



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
JANUARY 29, 2026**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Accept the Minutes of 01/15/2026

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

New Business

Authorization to approve the Perma Third Party Administrator Contract for 2026

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with Perma as Third Party Administrator for Tail Claims

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to sign yearly fire alarm agreement.

BE IT FURTHER RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign the 2026 fire alarm monitoring agreement with Harry F. Rotolo & Son.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano

NAYS: None
ABSTAIN: None

Authorization to sign 2026 Orange County Youth Bureau contracts.

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with the Orange County Youth Bureau and accepts the following allotment of grant money:

\$10,000 for Playgrounds & Pools Summer Feeding Program

\$11,197 Youth Fitness Program

\$9,339 Toddler Programming

\$14,822 Boxing Program

Total 2026 Grant Funding - \$45,358

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

BE IT FURTHER RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign any and all necessary 2026 contracts and Requests for Funding in relation to the Orange County Youth Bureau on behalf of the City of Middletown.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Request for Consideration to Purchase Property on Ingrassia Rd

Tabled- Motion to discuss at the next meeting

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with H2O, dated January 22, 2026, requesting renewal of the contracts for monthly services at the WTP and WWTP for the year 2026 at no change in cost from 2025.

The fee for services at the WTP for 2026 will remain the same as 2025, a total of \$24,784.30 per month for 12 months. This is currently a budgeted item.

The fee for services, plus an additional full time 3A operator, at the WWTP for 2026 will remain the same as 2025, a total of \$32,876.25 per month for 12 months.

At the sole discretion of the City, on a temporary/Full-time bases as needed, H2O will provide a Water Treatment Plant Operator at \$75/hr, and a Waste Water Operator at \$75/hr.

The cost of the services is currently a budgeted item.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Alderman Masi

NAYS: Council President Rodrigues

ABSTAIN: None

IWS Increase in Tipping Fees for 2026 BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$XXXXXX, in the following manner,

FROM	TO	AMOUNT
General Fund	A.8160.445	\$79,109.00

IWS, our MWS haulers, have increased their fees from \$89.92 to \$94.42 causing a shortfall in our landfill garbage line in the amount of \$79,109.00.

This increase is based on the IWS contract with Orange County DPW.

We are requesting your approval of the proposed increase and contract and request the funds transfer to cover.

FROM	AMOUNT	TO
<i>General Fund</i>	<i>\$79,109.00</i>	<i>A.8160.445 Landfill Garbage</i>

Thank you.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Approval to accept 2026 OCYB funding for the Youth Leadership Academy and Junior Police Academy

The City of Middletown Police Department has been approved for \$25,579 in funding from the Orange County Youth Bureau for 2026.

The purpose of these grants is to serve the youth of Middletown. Specifically, the Junior Police Academy, Youth Outreach, and the Youth Leadership Academy.

Kindly prepare a resolution allowing us to accept this funding and to sign the OCYB contracts. A copy of these awards are attached for your review.

Youth Leadership Academy \$15,000 expense line A.3148.900

Junior Police Academy \$10,579 expense line A.3148.932

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Resolution Authorizing the Sale of Real Property Located at 218–220 Monhagen Avenue to the Middletown Housing Authority (MHA)

WHEREAS, the City of Middletown is the owner of certain real property located at **218–220 Monhagen Avenue, Middletown, New York**, also known as **Section 20, Block 2, Lot 7** on the City of Middletown Tax Map; and

WHEREAS, the City of Middletown has determined that the conveyance of said property to the **Middletown Housing Authority** will further the public purpose of expanding and supporting affordable housing opportunities within the City; and

WHEREAS, the City of Middletown and the Middletown Housing Authority have entered into a **Contract of Sale dated December 18, 2025**, for the transfer of the property for the purchase price of **One Dollar (\$1.00)**, subject to the terms and conditions contained therein; and

WHEREAS, the Contract of Sale provides that the premises shall be utilized solely for purposes consistent with the mission of the Middletown Housing Authority and shall not be sold or transferred without the consent of the City of Middletown; and

