

**Common Council
Meeting
City of Middletown
February 16, 2021**

1. Pledge of Allegiance- Pres. Rodrigues asked all to rise for the pledge.
2. Roll Call: Present: Ald. Ramkisson, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr Pres. Rodrigues-9
3. Approval of Minutes (Nothing this evening)
4. Correspondence (Nothing this evening)
5. For the Good of the City
No one from the public
6. Remarks of the Mayor

Good evening. I'm going to schedule tomorrow the State of the City, re-schedule from last week. I'm hoping to do it on Thursday but I understand there's weather issues so it's going to be virtual so we may just tape it and then play it at a certain time but we'll have an announcement tomorrow on the State of the City time. The only pressing issue, the one that I want to give an update on, is the Mulberry House Warming Station update. As you know we are going into 8-10 Mulberry Street. This is the construction as it stood today. The big part of the problem with the delay was the HVAC system in the newer part of the building. We had material issue, we couldn't get materials and we cannot move with the rest of the construction until the HVAC system is in gear. This should be done by the end of the week, this portion here and then we can move on to the plumbing and electrical. I want to give you an idea on the construction timeline, because there have been some people who have raised some issues and I want to thank alderman Green and alderman Kleiner or constantly checking and updating, getting updates on this. On November 9th we did engage the architect. We had an environmental inspection on November 11th, the Environmental report was received on November 23rd, the HVAC, plumbing and electric inspections were done also the week of November 23rd. By December 28 we had the architect submission, we met with the architect to review plans and specs and that was by January 5th. The BID Notice was in the legal ad on January 8, 2021 and we had a BID opening on January 28th. As you know I was hoping to be in to the project by January. We are not lying, it was an ambitious goal but we thought it was doable but the fact that the HVAC system has to be totally replaced in the new section and the delay in getting material was the major issue and that's why the delay and even getting the project out to BID. The estimate from the architect was around \$250-\$260,000.00 and that was the gold standard of everything we wanted to get done in the building both, now and over the next few months. As you know, we have \$250,000.00 in federal money, under the Care's Act that we are utilizing. Few weeks back when we realized that we had to separate in order to move the project along quicker and the fact that we would need additional funds anyway, based on the architect's projections, and this is prior to the bid opening, the Common Council then appropriated additional \$50,000 of fund balance to the project to

make the total project cost \$300,000.00. So once the one and only BID was read and it was \$885,775.00 we had no choice but to reject the BID and I'm sure people in that neighborhood understand that we are not going to pay almost 2.5 times for the project what the architect estimated it to be, it would be criminal for us to do that so we did not do it, we rejected that BID. So, we then brought the project back in the house, had more meetings with the architect and Maria Bruni's office then, who handles housing rehabs for the City, we have a person on staff part-time, Mike Zahorchak, who oversees some of that work, so we are scaling the project back. Rather than bid the electrical, plumbing, and the HVAC, we placed that out to under the City time and material bid that is done annually and that would meet the criteria for our HUD reimbursements. So that will move the project along and all 3 of those trades will be... One of them is up and running now, the other two will be up by next week. We had 4 separate individual bids, one is the General Contractor, handling all of the work, remaining work, acoustical ceiling, floors and interior and exterior doors. We already know that the exterior doors are going to take a delay, they are going to take a while but what we have there is doable to get us by as soon as we can open up the facility. So, the schedule that we have now is HVAC will be completed by the end of this week, electrical work will be commenced this week and at the end of this week, depending on weather, or next week and the plumbing work also will commence next week. The good news is also that we have a signed lease now, that was approved by the Board of Estimate and the Council on December 10th and we submitted the lease to GMIC on December 14. The plans went to GMIC for their review on January 5th and GMIC approved both, the plans and the lease. So, we are working basically off the same set of plans, we've been in constant contact with GMIC, they are in agreement on how we are moving forward, they just want the best product and they understand the constraints the City will be in in not accepting that bid. We are not hiding anything, we are not intentionally delaying anything, we would love to get people into the facility but we have to do it right. Originally, we made the presentation that we thought we could do it for just \$250,000 of federal money and you guys were kind enough to inject that additional \$50,000 of the City funds into the project. So, we are doing everything that we can, it's just that we can't produce the HVAC system and we can't get people to make a reasonable bid. The only other delay would be if we still don't get any reasonable bids and then we'll have to look into alternatives for the floor or kitchen cabinets. The major stuff is being done right now. The most important thing is the HVAC system. Any questions? Thank you.

