



**CITY OF MIDDLETOWN  
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES  
OCTOBER 2, 2025**

**Roll Call**

**Present:** Mayor DeStefano, Council President Rodrigues

**Absent:** Alderman Masi

**Approval of Minutes**

**Accept the Minutes of 9/11/2025 and 09/26/2025**

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**New Business**

**Authorization to transfer within the Water and Sewer 2025 Budget** BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$224,663.40 in the following manner, to cover increase in H2O Contract due to providing additional licensed operator needed to cover shortages in city staffing.

Additional operator is \$75 per hour per contract

| <i>FROM</i>       | <i>TO</i>         | <i>AMOUNT</i>       |
|-------------------|-------------------|---------------------|
| <i>F.8330.100</i> | <i>F.8330.400</i> | <i>\$98,280.84</i>  |
| <i>F.8320.100</i> | <i>F.8330.400</i> | <i>\$24,682.56</i>  |
| <i>G.8130.100</i> | <i>G.8130.400</i> | <i>\$101,700.00</i> |

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to Transfer within Water 2025 Budget** BE IT RESOLVED; that the Board of

Estimate and Apportionment authorizes the Treasurer to transfer \$20,000 in the following manner, to cover shortage of funds in our Water Dept Repairs to Equipment line

| <i>FROM</i>       | <i>TO</i>                   | <i>AMOUNT</i>      |
|-------------------|-----------------------------|--------------------|
| <i>F.8340.200</i> | <i>F.8320.440</i>           | <i>\$20,000.00</i> |
| <i>Equipment</i>  | <i>Repairs to equipment</i> |                    |

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to transfer within Street Maintenance 2025 Budget** BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$2,000 in the following manner to cover shortage of funds in our Street Dept to Equipment line

| <i>FROM</i>                 | <i>TO</i>                   | <i>AMOUNT</i>     |
|-----------------------------|-----------------------------|-------------------|
| <i>A.5110.479</i>           | <i>A.5110.200</i>           | <i>\$2,000.00</i> |
| <i>STREET MAINTENANCE -</i> | <i>STREET MAINTENANCE -</i> |                   |
| <i>EQUIPMENT RENTAL</i>     | <i>OTHER EQUIPMENT</i>      |                   |

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to Accept the 2016 Dodge Caravan donation from Mid-City Transit.**  
*BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and accepts a 2016 Dodge Caravan donation from Mid-City Transit. VIN# 2C4RDGBG6GR387085*

*This van will be utilized within the Parks Department.*

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to accept Donation from First Federal Savings of Middletown**

*Requesting authorization for the Mayor and City of Middletown to accept a donation of \$1,000.00 from First Federal Savings of Middletown for the outdoor movie night program. Also, for the Common Council to authorize the City Treasurer to increase the expense line of Fund A-7010-800 and add \$1,000.00 to the revenue account # A.2705.04*

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Request a resolution to award the following bids for surplus vehicles auctioned off through Auctions International**

*Requesting a resolution to award the following bids for surplus vehicles auctioned off through Auctions International:*

*2013 Ford E450 Econoline Bus (VIN #1FDFE4FS8DDA89077) - \$4150.00*

*2008 Chevy Suburban (VIN #1GNFC16048J140127) - \$1400.00*

*2003 Ford F550 Garbage Truck (VIN #1FDAF57P03ED59029) - \$4250.00*

*2009 Ford F250 Super Duty Pickup Truck (VIN #1FTNF21529EA17862) - \$900.00*

**Total= \$10,700.00**

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to Transfer within the 2025 Economic Development Budget** *Requesting to authorize the Treasurer to transfer within the 2025 Economic Development Department Budget*

| <i>FROM</i>       | <i>AMOUNT</i> | <i>TO</i>                   |
|-------------------|---------------|-----------------------------|
| <i>A.6200.401</i> | <i>\$950</i>  | <i>A.6200.400</i>           |
| <i>Travel</i>     |               | <i>Contractual Services</i> |

