mo, 15,000 g. Tribeca will still haul even if lockdown. Water WWTP still have to operate.

Plans to DOE by June. Approve or not.

612#/day, current permit. Still violated with 588. Potential violation due to rainfall. Feb= zero violations.

PH-saw crew out checking sewers-what's up? sewer lining crew, used a camera to check for leaks. Possible repairs later. Cameras=last week.

RM-Rick May still on line? package passed in senate not house. Keep an eye on it. Only House appropri. \$.

Send info to EDC or chamber to disperse.

Mayor-Chamber, senior services do not need volunteers, keeping vol. list, escalating frequency of letter, chamber really stepping up.

FB page? Chamber receiving info. Rest. sending menus, posting food choices.

Community talk/buzz about purchasing gift certificates to support local restaurants.

- e) **Downtown Plan Update** - Community Development Director Ben Shumaker will provide an update on the Downtown Plan and Implementation Schedule.

Shumaker-Stewards of Success. Mtgs. deep dive into implementation and partnerships, specif. uses on first st. Zoning lens not regulatory, partnerships in mind, work with landowners, don't rent less than 18 hrs. PC-looking at thru zoning and regular. issue.s

Chamber Break last Tuesday, 8 indiv. preview DTP. Comment sheets,

Col Ave realignment, using epa clean up funds avl. Needs final say from DOE. ID utilities.

PH- Affected landowners good?

BS-priority? Jack Clifton vacant lot, open to Col Av. Fielding calls re property owners/priority. Joint parking solution, q, next steps. Being done with fed funds from SC.

9. NEW BUSINESS:

- a) **Approve Contract for Hegewald Well Treatment Improvements** - Public Works Director Karl Russell presents the attached memo and contract with Grayling Engineering for adding treatment to the Hegewald Well for council review and approval.

MOTION: To approve the contract with Grayling Engineering for Hegewald Well Treatment Improvements not to exceed \$19,600.

Hegewald well, id'd in water system plan, want as primary, now a backup. Droughts a concern. Low pH. Copper and lead could leach. Treatment needed. Phase 1 = data,

report from DoHealth, composition of water, how to treat, high iron possible from older pipes, water sitting in them. May blend 2 sources.

RM-We own well, not land? 100 x 100 land. Easement? Off Ryan Allen. 860 gpm. run at 500 gpm. Drawdown test. Problems with cavitation, had to go deeper. Full drawdown. Additional test, 200gpm 24 hrs. Then ran 500 gpm 8 hours, aquifer recharged.

RM-motion not to exceed, PH 2. Unanimous.

- b) Approve Fuel Tax Grant Agreement** - Public Works Director Karl Russell presents the attached grant agreement with the Washington State Transportation Improvement Board in the amount of \$112,927 for matching funds on the Russell Avenue project.

MOTION: To approve the Fuel Tax Grant Agreement in the amount of \$112,927.

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PH1 MK 2 Unanimous.

LK-We already have grant and are doing project.

- c) Approve Contract with Department of Commerce for Energy Grant** - City Administrator Leana Kinley presents the attached scope of work and draft contract for council review and consideration. It will provide a \$314,633 grant towards energy upgrades at City Hall and installation of smart water meters throughout the city. Commerce has been delayed in issuing contracts. The request to authorize the Mayor to sign the final contract is to prevent the need for a special meeting and allow the project to move forward.

MOTION: To authorize the Mayor to sign the final contract with Department of Commerce in the amount of \$314,633 for the Stevenson Water Meter Replacement & Lighting Upgrades project.

City Administrator Leana Kinley presented the attached scope of work and draft contract for council review and consideration. It will provide a \$314,633 grant towards energy upgrades at City Hall and installation of smart water meters throughout the city. Commerce has been delayed in issuing contracts. The request to authorize the Mayor to sign the final contract is to prevent the need for a special meeting and allow the project to move forward.

MOTION: MK 1, PH 2 to authorize the Mayor to sign the final contract with Department of Commerce in the amount of \$314,633 for the Stevenson Water Meter Replacement & Lighting Upgrades project. Unanimous.

AW-recall % of project cost through grant? LK-49% of budget. Next item is loan. Included. Loan payback 10 years. Payback time frame? Save \$44K on reading meters labor. Increased revenue and labor savings.

Still waiting on actual contract, included statement of work, deliverables, timeline, budget as well as template agreement to be filled in with details for water meter project. 10 week turn around time for completion. Will flag and ID locations. 2 weeks for meters.

MK-vendor getting antsy? LK-price given in 2018, costs have changed. Contin

- d) Approve Water Meter Loan Agreement** - City Administrator Leana Kinley presents the attached agreement with Opus Bank for the matching funds related to the water meter and energy efficiency project in the amount of \$321,000. An estimate of the total cost, rates and payment schedule is also attached.

MOTION: To approve the loan agreement with Opus Bank in the amount of \$321,000.

City Administrator Leana Kinley presented the attached agreement with Opus Bank for the matching funds related to the water meter and energy efficiency project in the amount of \$321,000. An estimate of the total cost, rates and payment schedule is also attached.