7. Remarks of Dept. Heads

Maria Bruni/Economic Development - Good evening. The only thing tonight I have on the Agenda, I have a transfer in our Community Development budget and to accept DASNY Grant in the amount of \$250,000.00 for the construction of the pavilion in Erie Way Park that was secured by Assemblywoman Gunther and to authorize the Mayor to sign it. Those are 2 items I have for tonight. Thank you.

Jacob Tawil/Commissioner of Public Works- Good evening all. Before you tonight is a request for resolution to award two bids for the W. Main Street Culvert replacement and the other one for Grant Street Culvert replacement. This project is funded by the governor's office through NY Rising. And the Mayor was able to get a grant for 3.5 million for this project and we have until February next year to complete this project and we would request your support for this resolution authorizing the Mayor to award the bids and sign the contracts with the bidders. The other thing,

just a reminder for everyone to keep your sidewalks shoveled and cleared and fire hydrants as well to be cleared in your neighborhood, that's for your own protection if the Fire Department comes. This season we've been getting hit with the snow storm, snow event after snow event, the freezing rain and so forth, so please help us out and do not make us come out there in order to shovel the snow on your own sidewalk and then charge you for it and possibly take you to court and make you pay fines because we just simply don't have the man power to do it and we would request everybody's cooperation to keep the sidewalks and streets safe, for pedestrians to be able to walk from point A to point B and it's much better for our city, for the quality of life and we really don't want to shovel anybody's side walk and charge them for it and take them to Court and make them pay fine so help us out and work with us.

Another incident, I meant to talk about it during the last meeting, but it didn't happen but you heard about some security breach in the water treatment plan in Florida where some hacker was able to control sodium hydroxide in there and overfeed it to try to inflict harm on the people who were drinking the water. As far as Middletown is concerned and our computer system, we have our private security firm overseeing this, different from the City's firm for the IT and also, we were audited by the State Comptroller's office, they did a very thorough audit and they were very happy with our security system. They suggested certain things to do for us and we did and we implemented the improvement right away and then we went beyond that so we are very confident that our water system is protected from such an incident and we have operators that are looking out for anything that could go out of balance within the chemical feed. With that I will conclude my remarks.

Pres. Rodrigues: Police Chief has nothing this evening. Does anybody have anything for the Police Chief?

Alex Smith/Corporation Counsel – Nothing this evening.

John Naumchik/City Clerk – Nothing this evening.

8. Public Hearings & Grievances

John Naumchik/City Clerk: Public Hearing for proposed revising of Chapter 475 Zoning, Subsection B of Home Occupation of Section 475-4.

Pres. Rodrigues opened the public hearing at 8:14PM

Pres. Rodrigues: We did change the language a little bit for the Girls Scout cookies.

Alex Smith/Corporation Counsel – The language now reads retail business sales; business sales are not included in home occupations.

Pres. Rodrigues: Retail business.

Ald. Kleiner- I just want to mention that we did have a very thorough discussion of this at the Committee last time. We have looked at many sides of this and I think that retail business sales is a very good solution. Thank you.

On motion of Ald. Masi seconded by Ald. Tobin Public hearing was closed at 8:16PM

9. Petitions & Complaints

Nothing this evening.

10. Remarks of Aldermen

Ald. Masi-Happy birthday John. Another thing is as Jacob said, please people, because there's going to be a lot of information out there in coming weeks about snow removal, please take care of your sidewalks. There are people that walk and you are forcing them out on the street and I personally have witnessed on several occasions in the last week where people had to either jump back or get back into the snow bank as not to be possibly hit by a car so we know it's an inconvenience, but it is your responsibility so please do so and Jacob, your guys have just done an outstanding job and thank you very much.

Ald. Tobin-Nothing this evening.

Ald. Green- Thank you. First, I do want to thank the Mayor for the presentation on the warming station. As you said we do get some comments and questions, and it's nice to know that we have all the information right here so we'll pass that along to anyone who asked for it. And everyone just please do keep your sidewalks clear. I've heard from a lot of people who mentioned that they have elderly neighbors and they asked if they can help and shovel it for them so try and help out your neighbors especially in this time and we'll see you next meeting. Thanks.

Ald. Johnson-Thank you. We did discuss that in the Committee - the home business and I appreciate the classification, it kind of addressed all my concerns, thank you very much. With respect to the police document, I did take an opportunity, the mayor graciously offered me some time to look at some questions on the applications. The Chief of Police offered me some time to do that as well and I also met with bishop Williams just to get his take on the experience so I think it was a good document. I also read the document that Ald. Tobin forwarded to us from Mr. Sussman. I respectfully disagree, I did not find it to be self-congratulatory exercise but everybody's entitled to their opinion. But my real question is, I know it's mandated, is it going to be a living document where we look at it every 2 years or is it just going to be put on the shelf and say we are good to go. Obviously, I asked the question because I'd like to see it reviewed in some way. What isn't monitored doesn't get measured and I think some of the elements of that document are worth of measuring and monitoring. Thank you very much.

