



COMMON COUNCIL MEETING
CITY OF MIDDLETOWN
September 2, 2025 Minutes
City Hall
16 James Street
Middletown, New York 10940

J. Miguel Rodrigues, President
Ald. Jude Jean-Francois
Ald. Andrew Green
Ald. Paul Johnson
Ald. Gerald Kleiner
Ald. Sparrow Tobin
Ald. Kevin Witt
Ald. Kate Wray
Ald. Joseph Masi

ALSO PRESENT:
Richard McCormack, City Clerk
Joseph M. DeStefano, Mayor

ALL: -- United States of America, and
to the republic for which it stands, one nation
under God indivisible with liberty and justice
for all.

PRESIDENT J. MIGUEL RODRIGUES: Roll.

CLERK RICHARD MCCORMACK: Alderman
Tobin?

ALDERMAN SPARROW TOBIN: Here.

CLERK RICHARD MCCORMACK: Alderman
Jean-Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Here.

CLERK RICHARD MCCORMACK: Alderman
Johnson?

ALDERMAN PAUL JOHNSON: Here.

CLERK RICHARD MCCORMACK: Alderwoman
Wray?

ALDERWOMAN KATE WRAY: Here.

CLERK RICHARD MCCORMACK: Alderman
Kleiner?

ALDERMAN GERALD KLEINER: Here.

CLERK RICHARD MCCORMACK: Alderman
Green?

ALDERMAN ANDREW GREEN: Here.

CLERK RICHARD MCCORMACK: Alderman
Witt?

ALDERMAN KEVIN WITT: Here.

CLERK RICHARD MCCORMACK: Alderman
Masi?

ALDERMAN JOSEPH MASI: Here.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Here.

CLERK RICHARD MCCORMACK: Quorum is
present.

PRESIDENT J. MIGUEL RODRIGUES:
Correspondence?

CLERK RICHARD MCCORMACK: This is
evening we have one standardized notice form for
providing 30-day advance notice to a local
municipality (indiscernible) board for a liquor
license for the Taco Factor.

PRESIDENT J. MIGUEL RODRIGUES:
Received and sent it to the police. For the good
of the city?

CLERK RICHARD MCCORMACK: Nobody signed
up.

PRESIDENT J. MIGUEL RODRIGUES: Nobody
signed up. Remarks of the mayor? Be quick.

MAYOR JOSEPH DESTEFANO: Good evening.
A couple of items on the agenda tonight that I'd

like to address. First is the O&W. There's a vote to modify the engineering contract, and hopefully you'll be supportive of that. Jacob has reviewed it. But the -- also today at the Board of Estimate, we had the opening of the plumbing bids. And they did come in within the range that the engineers estimated it to be. About 2.25 million I believe it was.

So we are now ready to have the complete review of all four bids related to the O&W and hopefully be awarding them very soon. So the project has come in a little bit higher than we expected totally, but within working distance. So we're -- I think we're going to have a project moving forward. So hopefully we'll have some good news in the next couple of weeks.

In regards to the Taco Factory liquor license, I wanted to publicly thank both Senator Skoufis and Assemblywoman Kay. So you know that you are not allowed to have liquor license within 200 feet of a church or a school in New York state. The state has modified that a bit in -- because there's three businesses in downtown, longtime businesses: Piccolo's, Taco Factory, and Oak & Reed that were not allowed to have liquor

licenses because of their proximity to churches.

The state has modified or has changed their process where they now allow a municipality, such as Middletown, to make a request on behalf of the licensee if impacted churches or schools are in agreement with the applicant moving from beer and wine to beer, wine, and liquor.

In the cases of the three places that -- when we were notified of these potential -- this option or possibility, Maria and I started working to put together, and with consultation from the chief too, some guidelines that we would need moving forward in order to even consider an application.

These are individual applications. They are not -- they don't go through the liquor authority. First -- they go first to the city. The city then gets in contact with the impacted churches. The churches then send in the necessary documentation that they're okay with it. Then the city would have to say we're okay with considering it, and -- but you're going to get final say, obviously, through the planning board process.

But more importantly, we felt it was important to establish criteria, which we've done. And we're going to be sharing that, and hopefully you'll be adopting it as policy. Part of it is that they'd have to be a longstanding business, and I think the numbers we had were like five years, a place with a track record, that they would have to be -- I think it was 80/20. 80 percent of their business would have to be food, not liquor, that there would be operating hours.

