



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
APRIL 6, 2026**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

New Business

Senior Center Requesting Approval to create a new position as instructor of Zumba

- *The Senior Citizen Department, Mulberry House Senior Center, respectfully requests the Board of Estimate to approve and authorize inclusion of Zumba leader, Isabel Gomez, as part-time activity leader at salary rate of \$25.00. She will lead class on Mondays 11:15am-12:15pm.*
- *Request to authorize Treasurer to allocate \$1,025 from Senior Center personnel line 6772.100. for Salary of Isabel Gomez, activity leader for budget year 2026.*

Tabled- Raelynn to request

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Council President Rodrigues

NAYS: None

ABSTAIN: None

Request to dispose Police Vehicles

Requesting the disposal of the following vehicles.

2013 Ford Explorer - VIN# 1FM5K8AR9DGA68818 - Car# 32 ACO – Needs new motor - TOW ONLY

2005 Ford Econoline E350 – VIN# 1FDSE35P95HB26718 – Needs costly engine/transmission repairs, leaking diesel fuel, produces excessive exhaust smoke – TOW ONLY

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Request to accept 2026-2027 Stop DWI

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with the County for Stop DWI enforcement period 2026-2027 in the award amount of \$7,000.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Attached please find the contract with the County for our 2026-2027 STOP-DWI enforcement period of March 11, 2026 through January 1, 2027.

This contract must be signed in blue ink. Once the contract is signed, please return the original to us for forwarding to the County.

Please authorize the Treasurer to add this funding to the STOP DWI Budget line A.3126.103.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Authorization to approve Traffic Ops. Supplemental #6

As the referenced project is getting close to completion, its scope has changed since the original funding was approved, prompting us to request additional federal funding. We were successful in obtaining the additional funding through several supplemental agreements with NYSDOT.

Attached is one (1) Supplemental Agreement to include the additional construction, construction inspection funds and changes to the contract end date for the above-referenced project.

We are requesting that the attached resolution, for City to fund 100% of the additional funding required for the Traffic Operations Project, be placed before the BOE and then put forward to Common Council for approval.

The resolution also requests the Council's approval for the Mayor to sign the attached funding Supplemental Agreement No. 6 with DOT in the amount of \$400,000. The funding will be 80% Federal, and 20% local match. NYS Marchiselli program pays 15% of the total when funds are available, leaving the City responsible for 5% of the \$400,000, being \$20,000.00. City's cost may be up to 20% of the grant if Marchiselli funding is not available.

Please refer to the enclosed supplemental agreement schedule for total cost breakdown and sources of funding.

Once approved, the agreement requires both the Mayor and the Corporation Counsel signatures.

RESOLVED, that the sum of \$400,000 (\$25,591,203 minus the previous \$25,191,203) is hereby appropriated from Capital Fund H.908.900 and made available to cover the cost of participation in the above phases of the Project; and it is further

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Transfer \$12,000 from Park Improvements to Fitness Court Studio to cover the cost of the additional shade concrete estimate.

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$12,000 in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>A.7110.478 Park Improvements</i>	<i>H.7110.214 Fitness Court Studio</i>	<i>\$12,000</i>

This transfer will allow for the installation of additional concrete to support a future shade structure at the Fitness Court site. Completing this work at this time ensures that the necessary concrete and footers are in place should the City choose to add a shade structure in the future. This approach is recommended by the National Fitness Campaign and allows for a more cost-effective and efficient installation if the shade structure is added at a later date.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to appropriate General Fund Balance for Court House and City Elevator Expenses
BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$15,053.60, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>General Fund</i>	<i>Repairs to Building</i> <i>A.1620.470</i>	<i>\$11,564.00</i>
<i>General Fund</i>	<i>Contractual</i> <i>A.1490.400</i>	<i>\$3,489.60</i>

Cost will be \$290.80 per month, paid annually (\$3,489.60/yr.)

If billed monthly, the cost would be increased by 7%

Also included is a repair work order for said City Court Elevator for clean up and start up after construction is completed in the amount of \$11,564.00 for your review and approval.

The terms and conditions are attached.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Contract agreement with J.C Ehrlich for Pest control at the New Courthouse on 25 South Street, and transfer of funds.

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with J.C Ehrlich for Pest control at the New Courthouse on 25 South Street.

One-time Initial fee will be \$895.00

Moving forward monthly payment will be \$165.00 a month

The terms and conditions are attached.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement and Board of Estimate and Apportionment authorizes the Treasurer to transfer \$2,380, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>General fund</i>	<i>Repairs to Building</i> <i>A.1620.470</i>	<i>\$895.00</i>
<i>General fund</i>	<i>Contractual</i> <i>A.1490.400</i>	<i>\$1,485.00</i>

Amend to remove transfer — authorize to sign by the Mayor

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: None

NAYS: Council President Rodrigues

ABSTAIN: None

Approval to renew and sign the MOU with Shawangunk Fish and Game Association

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an Memorandum of Understanding with Shawangunk Fish and Game Association

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Request to approve Budget Transfers City wide BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$42,000, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>H.3120.201</i>	<i>A.7110.200</i>	<i>\$7,180.83</i>
<i>H.3120.202</i>	<i>Parks Equipment</i>	<i>\$15,451.99</i>

<i>H.3120.203</i>		<i>\$6,235.77</i>
<i>H.3120.204</i>		<i>\$5,151</i>
<i>Police Vehicle and Equipment</i>		
<i>A.7110.478</i>	<i>A.7110.200</i>	<i>\$7,980.41</i>
<i>Park Improvements</i>	<i>Park Equip.</i>	

TO COVER THE COST OF A 4WD TRACTOR PURCHASE.

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$668,548, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>General Fund Balance</i>	<i>H.0916.900</i>	<i>\$668,548</i>

Requesting to update the Courthouse funding from temporary borrowing to permanent funding to cover the cost of furniture and additional gap costs not budgeted

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer within various City accounts in order to cover the cost of overdraft as part of the closing of Fiscal Year 2025. See attachment. These transfers are budget-neutral and do not affect the fund balance. The majority are related to year-end payroll accrual adjustments, with additional transfers reflecting last-minute unbudgeted purchases and debt service adjustments.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to approve the purchase of a new Fire Apparatus and transfer from General Fund Balance. BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$1,299,302, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>General Fund Balance</i>	<i>H.3410.206</i>	<i>\$1,299,302</i>
	<i>A_2026_Fire</i>	
	<i>Apparatus/Engine</i>	

Funding needs to be in place now in order to approve the quote/purchase of the Fire Apparatus. Alternative funding will be explored at a later date.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi
AYES: Mayor DeStefano
NAYS: None
ABSTAIN: None

Authorization to approve the Director of Human Resources Position as per 426 Form
The Director of Human Resource was approved by the Middletown Civil Service Commission on

March 25th 2026. Requesting the approval of the new position as per the 426 Form. Rosa Tumminia has accepted the role with a start date of 4/7/2026 pending Board of Estimate Approval.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to approve CPL proposal for the design of the Police Roof in the amount of \$48,000

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

87 Dolson Ave - Snow Removal

Died for lack of motion

328 North Street - Snow Removal

Died for lack of motion

97 East Main Street Lawn Maintenance

Died for lack of motion

327 East Main Street Water/ Sewer

Reduce to 75,000 gal from 12/1/24

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano

AYES: Alderman Masi

NAYS: None

ABSTAIN: None

Adjournment

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Council President Rodrigues

NAYS: None

ABSTAIN: None