Ald. Ramkissoon- I don't have anything this evening, I just want to say happy birthday to John, because honestly without John I don't know how many of us really function, so it is important day for us, John. That's really all I have. Jacob, thanks for keeping our roads safe and for my constituents in my ward I told many of them if you struggle with the snow I've got myself and a few kids and we'll come help you if we have to or find you the help you need. I know it's not

easy for everyone to get out there and shovel piles of snow but there's help if you just reach out, we can help you get it. That's all.

Ald. Kleiner: Thank you. I want to thank the mayor for his presentation on the Mulberry House and I want to thank all the very generous people who volunteered and helped while it had to be at Temple Sinai and that's been working very well and they've got a lot of donations and a lot of help and the community really stepped up so I thank everyone involved. With the police document – it was a pretty thorough document. The one thing I didn't mention was the subject of mental health that came up and there was a suggestion that it was probably our fault that we are not supporting mental health and that was vociferously rejected because it is really the county and it is really the State and we need funds in mental health and we need to pay attention to mental health and the whole country shows you that right now. And I also want to thank, there was a really wonderful presentation on Sunday and it's a group calling themselves "Because It Matters 24/7". So, it was a lot of local history, a lot of black history, a lot of residents and students and singing and poetry and it was a wonderful event. It's from 6 West Barbershop and Williams and they did a great job so we hope that it is repeated and that they do it again because it really was terrific. Thank you.

Ald. Jean-Francois-Nothing this evening.

Ald. Burr- First I want to thank the School District that put up 90,000 meals last Thursday for all the students for the whole week that they are out so thank you for food service and feeding all our wonderful kids in the City. Just remember garbage and recyclables in our ward and John, happy birthday.

11. Unfinished Business John Naumchik-Nothing this evening.

12. New Business

30-21 Resolution to authorize the Treasurer to transfer \$1,000.00 within the 2021 DPW budget to cover the additional charge for a Dump Truck/Excavator.

On motion of Ald. Masi seconded by Ald. Green

RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to authorize the Treasurer to transfer \$1,000.00 within the 2021 DPW budget to cover the additional charge for a Dump Truck/Excavator in the following manner:

FROM	AMOUNT	TO
G.8130.200		H.0982.200
OTHER EQUIPMENT	\$1,000.00	DUMP TRUCK/EXCAVATOR

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

31-21 Resolution to authorize the Mayor to sign a contract with the Port Jervis Humane Society for services during 2021, with no change from last year.

On motion of Ald. Tobin seconded by Ald. Masi

RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to authorize the Mayor to sign the attached contract with the Port Jervis Humane Society for services during 2021, with no change from last year.

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

32-21 Resolution to approve and authorizes the Mayor to sign a proposal with JCO for professional services and act as chief operator of the Water Treatment Plant for one year ending 2021.

On motion of Ald. Green seconded by Ald. Jean-Francois

RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to hereby approve and authorizes the Mayor to sign a proposal with JCO for professional services and act as chief operator of the Water Treatment Plant for one year ending 2021 with the same amount of \$8,750.00 per month since 2011.

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

33-21 Resolution to approve an agreement and authorize the Mayor to sign an agreement with JCO to provide management services and act as a chief operator of the Wastewater Treatment Plant.

On motion of Ald. Johnson seconded by Ald. Green

RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to approve an agreement and authorize the Mayor to sign the attached agreement with JCO to provide the management services and act as a chief operator of the Wastewater Treatment Plant. This includes providing full time licensed and qualified operators at the WWTP for one year ending on 3/7/22 for the amount of \$21,000.00 per month.

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

34-21 Resolution to amendment the City Code to make it clear that the sale of retail goods is not an allowable home occupation in the City of Middletown.

On motion of Ald. Ramkissoo seconded by Ald. Tobin

WHEREAS, the Mayor and Corporation Counsel have requested an amendment to make it clear that the sale of retail goods is not an allowable home occupation in the City of Middletown.

Resolved, and be it Ordained, by the Common Council of the City of Middletown, New York, as follows:

Section 1 - The Code of the City of Middletown, N.Y., Chapter 475, Zoning, be and is hereby amended by revising Subsection B of Home Occupation of Section 475.4, Definitions, to read as follows:

HOME OCCUPATION

B.