So a lot of factors go into it, but for these three businesses, they meet all the criteria that we established, and we felt it was important to move forward. And, you know, it's a -- the restaurant business is a very difficult business nowadays, especially the sole operators and -- in order to be competitive. And in this environment, they would need to have these licenses.

So these are special state legislation also. It's not an application to the New York State Liquor Authority. It's a separate bill that passes the assembly. After they review it, it passes the senate after they review it, and

then it has to be signed by the governor. All three of those things happened, so I want to thank Governor Hochul, Senator Skoufis, and Assemblywoman Kay for all the work they did on that.

Tomorrow also marks the start of the new school year here in Middletown and I guess mostly -- most of Orange County or a good part of Orange County. We want to remind everyone to drive safety, pay special attention around the schools. You'll notice on Grand Avenue and Irwin Avenue there are new speed humps that were -- appear to be working, at least based on some of the feedback from the neighborhoods that I'm getting, and ask people to obey all school bus zone laws.

Slow down in the school zones and look out for our kids as we -- as they return to school. We are all invested in the success of our students, and I want to wish them a fantastic school to every student, teacher, administrator, and staff member. And your hard work does not go unnoticed. Mr. Witt is our resident school district employee here, and I want to wish him good luck in the upcoming year.

So moving on, I wanted to give an update on the parking garage. Phase 1, as you can see, some of the work has been done off of Washington Street. This is the lower part of the garage. I believe we're waiting on some final utility work by Orange and Rockland before they go into the next part of this Phase 1 project.

We're hoping to pick up or anticipating to pick up about 80 spots. When you look at the site, it -- you can see the -- it's really coming together. And so I wanted to make sure that the public was made aware of that.

We did lose temporarily a row of parking in the back as you can see. So please be aware when you're -- if you're in that lot, make sure you take note of where you're parking your car.

Also, the city court expansion is on schedule to be completed in December. As you know, both of our courts will be moving over to the South Street project. It's funded with -- originally through an acquisition grant of Assemblywoman Aileen Gunther at the time, and Senator Skoufis was able to bring in \$3 million towards this project.

And the project came to about a total of \$6 million of construction. So we'll have both courts relocating from the City of Middletown Police Station, and that will then become part of municipal government, primarily the City of Middletown Police Department expansion and movement from the basement offices up to the first floor in a much more welcoming area for the police to handle daily basis for the public.

We're also proud to announce that the city has been the recipient of another grant through Senator Skoufis. We -- part of this campaign, it's called The National Fitness Campaign, in which the company, the insurance company, MVP, has a grant program. They combine that grant program with a quarter-of-a-million-dollar grant through Senator Skoufis' office.

MVP has a \$40,000 grant, and it's the installation of this equipment we're looking and targeted with the help of Raelyn and her staff, Maple Hill Park section of Maple Hill. And that grant has been approved by MVP. The paperwork came in today through Skoufis' office, and we'll be moving forward on that.

And if I understand, it'll be a much quicker process than the splashpad, which we are now in the final stages of the splashpad. We hope to have that completed, all the paperwork completed, very shortly, and that project will be up and running for 2026.

Some events to invite you to that -- back to school, the community barbecue on September 6th inviting the public. It's called It Takes a Village. It's a back-to-school community barbecue and it's in conjunction with the City of Middletown and Middletown Recreation and Parks. It's activity, food, drinks, family fun. And I know the committee that does -- that puts it on is -- co-sponsors it with the City.

You could see all the co-sponsors on the bottom. I know there's giveaways for the kids for back-to-school items. So if there's an interest, please attend. It usually is very well attended.

And then it must be barbecue month because then at -- September 20th Senator Skoufis will be hosting a barbecue in Erie Way Park in the back. Again, it will be a free barbecue, food, and beverage. We are a co-sponsor as the

City.

The senator has I think threw \$10,000 into this program, and basically, it's to make an awareness of community services. It's a community resource fair. Just an outdoor resource fair. They have a lot of vendors that usually come, and it's very informative. And also, you can grab a hamburger or a hot dog.

But the senator is -- I think this is his second or third year in a row doing it here in the city of Middletown, and we're looking forward to that celebration once again.

Summer's over now, and a lot of the festivals and fairs that we usually see are wrapping. But some of them for us are just beginning. So we're just beginning to celebrate the city's diversity. And September 27th and 28th, for example, there's an arts culture festival at the Middletown Community campus.

They will have different ethnic groups featured there, and it's put on by the Asian-American Community Alliance and Northern University. They have stage performers, artisan crafts. There's a whole bunch of things that will be going on at the community campus, and I

believe they're going to have some of their buildings open. So if the public would like to see what's going on at the college, you'll be able to see it firsthand. And it's expected to be a well-attended event, and we look forward to seeing you there.

