

BOARD MEMBERS  
DAVID MADDEN, CHAIRMAN  
WAYNE HAWKINS, VICE CHAIR  
ANDREW BRITTO  
ANTHONY CANTOLI  
JOSEPH M. DESTEFANO  
ELIZABETH NEMETH  
BRIAN SEIGERMAN

MARIA BRUNI, ADMINISTRATIVE DIRECTOR  
PATRICIA RACINE, SECRETARY  
LEONORA LIZ, TREASURER  
ALEX SMITH, IDA COUNSEL  
BLEAKLEY PLATT LLP, PROJECT COUNSEL

**Industrial Development Agency  
City of Middletown**

**City of Middletown  
Industrial Development Agency  
REGULAR MEETING MINUTES  
November 18, 2025; 4:30p.m.  
Council Chambers; City Hall**

1. ROLL CALL: Present: David Madden, Wayne Hawkins, Anthony Cantoli, Joseph DeStefano, , Brian Seigerman  
Absent: Elizabeth Nemeth  
Also in attendance: Maria Bruni, Patricia Racine
2. APPROVAL OF MINUTES –09/16/25  
Motion to approve made by Britto; seconded by Seigerman  
Motion carried: 6-0
3. REPORTS
  - a. Chairperson’s Report – none
  - b. Reports of Officers
    1. Financial report – None
    2. Executive Director’s Report – Maria Bruni –  
Loewke Brill Labor Reports for October and November regarding PolyCraft Industries show full compliance and no accidents.
    3. Reports of Committees
4. BILLS AND COMMUNICATIONS –  
City of Middletown – Administration Fee - \$3500.00  
  
Motion to approve made by Britto; seconded by Hawkins  
Motion carried 6-0
5. UNFINISHED BUSINESS –
6. NEW BUSINESS -  
Resolution to approve the 2026 insurance from Marshall and Sterling in the amount of \$2245.00 and authorize the executive director to sign any pertinent documents.  
Motion to approve made by DeStefano; seconded by Cantoli  
Motion carried 6-0  
  
Resolution to appoint RBT as auditor for the City of Middletown Industrial Development Agency, for year ending December 31, 2025, approve the fee of \$4850.00 and authorize the Chairman to sign the Engagement Letter

Motion to approve made by Britto; seconded by Hawkins  
Motion carried 6-0

7. ADJOURNMENT

Motion to adjourn made by Hawkins; seconded by Britto  
Motion carried 6-0

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**Industrial Development Agency  
City of Middletown**

**AUDIT COMMITTEE MINUTES  
Tuesday, November 18, 2025; 4:30 p.m.  
Council Chambers; City Hall**

Audit Committee Members  
Wayne Hawkins, Chairperson  
Anthony Joseph Cantoli  
Elizabeth Nemeth

1. Roll Call –

Absent: Elizabeth Nemeth

2. Approval of Minutes

Audit Committee Minutes -03/18/25

Motion to approve made by Cantoli; seconded by Hawkins

Motion carried: 2-0

3. Unfinished Business

4. New Business

Resolution to recommend and advance to the full board for approval: the appointment of RBT as auditor for the City of Middletown Industrial Development Agency for the year ending December 31, 2025 at a fee of \$4825.00 and authorize the Chairman to sign the Engagement Letter.

Motion to approve made by Cantoli; seconded by Hawkins

Motion carried: 2-0

5. Adjournment

Motion to approve made by Cantoli; seconded by Hawkins

Motion carried: 2-0

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## Industrial Development Agency City of Middletown

### Minutes FINANCE COMMITTEE Tuesday, November 18, 2025; 4:30 p.m. Council Chambers; City Hall

Finance Committee Members  
Wayne Hawkins, Chairperson  
Joseph DeStefano  
Andrew Britto

#### 1. Roll Call

All present

#### 2. Approval of Minutes - 09/16/25

Motion to approve made by DeStefano; seconded by Britto  
Motion Carried 3-0

#### 3. Unfinished Business

#### 4. New Business

A resolution to recommend and move to the full board for approval, the appointment of Marshall & Sterling as the provider for Public Official Liability Insurance, to authorize payment in the amount of \$2245.00, authorize the executive director to sign any pertinent documents.

Motion to approve made by Britto; seconded by DeStefano  
Motion Carried 3-0

#### 5. Adjournment

Motion to approve made by DeStefano; seconded by Britto  
Motion Carried 3-0