



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
NOVEMBER 13, 2025**

[IGNORE_INDENT]

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Accept the Minutes of 10/31/2025 and 11/03/2025

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

New Business

2026 Budget Proposal Public Hearing

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

**Public Hearing
City of Middletown Proposed 2026 City General, Water and Sewer BudgetsMinutes**

Attendance:

Mayor Josphe M. DeStefano, Council President J. Miguel Rodrigues, Finance Chairman Joseph G. Masi

Mayor DeStefano opened the public hearing.

CITY OF MIDDLETOWN
NOTICE OF PUBLIC HEARING
ON THE PROPOSED

2026 CITY GENERAL, WATER AND SEWER BUDGETS

NOTICE IS HEREBY GIVEN, that the Board of Estimate and Apportionment of the City of Middletown will hold a Public Hearing on the proposed 2026 City General, Water and Sewer Budgets on Thursday, November 13, 2025, at 4:00 p.m. in the Common Council Chambers, 2nd floor, City Hall, 16 James Street, Middletown, NY. Said budget is available for inspection at the Office of the City Clerk/Clerk of the Common Council.

By the order of:

Board of Estimate and Apportionment

Richard P. McCormack
City Clerk

Publish: 11/09/25 & 11/10/25
Posted on the City Website

There was no one present to speak on the proposed budget.

On a motion by Mayor DeStefano, seconded by Alderman Masi the and unanimously approved, the public hearing was closed.

Respectfully submitted

Leonora Liz
Treasurer

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Paramount Theater Attic Space Bid Opening

Bid Opening: Paramount Theater Attic Space

No Bids

Transfer within 2025 budget to cover overage in Special Programs Personal Services.BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$51,700, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>A.7110.417</i>	<i>A.7321.100</i>	<i>\$7,000.00</i>
<i>Parks Gas & Oil</i>	<i>Special Programs Personal Services</i>	
<i>A.7140.100</i>	<i>A.7321.100</i>	<i>\$36,000.00</i>
<i>Playgrounds Personal Services</i>	<i>Special Programs Personal Services</i>	
<i>A.7180.100</i>	<i>A.7321.100</i>	<i>\$4,000.00</i>
<i>Pools Personal Services</i>	<i>Special Programs Personal Services</i>	

	<i>Services</i>	
<i>A.7180.103</i>	<i>A.7321.100</i>	<i>\$2,000.00</i>
<i>Pools Overtime</i>	<i>Special Programs Personal</i>	
	<i>Services</i>	
<i>A.7200.495</i>	<i>A.7321.100</i>	<i>\$2,700.00</i>
<i>Camps Miscellaneous</i>	<i>Special Programs Personal</i>	
	<i>Services</i>	

This transfer will cover the negative balance of -\$8,681.79 in A.7321.100 and the estimated costs of the November and December Special Programs Personal.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve a transfer for Street Department

BE IT RESOLVED that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$1,000, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>A.8160.100</i>	<i>A.5110.104</i>	<i>\$1,000</i>
<i>Pers. Services</i>	<i>CSEA Longevity Pay</i>	

Respectfully request a transfer of funds to address a recently identified shortage in the 2025 CSEA Longevity Pay for the Street Department. This shortage resulted from two employees being owed amounts different from those originally budgeted.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Approval to accept STOP DWI funding for the second period of 2025

The City entered into an Inter-Municipal Agreement with the County of Orange and approved by the Common Council in March 2025, for STOP DWI funding.

We were notified that the second enforcement period funding has been awarded in the amount of \$8,000, therefore request to accept the funds to be deposited into revenue line A.3333. These funds will be expensed from A.3141.103 through Stop DWI overtime entries.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Approval to utilize insurance payment for replacement PD vehicle

I am requesting approval for the Police Department to utilize the expected insurance check in the amount of \$11,106.60 for the Chevy Malibu that was deemed an entire loss after being involved in an MVA on 9/24/2025.

We are kindly requesting this revenue be added to the Insurance Recovery Account A.2680. Additionally, we will need an increase to our A.3120.201 expense line by the same, in order to make payment on the invoice for the cost of the replacement vehicle.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Request to transfer funds within the 2025 Police Budget

A.3120.100 \$3,893.40 *A.3120.201*

Personal Services

For the purchase of a replacement PD vehicle that was deemed a total loss during an MVA on 9/24/2025. This transfer along with the insurance check of \$11,106.60, will be used to purchase a new (used) police vehicle for \$15,000.

A.3120.100 \$2,500 *A.3120.501*

Personal Services

To cover a shortage in the cost of upcoming community events in December

A.3120.100 *\$1,368* *A.3120.200*

Personal Services *Equipment*

For the purchase of a DJI Avata 2 drone

A.3120.100 *\$10,000* *A.3120.440*

Personal Services

To cover shortfalls in the repairs line due to the unexpected one time costs to repair department vehicles and equipment

A.3120.100 \$2,000 *A.3120.479*

<i>Personal Services</i>	<i>Equipment rental</i>
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To cover the increased cost in photocopy overage costs throughout the year

A.3120.100 \$2,000 *A.3120.406*

Personal Services K9 Care

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Approval to accept 2025-2026 STOP DWI High Visibility Funding

Attached please find the contract with the County for our 2025-2026 STOP-DWI High Visibility

Engagement (formerly crackdown campaign) enforcement period of November 1, 2025 through September 30, 2026.