Also on Saturday, October 4th, the first Hispanic Heritage celebration will be held at the Mulberry House. And vendors can contact and act. Can also contact Julisa at the -- at Mulberry House. The number is on the screen. If they're interested, it's from 10 a.m. to 3 p.m. The City, of course, is providing the facility and the Mulberry House is providing the activity. And we're looking forward to, again, another nice event.

Which that leads us into Discovery America, which is something that we are -- have been working on for the last month or so. And it's a celebration of Hispanic Heritage Month, which, as you know, begins September 15th and runs until October 15th. It's also -- we in the city here will be declaring that period of time, September 15th through October 15th, as National Hispanic Heritage Month here in the city of

Middletown.

This is a month of an opportunity to celebrate the rich histories, cultures, and contributions of the Hispanic and Latino Americans who strengthen the fabric of our community. National Hispanic Heritage Month ends around Columbus Day, and this year we will be celebrating with our Discover America Festival, as I just mentioned, in the downtown area highlighting Hispanic culture, history, and community.

Coincidentally, for Mr. Masi's sake, it's also important to know that that's Columbus Day weekend. The -- Sunday the October 12th. And so it's a three-day weekend, so we will be doing these celebrations of all different cultures in our downtown but focusing on Hispanic culture and history.

So from our local businesses to our schools, from the arts to the public service, the impact of the Hispanic-Americans as felt across every corner of our city. As you know, the Latino and Hispanic culture are -- races are the fastest growing group in our community, and let's take time to recognize all their achievements,

honor our diversity in the city, and commit to building an inclusive community where everyone can thrive as we have been doing.

So National Hispanic Heritage Month will be September 15th through October 15th here in the city. And that's all I have at this time. If you have any questions, I've be more than happy to address them for you.

PRESIDENT J. MIGUEL RODRIGUES: Any questions for the mayor? Alderman Kleiner?

ALDERMAN GERALD KLEINER: Thank you. I just want to mention the Saturday, October 4th. That 10 a.m. to 3 p.m. at Mulberry House. That's also the day I believe the Seventh Day Adventist Church is doing their parade on Highland Avenue.

MAYOR JOSEPH DESTEFANO: Yes.

ALDERMAN GERALD KLEINER: So if people are going down to Mulberry House, they should be aware of it. I'm not sure exactly what the time that parade takes place, but you might have to find a different way to go down.

MAYOR JOSEPH DESTEFANO: I don't think -- there's not -- it's not going to be a major street closure on Highland Avenue. It's not going to be here for a long period of time. It's

just a march.

ALDERMAN GERALD KLEINER: Just a march?

MAYOR JOSEPH DESTEFANO: Yeah, it's a march from the church, I believe, to the Maddy's Diner area --

ALDERMAN GERALD KLEINER: Okay.

MAYOR JOSEPH DESTEFANO: -- if I recall right, but we'll make sure the notice gets out to the public on that.

ALDERMAN GERALD KLEINER: Thank you.

PRESIDENT J. MIGUEL RODRIGUES:
Alderman Johnson?

ALDERMAN PAUL JOHNSON: Thank you. A couple of things, first of all, in your first half of your comments, congratulations to you and the staff. Those are all major improvements on major initiatives. And we all look forward to them coming to fruition, but that's a pretty good array of things that are moving forward.

With respect to the celebration of diversity, we should do that, especially in this country where diversity has become somewhat of a questionable attribute. So on behalf of all of us on the council, I want to thank you for making sure that all these things are happening.

Because in a lot of places in America, the exact opposite is happening. So thank you.

MAYOR JOSEPH DESTEFANO: You're welcome. So true.

PRESIDENT J. MIGUEL RODRIGUES: Anyone else? All right. Thank you, Mayor. Remarks of the department heads? Economic development?

DIRECTOR MARIA BRUNI: Good evening, everyone. Just update you. It's been a fantastic summer in our city and in downtown with our summer concerts and farmer's market events. And I just want to give a shoutout, kudos, to my staff, the team that, you know, was there for these events and put -- helping put it together.

And now we're looking forward to all the fall events and activities. And with -- also at the Paramount Theater, the lineup for the fall season, you each got one of these on your desk, but they are going to be going out to 14,000 residents as a mailer.

So this is going out, reaching out to everybody to announce the upcoming shows at the theater this fall and Christmas season. And with that, that's all I have for tonight if anybody has any questions.