In particular, "home occupation" includes, but is not limited to, the following: dressmaking, professional office of an author, clergy, lawyer, engineer, accountant, architect, or real estate broker, and teaching, with musical instruction limited to a single pupil at a time. However, "home occupation" shall not be interpreted to include any of the following: professional office of a physician, dentist, osteopath, chiropractor, optometrist, acupuncturist, medical or healing arts practitioner or insurance broker or adjuster, clinics, hospitals, barbershops and beauty parlors, commercial stables and commercial kennels, retail business sales, restaurants, tearooms, day nurseries, tourist homes, animal hospitals, or any similar uses.

Section 2 - This ordinance shall take effect immediately.

Roll Call: Ayes: Ald. Ramkissoo, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

35-21 Resolution to authorize the Treasurer to transfer \$300.00 within the Community Development Department 2021 budget.

On motion of Ald. Kleiner seconded by Ald. Burr
RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to authorize the Treasurer to transfer \$300.00 within the Community Development Department 2021 budget for disability in the following manner:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
CD 8686.495	\$300.00	CD 8686.893

Misc. Disability

Roll Call: Ayes: Ald. Ramkissoo, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

36-21 Resolution to accept DASNY Grant # 24190 for the amount of \$250,000.00 for the construction of the pavilion in Erie Way Park secured by Assemblywoman Gunther.

On motion of Ald. Jean-Francois seconded by Ald. Burr

WHEREAS; the City has been awarded a grant which will be applied for the construction of the pavilion in Erie Way Park secured by Assemblywoman Gunther.

SO LET IT BE RESOLVED ; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to accept DASNY Grant # 24190 for the amount of \$250,000.00 and to authorize the Mayor, as the sole signatory, to sign any and all documents pertaining to this grant.

LET IT BE FURTHER RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to authorize the City Treasurer to establish a grant line to accept the funds in the amount of \$250,000.00.

COMMON COUNCIL
CITY OF MIDDLETOWN
CERTIFICATION OF RESOLUTION

I, John C. Naumchik, City Clerk and Common Council Clerk of the City of Middletown, do hereby certify that I have compared the foregoing copy of this resolution with the original on file in my office, and that the same is a true and correct transcript of said original resolution and of the whole thereof, as duly adopted by said Common Council at a meeting duly called and held at City Hall on _____ by the required and necessary vote of the members to approve the resolution.

WITNESS My Hand and the Official Seal of the City of Middletown, New York, this _____ day of _____, 2021.

John C. Naumchik
City Clerk

Clerk of the Common Council
City of Middletown, NY

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

37-21 Resolution to authorize the City Treasurer to transfer \$82,812.00 within the 2021 City budget to reflect change in Police Contract.

On motion of Ald. Burr seconded by Ald. Ramkissoon

RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to authorize the City Treasurer to transfer \$82,812.00 within the 2021 City budget to reflect change in Police Contract in the following manner:

<u>FROM:</u>	<u>AMOUNT:</u>	<u>TO:</u>
A.9000.890 Welfare Fund Ins.	\$82,812.00	A.9000.889 Dental/Optical Inc.

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

38-21 Resolution to authorize the City Treasurer to transfer \$15,980.00 from the Sewer Fund Balance to cover additional work that was ordered by the consultant for the Orange County Heritage Trail Extension.

On motion of Ald. Masi seconded by Ald. Tobin

RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to authorize the City Treasurer to transfer \$15,980.00 from the Sewer Fund Balance to cover additional work that was ordered by the consultant for the Orange County Heritage Trail Extension for the installation of a 60 inch sleeve under Dolsontown Road as per the attached in the following manner:

FROM	AMOUNT	TO
Sewer Fund Balance	\$15,980.00	G.8110.400 Contractual Services

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

39-21 Resolution to authorize the City Treasurer to approve a proposal made by Saga P. Conboy, Claims Specialist from NEAMI to settle 14 cases of Workman Comp issues.

On motion of Ald. Tobin seconded by Ald. Masi

RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment to authorize the City Treasurer to approve a proposal made by Saga P. Conboy, Claims Specialist from NEAMI to pay a former employee \$25,000 that will clear a claim valued at \$46,840.38 (saving \$21,840.38) stopping possible future claims and closing for good 13 other cases that are on file. The provision for such payments is in the 2021 Budget.