MOTION: PH1 MK2 To approve the loan agreement with Opus Bank in the amount of \$321,000. Unanimous.

Loan is water meter, will be paid out of water fund.

RM-5% payback earlier.

- e) Approve Resolution 2020-358 Regarding Opus Bank** - City Administrator Leana Kinley presents the attached resolution authorizing the city to open an account for loan proceeds related to the water meter project with Opus Bank.

MOTION: To approve resolution 2020-358 regarding banking with Opus Bank.

City Administrator Leana Kinley presented the attached resolution authorizing the city to open an account for loan proceeds related to the water meter project with Opus Bank.

MOTION: MK1 PH 2 To approve resolution 2020-358 regarding banking with Opus Bank. Unanimous.

Dole out, reimbursement.

- f) Approve Resolution 2020-357 Regarding Planning Fees** - Community Development Director Ben Shumaker presents the attached memo and resolution regarding the Planning Department application fees and miscellaneous charges.

MOTION: To approve resolution 2020-357 regarding planning department application fees and misc. charges.

Revised fee schedule. Policy-Changes to waive fees for non-profits, can issue refunds. clarification re fees re outside consultants, change some categories confusion to staff. Increases fees 20-40%. Aligned with SC, generally lower, getting closer. SC-Adjudicated goes, boa for city saves costs. Fees raised last in 2017. Some outliers. land use review, process 2 categories set to decrease. Rezone, sub div variances. Policy to recover costs.

RM-match SC? Why not? PH-on to something, not see anything. SC not adjusted fees since 2017. Fees to rise sometime. Sugg. match sc.

AM-keep increases to minimum, school levy,

MK-likes idea of consistency, not a biz, don't need to charge public.

AW-likes idea to recover costs, but not rise too high.

Community Development Director Ben Shumaker presented the attached memo and resolution regarding the Planning Department application fees and miscellaneous charges.

MOTION: MK1 AM2 To approve resolution 2020-357 regarding planning department application fees and misc. charges. Unanimous.

- g) Approve Resolution 2020-359 Amending the Public Records Policy** - City Administrator Leana Kinley presents the attached resolution for council review and consideration. The policy was last revised in 2009 and the updates incorporate changes in law and removes all fees.

MOTION: To approve resolution 2020-359 amending the Public Records Policy.

City Administrator Leana Kinley presents the attached resolution for council review and consideration. The policy was last revised in 2009 and the updates incorporate changes in law and removes all fees.

MOTION: MK1 AM 2To approve resolution 2020-359 amending the Public Records Policy.

Went to remove costs for all records, then updated policy to law since 2017+ Laws from other agencies. Already doing even if not in policy. Clarifies records requesters. previous requests needed to fill out a form. No longer in place/not allowable. Clarifies response.

KW-wa state ag rec. policy. LK-pulled from several cities. Past form had depart.

MK-personal confusion, request trolls. Is expectation they come in? Can do online request.

KW-I want a dox, pass ASAP to city records person, verbally. must respond within 5 days.

LK-id they are asking for a record in email. If record not received, check, ensuring timely response, unintentional. Spam filters.

MK-how to respond in grocery.

LK-the person you need to ask, by all means ask LK.

KW-respond by directing them to LK. Make sure they know they are entitled to a record, but ask LK.

Mayor-removed charge for paper, cd or other no charge? Yes. Provide thumb drives.

MK-excluding recent activities, are you anticipating work load means more staff, is it manageable.

LK-depends on what is going on. What ends up, discord between neighbors, info to get neighbor. Reg. requests re staff salaries, vendor requests, vendor activities. Have seen other agencies-we do not employ a police department, cuts down records req. Can restrict hours of staff time through policy. Goal for records grant, digitize. Old records to eliminate.

h) *Minutes of the February 20, 2020 regular council meeting, revised.

MOTION: To approve the minutes of February 20,2020 as presented/with changes as discussed.

Discussion? No attendance noted.

RM, amend with attendance.

PH 2

unanimous.

10. INFORMATION ITEMS:

- a) **Chamber of Commerce Activities** - The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in February, 2020.
- b) **Financial Report** - City Administrator Leana Kinley presents the City's Treasurers' Report and year to date revenues and expenses for February 2020.
- c) **Planning Commission Minutes** - Minutes are attached from the 2/10/20 Planning Commission meeting.
- d) **Building Permits Issued** - A copy of recent building permits issued and other activity is attached for council review. Pending inspections from the City include 1 triplex (70% complete), 4 cabins, and 6 single-family residences at various stages of completion.
- e) **Fire Department Report** - A copy of the Stevenson Fire Department's report for February, 2020 is attached for council review.
- f) **Sheriff's Report** - A copy of the Skamania County Sheriff's report for February 2020 is attached for council review.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Karl Russell, Public Works Director
- b) Ben Shumaker, Community Development Director
- c) Leana Kinley, City Administrator

Russell St. kicked off Monday. No inquiries. Consider it a win. Contractor has been awesome, traffic control supervisor, ped. traffic flowing. One problem with elevations on existing culvert, undergrounding, catch basin. Disruptions min.