*This funding transfer is needed for reimbursement to the Warming Station for extended hours and Cooling Station openings (January 2025–August 2025).*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to accept Boxing gym HVAC upgrade/replacement proposal and budget transfer** **BE IT RESOLVED;** that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$67,846.00, in the following manner,

| <i>FROM</i>         | <i>TO</i>                             | <i>AMOUNT</i>      |
|---------------------|---------------------------------------|--------------------|
| <i>General Fund</i> | <i>A.8060.470 Repairs to Building</i> | <i>\$67,846.00</i> |

*Attached is the quote from Val Bruni for the HVAC upgrade/replacement in the Boxing Room. Since we moved into this building, we've had recurring heating and cooling issues in that space. In past summers, minor repairs provided limited relief, but this summer the conditions have been*

*especially unbearable during periods of high heat and humidity.*

*According to the quote, the existing 7-1/2 ton A/C system is no longer operable. A direct replacement is not possible, as the current system uses R-22 refrigerant, which is now obsolete. In addition, the current air handler is located above the ceiling in an area that makes both removal and new installation unfeasible. The proposal includes creating better access to the equipment to allow for future maintenance and repairs.*

*The total project cost is \$67,846.*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to Request transfer within Civil Service Department** BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$41,400, in the following manner,

| <i>FROM</i>                         | <i>TO</i>                      | <i>AMOUNT</i>   |
|-------------------------------------|--------------------------------|-----------------|
| <i>A.1900.964</i>                   | <i>A.1430.100</i>              | <i>\$41,400</i> |
| <i>Refund &amp; Cancellation TX</i> | <i>Civil Service Personnel</i> |                 |

*To cover personnel costs through the end of 2025*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Request to Purchase 30 Church Street — See attachment**

Tabled

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to temporarily borrow from Water Fund Balance for the Raw Water Phase**

**1** *Whereas the council approved to proceed with the Raw Water Line replacement project phase I, including the design phase by CPL.*

*Where the project will be receiving EFC grant, EFC loan, and EPA grant.*

*Whereas the project has proceeded and requires Seed funding until able to apply for reimbursement.*

*Be it resolved that the Board of Estimates approves the temporary borrowing of \$500,000.00 from the Water Fund Balance to the Raw Water line project and place this request on the council agenda for review and approval.*

*Please note that the previously approved \$1 Million ARPA funding for this project is no longer available*

| <i>FROM</i>                  | <i>AMOUNT</i>       | <i>TO</i>              |
|------------------------------|---------------------|------------------------|
| <i>1. Water Fund Balance</i> | <i>\$500,000.00</i> | <i>H.8397.200</i>      |
|                              |                     | <i>Raw Water Phase</i> |

*I*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to transfer from General Fund Balance for paving parking lots and walk ways**

*Respectfully request a transfer from the General Fund to cover paving of two parking lots, Canal and West Main lot, and Maple and West Main lot, in the amount of \$67,389.80 and Wolslayer Field walking path in the amount of \$24,647.46*

| <i>FROM</i>         | <i>AMOUNT</i>      | <i>TO</i>                    |
|---------------------|--------------------|------------------------------|
| <i>General Fund</i> |                    |                              |
| <i>Balance</i>      | <i>\$92,307.26</i> | <i>A.1620.453</i>            |
|                     |                    | <i>Paving &amp; Drainage</i> |

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to transfer to cover various costs for the remainder of the year** BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer in the following manner,

| <i>FROM</i>                                                      | <i>TO</i>         | <i>AMOUNT</i>              |
|------------------------------------------------------------------|-------------------|----------------------------|
| <i>A.1210.100</i>                                                | <i>A.1210.401</i> | <i>\$ 2,500.00</i>         |
| <i>MAYOR -PERSONAL SERVICE</i>                                   | <i>MAYOR—</i>     |                            |
|                                                                  | <i>TRAVEL</i>     |                            |
| <b><i>TO COVER TRAVEL COST FOR THE REMAINDER OF THE YEAR</i></b> |                   |                            |
| <i>A.9000.835</i>                                                |                   | <i>35,000.00</i>           |
| <i>MTA TAX</i>                                                   |                   |                            |
| <i>A.9000.860 STATE HEALTH</i>                                   |                   | <i>17,000.00</i>           |
| <i>INSURANCE</i>                                                 |                   |                            |
| <i>A.9000.889 DENTAL INSURANCE</i>                               |                   | <i>44,000.00</i>           |
|                                                                  | <i>A.9000.870</i> | <i>\$ <u>96,000.00</u></i> |

