

**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT AGENDA
MARCH 16, 2026 - 7:00 PM
COMMON COUNCIL CHAMBERS**

1. ROLL CALL
2. APPROVAL OF MINUTES
 - 2.1. Accept the Minutes of 02/26/2026
3. NEW BUSINESS
 - 3.1. Proposal for Engineering Services for the Middletown Police Roof Replacement project

Please add the enclosed proposal for the referenced project for Engineering Services during the Construction phase of the PD roof replacement, to be submitted to the BOE for their consideration. This cost will be based on an hourly basis based on actual time spent by the consultant. So, we are requesting \$10,000.00 for this hourly service.

The **preliminary** estimated cost of the construction is \$250,000.00 without hazardous material abatement or \$325,000.00 if hazardous material is encountered and abated, plus submitted Engineering costs for design and inspection services.

We are requesting temporary borrowing from the fund balance to get the project started in the amount of \$100,000.00. Upon opening the bids, City may choose to issue a BAN to be converted to long-term borrowing for this capital project.

- 3.2. Authorizing the Award of a Contract for Catwalk Repairs and Renovations at the Paramount Theatre and Authorizing a Budget Transfer

WHEREAS, repairs to the catwalk system at the Paramount Theatre are required to address an **urgent safety need for authorized access to the attic space**; and

WHEREAS, **Tsivicon, LLC** submitted a bid in the amount of **\$221,000.00**, with an optional **\$12,000.00 deduction** for the re-use of existing catwalk guardrails; and

WHEREAS, **McLaren Engineering Group**, an Engineering and Surveying Firm, will provide engineering and construction phase services associated with the project.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment, and upon the recommendation of the Commissioner of Public Works, hereby awards the contract to Tsivicon, LLC for repairs and renovations to the catwalk system at the Paramount Theatre in an amount not to exceed \$221,000.00, with the option to accept a \$12,000.00 deduction for the re-use of existing guardrails,

subject to the approval of Corporation Counsel; and

BE IT FURTHER RESOLVED, that the Common Council authorizes the retention of **McLaren Engineering Group** to provide engineering and construction phase services associated with this project at a cost **not to exceed ten percent (10%) of the project construction cost**; and

BE IT FURTHER RESOLVED, that the Common Council hereby authorizes a **transfer of \$224,000.00 from the General Fund Balance to the Paramount Catwalk Project Capital Line H.0931.470** to fund this project; and

BE IT FURTHER RESOLVED, that the **Mayor is authorized to execute any and all documents necessary** to effectuate the contracts and project funding.

BE IT FURTHER RESOLVED, that the Director of Economic and Community Development is authorized to pursue and any all grant opportunities for project funding.

- 3.3. Resolution Amending Resolution No. 88-24 Adopted May 21, 2024 Authorizing Acceptance of a Grant for The Middletown Community Campus Strategic Plan

WHEREAS, the Common Council previously adopted **Resolution No. 88-24 on May 21, 2024**, authorizing the acceptance of a **\$55,000 grant through Empire State Development's Strategic Planning and Feasibility Studies and Smart Growth Comprehensive Planning Grant Program** to create a Strategic Plan for the Middletown Community Campus; and

WHEREAS, the grant requires a **ten percent (10%) local match from the City of Middletown in the amount of \$5,500**.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Middletown, New York, concurs with the Board of Estimate and Apportionment and hereby **amends Resolution No. 88-24** to authorize acceptance of the **\$55,000 grant from Empire State Development** for the creation of a Strategic Plan for the Middletown Community Campus, which includes a **required City match of \$5,500**

4. WATER/SEWER/LAWN MAINTENANCE ADJUSTMENT
5. ADJOURNMENT