Delay in construction signage biz. due to CV-19 staff reductions.

Q?

Mayor, asked KR to provide a weekly email update to biz owners, keep in loop, important project and keep biz happy.

MK-council biz-email, could I get them as well? KR-have to be careful. KW-as long as One way and BCC. Advised council to never reply all.

Crew wise-prevent CV-19. Personnel, single ppl in truck, social distance in pu truck not possible. Tasks with 1 person. Any illness, stay home. taking seriously, why he is phoning

in. Keeping chemicals for water ordered. Chlorine/alum Signed up for WA Warn, network of operators, help fill in supply gaps. Julie-well done. Trying to anticipate and plan for near future.

I&I in sewer lines led to violation.

3 crew members need WWTP certified. Classes cancelled. May do online.

BS-subd app. PC-ph for zoning code changes. Comp. plan for amd.cap facil. plan.Rex by 4/30 last stages of subd. code revisions. Roads vs street. Come to CC may/june.

Adv for eng. sidewalk first to columbia. Coordinate projects. WSDS eng. firm.50% plans by end of July. Contract in April.

LK-see report, point out. Chamber not doing events. SDA may take over, if not what effort CoS wants to do.

MK-Chamber more informational, do not want event planning. What will they do instead?

AM-strategic planning taking place.

Mayor: B&B needs to stay, Christmas in The Gorge. Good draws.

LK-this year they are doing, 2021.

AM-Seems like good fit for SDA. Transition smooth, long term planning.

LK-B&B having trouble getting board volunteers.

MK-is SDA interested? Without capacity would CoS take on? LK-would take staff time.

AM-hire event coordinator.

Mayor-New director just hired? Transition. Get laser focused.SBA_Marketing for CoS. May have to change.

MK-SDA,SBA was going to disband? Mayor-SBA got cold feet. New SDA director realigning priorities.

LK-making day-to-day decision. Hard to keep social distancing. Payments rolling in, going to start now and keep messaging. Mayor-staff not comfortable.

KW-consensus on contract with BIAS.

LK-Put on hold when researching SC permitting SW. Did not approve permitting for sw with county, \$15K. Bias is \$3,021.00. Will start, annual fee for permitting, will help with tracking. Will help with county, put all in one place. Heads up, something coming to CC.

Mayor-Ex. session-how long will it take? KW-phone back in. Come out of ex. session, no decision. Go into adjournment. Do public need to hear adj. NO

Disconnect, AW will call in. EX session concludes, then adjourn. No objections.

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE: Will be provided prior to the meeting.

- a) February 2020 payroll & March 2020 A/P checks have been audited and are presented for approval. February payroll checks 14244 thru 14252 total \$95,850.10 which includes EFT payments. A/P Checks 14253 thru 14296 total \$156,138.93 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting.

MOTION: To approve the vouchers as presented.

MK-tabs with Carson and Col. Hardware?

LK-buy boots. PPE.

MK 1/PH 2 Unanimous.

MK-Walking Man?-on consent agenda. LK-yes MK-Retreat at Walking Man? LK-did not catch, now off.

MK-MOSS-Park Clean up in Home Valley, noxious weed department, will go on as planned.

BS-tree grant, DNR, 20K. inventory of existing trees, street, library, school, id issues, development mgt. plan. Train staff to maintain and continue inventory. Noxious weed partner, tree of heaven.

KR-thank BS for work on tree grant.

AW-Q request that required action? Rob Farris-Report pg. 195, doors, action needed? LK-can get cost estimate?

Mayor-need more info to get quote.

MK-ask for later, TV/screen to use for public. Camera, microphone for recording.

KW-Recordings need retaining. Minutes reflect action.

Recordings online, put on website and put a link to municode. LK-If we start putting recording, go to action minutes. Record actions only.

Real time stream no recording, no retaining. Bandwidth-retaining takes bandwidth. Want a monitor so cc can see what is being recorded.

Julie May-Google hang-outs? Can record. Knowing when new person joins. Win today to accommodate group. Do not have to ID names. Only when participate.

AW-would like to continue, would like video, KR agrees.

13. MAYOR AND COUNCIL REPORTS:

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. EXECUTIVE SESSION - City Council will convene in Executive Session under:

- a) RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party.

16. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

-April 16, 2020 (Thursday) - Council Meeting at 6pm

-April 25, 2020 (Saturday) - Stevenson Community Clean-up Day 8-12pm

-May 5, 2020 (Tuesday) - Stevenson Waterfront Discovery Day from 4-8pm

-May 7, 2020 (Thursday) - Health Fair at the Fairgrounds/Hegewald Center from 4-7pm

-May 16, 2020 (Saturday) - Columbia Gorge Interpretive Center 25th Anniversary

-June 26 & 27, 2020 (Friday and Saturday) - Gorge Blues and Brews

-August 1, 2020 (Saturday) - Dash and Splash at the Stevenson Community Pool