WHEREAS, the Contract further provides that said conditions shall run with the land and be incorporated into the deed conveying the property; and

WHEREAS, the Common Council of the City of Middletown has reviewed the proposed transaction and finds it to be in the best interest of the City and its residents;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment, and hereby authorizes the sale and conveyance of the real property located at 218–220 Monhagen Avenue, Middletown, New York, to the Middletown Housing Authority, in accordance with the terms and conditions set forth in the Contract of Sale; and

BE IT FURTHER RESOLVED, that the Mayor of the City of Middletown is hereby authorized and directed to execute all documents necessary to effectuate the transfer of said property, including but not limited to the Contract of Sale and deed of conveyance; and

BE IT FURTHER RESOLVED, that the conveyance shall be subject to all covenants, restrictions, and conditions set forth in the Contract of Sale, including the requirement that the property be used in furtherance of affordable housing purposes and not transferred without the City's consent; and

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Alderman Masi

NAYS: None

ABSTAIN: None

Resolution Authorizing a Municipal Firefighter Training Memorandum of Understanding

(MOU) with the New York State Division of Homeland Security and Emergency Services / Office of Fire Prevention and Control

WHEREAS, the City of Middletown employs firefighters pursuant to New York State Civil Service Law §58-a to provide fire protection and emergency services to its residents; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services / Office of Fire Prevention and Control (“DHSES/OFPC”) is authorized under Executive Law §§156 and 158 to establish minimum firefighter training standards and to provide and certify such training; and

WHEREAS, DHSES/OFPC offers firefighter training programs through the New York State Academy of Fire Science and approved local training programs; and

WHEREAS, the City of Middletown desires to participate in such training programs to ensure its firefighters meet all applicable state training, certification, and safety requirements; and

WHEREAS, DHSES/OFPC requires municipalities to execute a Municipal Firefighter Training Memorandum of Understanding in order to participate in said training programs; and

WHEREAS, the Memorandum of Understanding establishes the terms and conditions governing such training, including authorization procedures, liability provisions, and compliance with applicable State and federal laws;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and hereby authorizes the Mayor to execute the Municipal Firefighter Training Memorandum of Understanding with the New York State Division of Homeland Security and Emergency Services / Office of Fire Prevention and Control, in substantially the form presented; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute any and all related documents necessary to effectuate this agreement, including required Training Authorization Letters.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer within the 2026 City Wide Budget to cover cost of salary increasesBE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$364,303.01, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
A.1900.900 \$350,000	A.1010.100	Personal Services 70,342.90
Special Items	A.1210.100	Personal Services 36,980.00
	A.1325.100	Personal Services 11,038.00
A.9000.859 \$14,303.01	A.1355.100	Personal Services 13,168.00
State Health Insurance	A.1420.100	Personal Services 8,339.00
	A.1430.100	Personal Services 2,669.00
	A.1490.100	Personal Services 44,896.67
	A.3120.100	Personal Services 27,200.00

<i>A.3146.936</i>	<i>Personal Services</i>	<i>2,010.00</i>
<i>A.6200.100</i>	<i>Personal Services</i>	<i>33,989.00</i>
<i>A.6772.100</i>	<i>Personal Services</i>	<i>3,000.00</i>
<i>A.7010.100</i>	<i>Personal Services</i>	<i>7,260.10</i>
<i>A.7020.100</i>	<i>Personal Services</i>	<i>27,640.00</i>
<i>F.8310.100</i>	<i>Personal Services</i>	<i>36,635.17</i>
<i>G.8110.100</i>	<i>Personal Services</i>	<i>36,635.17</i>
<i>GA.5680.100</i>	<i>Personal Services</i>	<i>2,500.00</i>

Budget transfer needed to cover the cost of salary increases per Resolution 19-26 and Local Law.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

Adjournment

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano

NAYS: None

ABSTAIN: None