The total amount of this award is \$4,000. Please be kind enough to prepare a resolution authorizing the Mayor to sign the attached agreement.

*This contract must be signed in **blue ink**. Once the contract is signed, please return the original to us for forwarding to the County.*

Please add this funding of \$4,000 to our newly renamed STOP DWI High Visibility grant line A.3126.103

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Approval to accept Senator Skoufis Award for Public Safety Program funding for 2026 NNO

The City of Middletown Police Department has been awarded \$10,000 sponsored by Senator Skoufis' office. The funding will be used for operating expenses for our National Night Out Against Crime event.

I am requesting to have a resolution prepared allowing us to accept this funding, DCJS/Skoufis expense grant line for use in 2026.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve Donations for the Emergency Food Assistance Program

Request to Accept Donations for the Emergency Food Assistance Program

Please accept donations totaling \$380 for the Emergency Food Assistance Program. These funds will be used to purchase food gift cards for individuals and families experiencing financial hardship as a result of the government shutdown and delays in receiving SNAP benefits.

*It is requested that the \$380 in donations be deposited into **revenue line 2705.00 – Gifts and Donations**, and that **expense line 7020.00 – Use of Recreation Donations** be increased accordingly to allow for the purchase of food gift cards.*

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer within Paramount Budget BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$33,000, in the following manner,

FROM

TO

AMOUNT

<i>A.7010.800</i>	<i>A.7010.448</i>	<i>\$10,000</i>
<i>City Sponsor Events</i>	<i>Promoters & Sponsors</i>	
<i>A.7010.447</i>	<i>A.7010.442</i>	<i>\$2,000</i>
<i>Credit Card/ Online Fees</i>	<i>Concessions</i>	
<i>A.7010.447</i>	<i>A.7010.443</i>	<i>\$5,000</i>
<i>Credit Card Fees</i>	<i>Movie Rentals</i>	
<i>A.7010.440</i>	<i>A.7010.200</i>	<i>\$6,000</i>
<i>Repair to Equipment</i>	<i>Equipment</i>	
<i>A.7010.800</i>	<i>A.7010.400</i>	<i>\$10,000</i>
<i>City Sponsored Event</i>	<i>Contractual</i>	

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve transfer within Community Development BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$1,665, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>CD.8686.482</i>	<i>CD.8686.456</i>	<i>\$750</i>
<i>Ads</i>	<i>PI Related Exp</i>	
<i>CD.8686.495</i>	<i>CD.8686.479</i>	<i>\$540</i>
<i>Misc</i>	<i>Equipment Rental</i>	
<i>CD.8686.400</i>	<i>CD.866.456</i>	<i>\$375</i>
<i>Contractual</i>	<i>Program Related</i>	

These transfers reflect extra liens/satisfactions to rehab properties and copier usage.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Approve the 2026 Proposed Budget for General Water and Sewer

Requesting from the Board of Estimate to approve and submit an itemized statement in writing of the estimated revenue and expenditures of the General City Government, the Water Department and the Sewer Department other than amounts to be raised by taxation for County purposes, for fiscal year January 1, 2026 through December 31, 2026. Therefore, seeking from the common council to approve and adopt the 2026 Annual Budget as following:

Description:	General Fund	Water Fund	Sewer Fund
<i>Revenue</i>	<i>\$28,151,718</i>	<i>\$8,351,043</i>	<i>\$6,226,574</i>
<i>Expense</i>	<i>\$52,728,811</i>	<i>\$8,351,043</i>	<i>\$6,226,574</i>

Appropriation: 52,728,811

Estimated Revenue: 28,151,718

Tax Levy – General City Purpose 24,577,093

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Transfer General Fund Balance to cover the cost of the alleyway

renovations*The City has been awarded a \$250,000.00 reimbursable grant through former Assemblywoman Gunther's Office for the creation of a parking lot at the O&W site and an alleyway renovation in downtown. As a part of DASNY's grant review, we need to show the State that we have the available project funding before we can receive our Grant Disbursement Agreement (GDA). The GDA is what allows the City to request reimbursement for project expenses. Funding has been demonstrated for the Parking Lot portion, however, we are requesting proof of funding for the Downtown Alleyway.*

The Alleyway portion of the project is estimated to cost \$180,000.00, with \$50,000.00 in grant funds allotted. We are required to show the full \$180,000.00.

Below is a description of the project description and use of funds:

As the City of Middletown continues its revitalization and growth, many of our local businesses are exploring ways to maximize space. In between buildings on North St. and Center St. is a small, L-shaped alley way that is ripe for development. A coffee shop on North St. has created a rear patio for patrons in this alleyway, inspiring the City and other business owners to take action and develop the alley into a pedestrian walkway, which will connect to a spur of the Heritage Trail.

Grant funds will be used to install pavers, decorative lighting, and bollards to prevent cars from accessing the alley. The goal is to utilize this currently unappealing space and create a warm, welcoming area comparable to the streets of New York City and Europe. The project will encourage other buildings that abut the alleyway to create outdoor space for the businesses to utilize, and increase curb appeal

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$180,000 in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>General Fund Balance</i>	<i>H01.0001.203</i>	<i>\$180,000</i>

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve agreement with Frontier for Internet Services

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an 36 month agreement with Frontier, for internet services in the amount of \$650.00 annually

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor

to sign the agreement.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

Adjournment

@ 4:21 PM

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None