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

40-21 Resolution to amend Resolution, #160-20, to authorize the Treasurer to transfer an additional \$90,000.00 from the Water Fund Balance to Purchase of Land Water Fund and authorize the Treasurer to appropriate the funds necessary to pay the purchase price of \$500,000.00 in order to close on the subject property.

On motion of Ald. Green seconded by Ald. Johnson

WHEREAS, the Common Council, by Resolution dated August 4, 2020, approved the purchase of property located on Guymard Turnpike, SBL #16-1-32.22, under a NYS/DEC WQIP grant that requires 25% matching City funds, and

WHEREAS, said Resolution authorized the Treasurer to transfer \$150,000.00 from the Water Fund Balance to pay the difference between the selling price and the appraised value, with future funding to be adjusted as needed, and

WHEREAS, said Resolution authorized the above transfer from the Water Fund Balance to F.1940.900, Purchase of Land Water Fund, and

WHEREAS, the subject property has appraised at lower than expected amounts, and

WHEREAS, a closing of this transaction is expected in the near future.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Middletown that it's previous Resolution, #160-20, is hereby amended to authorize the Treasurer to transfer an additional \$90,000.00 from the Water Fund Balance to F.1940.900, Purchase of Land Water Fund, and it is further

RESOLVED that the Common Council hereby authorizes the Treasurer to appropriate the funds necessary to pay the purchase price of \$500,000.00, plus adjustments and fees, in order to close on the subject property.

Roll Call: Ayes: Ald. Ramkissoo, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

41-21 Resolution to concur with the Mayor's reappointment of Dave Madden and Andrew Britto to the Industrial Development Agency.

On motion of Ald. Johnson seconded by Ald. Burr

RESOLVED; that the Common Council of the City of Middletown concurs with the Mayor's reappointment of the following to the Industrial Development Agency term to expire December 31, 2021:

Andrew Britto, term to expire 12/31/21

David Madden, term to expire 12/31/21

Roll Call: Ayes: Ald. Ramkissoo, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

42-21 Resolution to concur with the Mayor's reappointment of Anna Madden and Alvaro Garcia to the Architectural Review Board.

On motion of Ald. Ramkissoo seconded by Ald. Green

RESOLVED; that the Common Council of the City of Middletown concurs with the Mayor's reappointment of the following to the Architectural Review Board term to expire December 31, 2023:

Anna Madden, term to expire 12/31/23

Alvaro Garcia, term to expire 12/31/23

Roll Call: Ayes: Ald. Ramkissoo, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

43-21 Resolution to award the bids for both W. Main St and Grant St Culverts.

On motion of Ald. Kleiner seconded by Ald. Tobin

WHEREAS, bids were opened by the Board of Estimate and Apportionment on February 04, 2021, for both W. Main St and Grant St Culverts, and

WHEREAS, the Board of Estimate and Apportionment referred the bids to the Commissioner of Public Works for his review and recommendation to the Common Council of the City of Middletown, and,

WHEREAS, the Commissioner of Public Works recommends to the Common Council that the bids be awarded to the following contractors per recommended alternates, as follows (Please refer to Table C, attached):

NOW THEREFORE BE IT RESOLVED; that the Common Council of the City of Middletown concurs with the Commissioner of Public Works and awards the bid for the both W. Main St and Grant St Culverts, contingent on review and approval by GOSR to the following:

1. W. Main Street Culvert Replacement Contract to Boyce Excavating Co, Inc. in the bid price of \$1,492,634.00
2. Grant Street Culvert Replacement Base Bid \$911,162.72 plus Alternate 2 for rehab of remaining culvert in the amount of \$157,913.60 to be awarded to JRCruz Corp. for a total bid price of Base and Alternate 2 bids in the amount of \$1,069,076.32.

Roll Call: Ayes: Ald. Ramkissoon, Tobin, Kleiner, Johnson, Jean-Francois, Green, Masi, Burr
Pres. Rodrigues-9

13. Local Laws (Nothing this evening)

President Rodrigues:
Audit.

Mr. President, I move the accounts be audited, the claims be adjusted and the City Treasurer be authorized to issue warrants for the payment.

President Rodrigues:
Resolution sponsored by Ald. Masi, seconded by Ald. Green.
Roll:

John Naumchik:

<u>Name</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Ramkissoon	x			
Tobin	x			
Kleiner	x			
Johnson	x			
Jean-Francois	x			
Burr	x			
Green	x			
Masi	x			
President Rodrigues	x			

Resolution passes.

ADJOURNMENT

There being no further business
Meeting adjourned at 8:30pm

Respectfully submitted,
Karen Sisco