



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT AGENDA
JULY 16, 2026 - 4:00 PM**

1. ROLL CALL
2. APPROVAL OF MINUTES
 - 2.1. Accept the Minutes of 07/02/2026 and 07/07/2026
3. NEW BUSINESS

- 3.1. Requesting a Resolution to Enter into an Amended Agreement with Permitium for the Licensing Director Portal to Begin Online Dog Registrations and Renewals

The City Clerk respectfully requests authorization for the Mayor to execute an amended agreement with Permitium to implement its License Director platform for dog licensing and renewals. The City has successfully utilized Permitium for vital records since 2022 and has been extremely satisfied with its products and customer service. The new platform will modernize the City's dog licensing program by allowing residents to register and renew licenses online, providing automated renewal and rabies vaccination reminders, improving compliance with licensing requirements, reducing paper and postage costs, and allowing unlimited staff users without additional licensing fees. There is no cost to the City to implement or use the service; residents choosing to complete transactions online will pay a technology convenience fee charged directly by Permitium, while in-person transactions at City Hall will continue to be available at no additional cost.

- 3.2. Approval to accept STOP DWI second period enforcement

The City entered into an Inter-Municipal Agreement with the County of Orange and approved by the Common Council in March 2026, for STOP DWI funding. We were notified that the second enforcement period funding has been awarded in the amount of \$9,000. Request to accept the funds to be deposited into revenue line A.3333. These funds will be expensed from A.3141.103 through Stop DWI overtime entries

- 3.3. Approval to accept Skoufis/National Night Out Grant Funding for 2027

The City of Middletown Police Department has been awarded \$10,000 sponsored

by Senator Skoufis’ office. The funding will be used for operating expenses for our National Night Out Against Crime event for 2027.

Requesting to have a resolution prepared allowing us to accept this funding to be deposited into account A.3334, and increase, A.3146.932, the DCJS/Skoufis expense grant line for use in 2027

3.4. Approval to Apply for Grant funds through Consolidated Funding Application (CFA) for Paramount Theatre Roof

The City of Middletown desires to apply for financial assistance through the 2026 Consolidated Funding Application (CFA) under the Environmental Protection Fund: Parks, Preservation and Heritage Grants; and the Homes and Community Renewal Main Street Program.

The City will be requesting funding to replace two roofs at the Paramount Theatre: The large roof over the auditorium/stage and the metal roof over the backstage area.

The grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality that is applying for funding.

Seeking authorization for the Mayor to sign as the sole signatory, any and all necessary documents required pertaining to the Consolidated Funding Application and for approval of the submission for grant.

3.5. Authorization to approve the Harry Rotolo proposal for fire alarm service at the new Court House

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with Harry F. Rotolo & Son’s requesting approval of the new contract for monthly Fire Alarm Services at the Courthouse on 25 South Street. The fee for Fire Alarm Service is \$39.00 a month with a 4% increase every year.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

3.6. Authorization to approve a budget transfer within the Fire Department

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer 10,448, in the following manner,

FROM	TO	AMOUNT
A.3410.440	\$10,448	A.3410.200
Repairs to Equipment		Other Equipment

To replace Thermal Imaging Camera.

4. WATER/SEWER/LAWN MAINTENANCE ADJUSTMENT
5. ADJOURNMENT