

BOARD MEMBERS
DAVID MADDEN, CHAIRMAN
WAYNE HAWKINS, VICE CHAIR
ANDREW BRITTO
JOSEPH CANTOLI
JOSEPH M. DESTEFANO
ELIZABETH NEMETH
BRIAN SEIGERMAN

MARIA BRUNI, ADMINISTRATIVE DIRECTOR
PATRICIA RACINE, SECRETARY
LEONORA LIZ, TREASURER
ALEX SMITH, IDA COUNSEL
BLEAKLEY PLATT LLP, PROJECT COUNSEL

Industrial Development Agency City of Middletown

City of Middletown Industrial Development Agency ANNUAL MEETING MINUTES January 6, 2026; 4:30p.m. Council Chambers; City Hall

SWEAR IN BOARD MEMBERS – Richard McCormack, City Clerk

1. ROLL CALL: Present: David Madden, Wayne Hawkins, Anthony Cantoli, Joseph DeStefano, Elizabeth Nemeth, Brian Seigerman

Absent: Andrew Britto

Also in attendance: Maria Bruni, Patricia Racine

2. REORGANIZATION

Nomination and election of Chairperson

Nomination of Dave Madden made by Joseph DeStefano; seconded by Wayne Hawkins

Election: nomination approved: 5 yeas-1 abstention-1 absentee

Nomination and election of Vice Chairperson

Nomination of Wayne Hawkins made by Joseph DeStefano; seconded by Joseph Cantoli

Election: nomination approved: 6-0

Nomination and Resolution to appoint Officers: Administrative Director, Maria Bruni; Treasurer, Leonora Liz; Secretary, Patricia Racine

Nominated by Wayne Hawkins; seconded by Joseph Cantoli

Motion to approve made by Brian Seigerman; seconded by Wayne Hawkins

Motion carried: 6-0

Resolution to approve and adopt Bylaws

Motion to approve made by Wayne Hawkins; seconded by Joseph Cantoli

Motion carried: 6-0

Resolution to form committees and appoint committee members

Motion to approve made by Wayne Hawkins; seconded by Brian Seigerman

Motion carried: 6-0

Resolution to approve and adopt Mission Statement

Motion to approve made by Brian Seigerman; seconded by Joseph Cantoli

Motion carried: 6-0

Resolution to approve and adopt Policies

Motion to approve made by Joseph Cantoli; seconded by Brian Seigerman

Motion carried: 6-0

Resolution to approve the 2026 Meeting Schedule and authorize publication in the Times-Herald Record and the City website.

Motion to approve made by Wayne Hawkins; seconded by Joseph Cantoli

Motion carried: 6-0

3. APPROVAL OF MINUTES –11/18/25

Motion to approve made by Brian Seigerman; seconded by Joseph Cantoli

Motion carried: 6-0

4. REPORTS

a. Chairperson's Report – none

b. Reports of Officers

1. Financial report – None

2. Executive Director's Report – Maria Bruni –

Loewke Brill Labor Reports for November 2025 and final close out regarding PolyCraft Industries show full compliance and no accidents.

3. Reports of Committees

5. BILLS AND COMMUNICATIONS –

Federal Express – PILOT related - \$239.96

Motion to approve made by Brian Seigerman; seconded by Joseph Cantoli

Motion carried 6-0

6. UNFINISHED BUSINESS –

7. NEW BUSINESS -

Board Members are reminded to turn in Sexual Harassment acknowledgement of receipt of policy.

Please sign the Fiduciary Acknowledgment, Certificate of Independence and turn in today.

Board self-evaluation is due January 30, 2026 and is anonymous, please do not sign or send by email. Use the provided envelope

8. ADJOURNMENT

Motion to adjourn made by Hawkins; seconded by Britto

Motion carried 6-0

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Industrial Development Agency City of Middletown

Minutes Governance Committee Tuesday, March 18, 2025; 4:30 p.m. Council Chambers; City Hall

Governance Committee Members

Wayne Hawkins, Chairperson

Andrew Britto

Brian Seigerman

1. Roll Call

Absent: Andrew Britto

2. Approval of Minutes – 01/28/25, 03/18/25

Motion to approve made by Brian Seigerman; seconded by Wayne Hawkins

Motion Carried 2-0

3. Unfinished Business

4. New Business

Resolution to recommend the Mission Statement and advance to the full board.

Motion to approve made by Seigerman; seconded by Hawkins

Motion Carried 2-0

Resolution to recommend Bylaws and advance to the full board.

Motion to approve made by Brian Seigerman; seconded by Wayne Hawkins

Motion Carried 2-0

Resolution to recommend the Policies and advance to the full board.

Motion to approve made by Brian Seigerman; seconded by Wayne Hawkins

Motion Carried 2-0

5. Adjournment

Motion to approve made by Brian Seigerman; seconded by Wayne Hawkins

Motion Carried 2-0