



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
OCTOBER 31, 2025**

Roll Call

Present: Mayor DeStefano, Alderman Masi

Absent: Council President Rodrigues

Approval of Minutes

Accept the Minutes of 10.16.25

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

New Business

Authorization to approve CPL proposal of \$25,000 to for Professional design to upgrade the Senior Center bathrooms. BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with
CPL in the amount of \$25,000 for the professional design services to upgrade the Senior Center bathrooms as specified in the attached proposal.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

The City obtained a grant for this work through Senator Skoufis office in the approximate amount of \$145,000.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer within the DPW Budget . BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$50,000 within the 2025 budget

lines to cover signs, traffic paint, asphalt and supplies in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>A.8160.100</i>	<i>A.1620.477</i>	<i>\$15,000</i>
<i>PAYROLL</i>	<i>TRAFFIC PAINT & SIGNS</i>	
<i>A.8160.100</i>	<i>A.5110.450</i>	<i>\$35,000</i>
<i>PAYROLL</i>	<i>MATERIAL & SUPPLIES</i>	

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer with the 2025 Water Budget

Requesting a transfer of funds, as outlined below, to address a recently identified potential shortage resulting from the Filter Plant Operators' 2024 vacation payouts being charged to the 2025 budget instead of the 2024 budget.

Following discussions with the Finance Department, it was recommended that a transfer in the amount of \$44,393.62, as the 2024 budget has already been closed. These funds are needed to replenish our personal services line to ensure continued salary payments through the remainder of the year.

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>F.9000.861</i>		
<i>State Health Insurance Retiree</i>	<i>\$44,393.62</i>	<i>F.8330.100</i>
		<i>Pers. Svcs.</i>

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Renew ChargePoint contract

Enclosed, please find the ChargePoint annual renewal agreement with commercial cloud plan and assure maintenance for review and approval.

The City installed two (2) EV charging stations with two (2) ports each for a total of four (4) ports. The original installation cost included one-year software support and one-year warranty for labor and equipment.

The cost to renew this agreement which expired on October 4, 2025 and the warranty which expired back in October of 2022 has increased to \$370 per year multiplied by four (4) ports for the software portion for a total of \$1,480 plus \$1,080 per station for the warranty for labor and equipment. The total annual charge will be \$3,640.00 (\$1,480 + \$1,080 + \$1,080=\$3,640). We have previously paid only \$1,480 for the renewal of the annual service agreement not including the software portion.

The company, ChargePoint, handles all services including charging the customers and making

direct deposits into the City's designated account for all collected fees. ChargePoint carries all risk for billing customers and any potential default and charges 10% of the total fee collected from the customers.

Just an FYI:

The City's expenses over the last three (3) years, where the EV chargers are concerned, total approximately \$17,124.

- *Average cost, for the last three (3) years, for Orange and Rockland= \$11,334*
- *Total cost for ChargePoint fees and licenses for the last three (3) years= \$5,790*
- *Net Revenue to City assuming same average usage as per the last three years= \$9,359*
- *Net to City= -\$7,765 per three (3) years (-\$2,588/yr)*

Project cost to City due to new cost of annual warranty: -\$2,588 - \$2,160= -\$4,748

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Alderman Masi, Mayor DeStefano

NAYS: None

ABSTAIN: None

Authorization to accept the Run 4 Downtown donation towards Thrall Park Improvements

Requesting to authorize the Treasurer to deposit funds in the amount of \$30,000.00 to line item # H.2705 Gift and Donations and process the following budget adjustment:

Increase H.7110.215 A_2025_Thrall Park Improvements

Increase H.2705 Gifts and Donations

This contribution is being made by The RUN 4 DOWNTOWN organization to the City. These funds will be utilized for Thrall Park Improvements.

Motion by: None **Seconded by:** None

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

83 Anthony St - Water/Sewer Adjustment

Reduce to 8,000 Gal.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None

Adjournment

@ 3:15 PM

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Alderman Masi

NAYS: None

ABSTAIN: None