



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
DECEMBER 16, 2025**

[IGNORE_INDENT]

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

New Business

Resolution Accepting the Transfer of Real Property Located At 19–35 Roberts Street and Authorizing Execution of Related Documents

***WHEREAS**, Shortline Transit LLC is the owner of certain real property located at **19–35 Roberts Street, Middletown, New York**, designated on the City of Middletown Tax Map as **Section 31, Block 5, Lot 8.2**; and*

***WHEREAS**, Shortline Transit LLC has offered to transfer said property to the City of Middletown for municipal purposes, including use as a transit terminal; and*

***WHEREAS**, the acquisition of said property will serve a public purpose and advance transportation and transit operations within the City of Middletown; and*

***WHEREAS**, it is necessary to provide Shortline Transit LLC with continued access to and use of the transit terminal through a lease or similar agreement following the transfer of ownership;*

***NOW, THEREFORE, BE IT RESOLVED**; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and hereby accepts the transfer of real property located at **19–35 Roberts Street, Middletown, New York (SBL 31-5-8.2)** from Shortline Transit LLC, subject to approval as to form by the Corporation Counsel; and*

***BE IT FURTHER RESOLVED**; that the Mayor is hereby authorized and directed to execute any and all documents necessary to effectuate said transfer, including but not limited to deeds, closing documents, and related instruments, upon review and approval by the Corporation Counsel; and*

***BE IT FURTHER RESOLVED**; that the Mayor is further authorized to execute a lease or*

similar agreement granting Shortline Transit LLC access to and use of the transit terminal, upon terms and conditions acceptable to the Corporation Counsel.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Resolution Authorizing a \$27,000 Transfer with the the 2025 Department of Public Works Budget to Replace Pedestrian Crossing Poles and Related Equipment

WHEREAS, three (3) sets of pedestrian crossing poles and related equipment located at the roundabout at County Route 78 and James P. Kelly Way were damaged as a result of vehicular accidents; and

WHEREAS, the replacement of this pedestrian safety equipment is necessary to ensure the continued safety of motorists and pedestrians; and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Treasurer to transfer funds within the 2025 budget as follows:

FROM	TO	AMOUNT
<i>A.1620.415 – Light and Heat</i>	<i>A.5182.900 – General Expense</i>	<i>\$27,000</i>

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Resolution Authorizing an Agreement with the Humane Society of Port Jervis/Deerpark for Stray Animals

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with Port Jervis/Deerpark for Stray Animals

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Resolution Authorizing an Agreement with the Humane Society of Middletown for Sheltering Stray Dogs and Cats

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with *the Humane Society of Middletown for Sheltering Stray Dogs and Cats*

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Resolution Authorizing a \$66,384.44 Budget Transfer within the 2025 Department of Public Works Budget for a Vehicle for the Commissioner of Public Works

WHEREAS, the Department of Public Works has identified the need to purchase a 2026 Chevrolet Tahoe for use by the Commissioner of Public Works; and

WHEREAS, the Commissioner's current vehicle, a 2021 Chevrolet Tahoe, will be transferred to the Police Department to address increased operational demand; and

WHEREAS, the purchase of said vehicle will be made pursuant to New York State Onondaga County Contract No. 0010808, with an estimate attached for review;

NOW, THEREFORE, BE IT RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Treasurer to transfer funds within the 2025 budget, totaling \$66,348.44, as follows:

FROM	AMOUNT TO
G.8130.446 – Sludge	\$55,000.00 G.8130.200 – Other Equipment
F.8330.415 – Light & Heat	\$11,348.44 F.8330.200 – Other Equipment

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorizing Budget Transfers within the 2025 Fire Department Budget

BE IT RESOLVED; that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and hereby authorizes the City Treasurer to transfer a total amount of \$35,000.00 within the 2025 Fire Department 2025 budget, as recommended by the Fire Department Treasurer, in the following manner, for a replacement vehicle for the Fire Chief.

FROM	TO	AMOUNT
A.3410.204 – Radio Systems	A.3410.200 – Fire Department Other Equipment	\$6,000.00
A.3410.401 – Uniform Allowance	A.3410.200 – Fire Department Other Equipment	\$5,000.00
A.3410.433 – Personnel Training	A.3410.200 – Fire Department Other Equipment	\$3,000.00

<i>A.3410.492 – Fire Recognition</i>	<i>A.3410.200 – Fire Department Other Equipment</i>	<i>\$10,000.00</i>
<i>A.3410.493 – Training Field Improvements</i>	<i>A.3410.200 – Fire Department Other Equipment</i>	<i>\$6,000.00</i>
<i>A.3410.494 – Personnel Education / Paid Men</i>	<i>A.3410.200 – Fire Department Other Equipment</i>	<i>\$5,000.00</i>

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

Adjournment

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None