

BOARD MEMBERS  
DAVID MADDEN, CHAIRMAN  
WAYNE HAWKINS, VICE CHAIR  
ANDREW BRITTO  
ANTHONY CANTOLI  
JOSEPH M. DESTEFANO  
ELIZABETH NEMETH  
BRIAN SEIGERMAN

MARIA BRUNI, ADMINISTRATIVE DIRECTOR  
PATRICIA RACINE, SECRETARY  
LEONORA LIZ, TREASURER  
ALEX SMITH, IDA COUNSEL  
BLEAKLEY PLATT LLP, PROJECT COUNSEL

**Industrial Development Agency  
City of Middletown**

**City of Middletown  
Industrial Development Agency  
ANNUAL MEETING MINUTES  
January 28, 2025; 4:30p.m.  
Council Chambers; City Hall**

SWEAR IN BOARD MEMBERS – Richard McCormack, City Clerk

1. ROLL CALL: Present: David Madden, Wayne Hawkins, Andrew Britto, Anthony Cantoli, Joseph DeStefano, Elizabeth Nemeth, Brian Seigerman  
Also in attendance: Maria Bruni, Patricia Racine.

2. REORGANIZATION

Nomination and election of Chairperson

Andrew Britto nominated David Madden for Chairperson; seconded by Seigerman

Motion: carried 6-0-1

Nomination and election of Vice Chairperson

Andrew Britto nominated Wayne Hawkins for Vice Chairperson; seconded by David Madden

Motion: carried 6-0-1

Nomination and Resolution to appoint Officers: Administrative Director, Maria Bruni; Treasurer, Leonora Liz; Secretary, Patricia Racine

Motion made by Hawkins; seconded by Cantoli

Motion: carried 7-0

Resolution to approve and adopt Bylaws

Motion made by Britto; seconded by Hawkins

Motion: carried 7-0

Resolution to appoint committee members

Motion made by Cantoli; seconded by Seigerman

Motion: carried 7-0

Resolution to approve and adopt Mission Statement

Motion made by Hawkins; seconded by Britto

Motion: carried 7-0

Resolution to approve and adopt Policies  
Motion made by Britto; seconded by Hawkins  
Motion: carried 7-0

Resolution to approve the 2024 Meeting Schedule and authorize publication in the Times-Herald  
Record and the City website.  
Motion made by Hawkins; seconded by Britto  
Motion: carried 7-0

2. APPROVAL OF MINUTES – 11/19/24

Motion to approve made by DeStefano; seconded by Cantoli  
Motion carried: 7-0

3. REPORTS

a. Chairperson's Report – none

b. Reports of Officers

1. Financial report – none

2. Executive Director's Report – Maria Bruni – We have a monthly report from  
Loewke Brill Consulting Group report for Poly Craft. They were in 100% compliance  
no accidents were reported.

c. Reports of Committees - none

4. BILLS AND COMMUNICATIONS –

City of Middletown \$24.66

Fed Ex – \$31.22

Motion to approve

Motion made by Britto; seconded by Cantoli

Motion: carried 7-0

5. UNFINISHED BUSINESS - None

6. NEW BUSINESS

Board Members are reminded to turn in Sexual Harassment Training questionnaires and  
acknowledgement of receipt

Please sign the Fiduciary Acknowledgment, Certificate of Independence and the Board Self-  
Evaluation and turn in today

7. ADJOURNMENT

Motion to adjourn made by Britto; seconded by Hawkins

Motion carried 7-0

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**Industrial Development Agency  
City of Middletown**

**Minutes  
Governance Committee  
Tuesday, January 28, 2025; 4:30 p.m.  
Council Chambers; City Hall**

Finance Committee Members  
Wayne Hawkins, Chairperson  
Andrew Britto  
Brian Seigerman

**1. Roll Call**

All present

**2. Approval of Minutes - None**

**3. Unfinished Business**

**4. New Business**

Resolution to recommend the Mission Statement and advance to the full board.

Motion to approve made by Britto; seconded by Seigerman

Motion Carried 3-0

Resolution to recommend Bylaws and advance to the full board.

Motion to approve made by Britto; seconded by Seigerman

Motion Carried 3-0

Resolution to recommend the Policies and advance to the full board.

Motion to approve made by Britto; seconded by Seigerman

Motion Carried 3-0

**5. Adjournment**

Motion to approve made by Britto; seconded by Seigerman

Motion Carried 3-0