*UNUSED SICK  
LEAVE*

***TO COVER THE COST OF UNUSED SICK LEAVE FOR THE REMAINDER  
OF THE YEAR***

|                                              |                                                |                   |
|----------------------------------------------|------------------------------------------------|-------------------|
| <i>A.9000.860 STATE HEALTH<br/>INSURANCE</i> | <i>A.9000.859 MVP<br/>HEALTH<br/>INSURANCE</i> | <i>183,000.00</i> |
|----------------------------------------------|------------------------------------------------|-------------------|

***TO COVER THE COST OF MVP HEALTH INSURANCE FOR THE  
REMAINDER OF THE YEAR***

|                                                     |                                                  |                   |
|-----------------------------------------------------|--------------------------------------------------|-------------------|
| <i>F.9500.906 Interfund Transfer to<br/>General</i> | <i>F. 9710.600<br/>PRINCIPLE ON<br/>DEBTNESS</i> | <i>209,922.00</i> |
|-----------------------------------------------------|--------------------------------------------------|-------------------|

|                                                |                   |
|------------------------------------------------|-------------------|
| <i>F.9710.701<br/>INTEREST ON<br/>DEBTNESS</i> | <i>153,987.21</i> |
|------------------------------------------------|-------------------|

|                                           |                 |
|-------------------------------------------|-----------------|
| <i>F.9730.900<br/>GENERAL<br/>EXPENSE</i> | <i>2,862.45</i> |
|-------------------------------------------|-----------------|

|                         |                                   |                      |
|-------------------------|-----------------------------------|----------------------|
| <i>INCREASE REVENUE</i> | <i>V.5036 Sewer<br/>Principle</i> | <i>\$ 209,922.00</i> |
|-------------------------|-----------------------------------|----------------------|

|                                  |                      |
|----------------------------------|----------------------|
| <i>V.5037 Sewer<br/>Interest</i> | <i>\$ 153,987.21</i> |
|----------------------------------|----------------------|

|                         |                                 |                      |
|-------------------------|---------------------------------|----------------------|
| <i>INCREASE EXPENSE</i> | <i>V.9712.601<br/>PRINCIPLE</i> | <i>\$ 209,922.00</i> |
|-------------------------|---------------------------------|----------------------|

|                                                     |                      |
|-----------------------------------------------------|----------------------|
| <i>V.9713.601<br/>WATER<br/>INTEREST -<br/>BOND</i> | <i>\$ 153,987.21</i> |
|-----------------------------------------------------|----------------------|

***TO COVER THE COST ON EFC FINANCING CLOSING ON THE WATER  
TANKS PROJECT***

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to Transfer within Water Budget to cover shortage in Office Expenses** BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer in the following manner:

| <i>FROM</i>               | <i>TO</i>                            | <i>AMOUNT</i>     |
|---------------------------|--------------------------------------|-------------------|
| <i>Water Fund Balance</i> | <i>F.8310.480<br/>Office Expense</i> | <i>\$3,225.84</i> |

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

## **Water/Sewer/Lawn Maintenance Adjustment**

### **20-26 West Main Street - Water/sewer adjustment**

15,000 gal reduced.

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

### **1 N Aspen - Water/Sewer**

Reduced to 32,000 gal.

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

### **125-133 Street Rear - Lawn Maintenance**

Wave fee

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

### **209 West Main - Lawn Maintenance**

Denied

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

## **Adjournment**

@ 4:37 P.M

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None