PRESIDENT J. MIGUEL RODRIGUES: Any questions for Maria? Thank you, Maria.

DIRECTOR MARIA BRUNI: Yep.

PRESIDENT J. MIGUEL RODRIGUES: DPW Commissioner?

JACOB TAWIL: Good evening. We'll start off with our reservoirs for Alderman Masi. We are at 87 percent full. The rain has not been helping, but we're holding around 87 percent of our reservoirs.

Capital projects, the mayor updated you on the court, on the parking garage. Parking garage, absolutely there's progress. But Orange and Rockland, because I know they listen to this -- to us, they've been dragging the project and not getting the utility lines out of the way, as well as -- as fast as they need to. So we urge them to help us out and expedite moving the power lines out of the way so that the GC can get going.

The other projects we just signed with the approval of the mayor, Leonora signed the application for the eight and a half million dollars from ECF for the road water lines phase one. That will include about four and a half

million dollars grant from the New York State Environmental Facility Corporation. And the balance of it, about three-plus million dollars is going to be money funded through the -- borrowed through the state revolving fund. And the City, of course, will have to pay it back.

And there is about \$1 million from Congressman -- through Congressman Pat Ryan through the EPA. So that was signed last week. The deadline was Monday, and that paperwork went in. The design work has started, slowed down until we finalize the grants and the funding. And now it's being -- in the process of being finalized, and we're going to be moving full speed ahead with that project.

The water line, the 24-inch low-pressure water line, that is also funded through the effort of Congressman Pat Ryan as well. That design is progressing as well for replacing that water line from the water treatment plant down to about Oliver Avenue or as close as we can to get to Oliver Avenue with the three and a half million dollars that's available for us.

I put also the roof project for the roof replacement project for the water garage and

for the street department garage, they are being finalized for the mayor to sign and then hopefully we'll start construction right away. And with that, I will conclude my remarks if you have any questions.

PRESIDENT J. MIGUEL RODRIGUES:

Questions for Jacob? Thank you, Jacob.

JACOB TAWIL: Thank you.

PRESIDENT J. MIGUEL RODRIGUES:

Superintendent of Recreation?

RAELYN BERTHOLF: Good evening, everyone. Summer is done. Camps are done, pools are closed, playground programs are closed. I am happy about that.

ALDERWOMAN KATE WRAY: Congratulations.

RAELYN BERTHOLF: Onto the fall. Thank you. Onto the fall. I handed out everyone a packet of all our fall programming coming up. Celinas and Nicole have been working very hard at the end of the summer to get all the dates out.

We usually have been going session by session with dates, but they were able to work with our instructors to get multiple classes out and listed and registration open. So families know if they can't make the first two weeks in

September, then there's the option for October and November programming. So, big kudos to Nicole and Celines who worked very hard with our instructors on getting as many dates open and out for the fall for all of our programming.

Just a few things to mention. The youth boxing clinic. We have pickle ball for 18 and older. Youth open gym, that is one of our free programs that's funded by the Youth Bureau. Youth soccer. The fitness program for adults. Rising Stars Basketball Clinic, yoga, adult volleyball open play, youth open gym for a different age group, but that's a free program.

Art classes, soccer for the little kids, lacrosse clinics. Our boxing that is year-round, we also do boxing clinics. A lot of families have let us know that they can't make it during the week and they want to -- still want to train and do boxing. So we started doing weekend clinics, so those are very highly and well-attended for adult and youth also.

We have free music classes during the week for the little ones, free Storytime Come Alive during the week for the littles ones. So as you can see, we -- we're non-stop all year

round. This fitness court that you have in front of you for the grant, we are very excited for that. Coach Darilyn, who is one of our instructors, told her about it and she is ready to get out there and lead some courses and do our youth programming. Celines is ready to program some of our youth fitness classes there in the evenings once it's up. So we're very excited and looking forward to this fitness campaign and this fitness thing that we're going to get. Any questions?

PRESIDENT J. MIGUEL RODRIGUES:

Questions? Alderman Witt?

ALDERMAN KEVIN WITT: Thank you. First of all, thank you and congratulations on all of the great work of your department and your team. One of the things, I had a chance to speak with Nicole and Celinas last week, and they were mentioning that you folks are constantly taking a look at everything and seeing what's working, what's not working, seeing what we can do to try to grab more people, and it's been like that for years. So --

RAELYN BERTHOLF: Yes.

ALDERMAN KEVIN WITT: -- thank you very

much for that. My question is, and I was thinking about this, I'm not trying to put you on the spot, is -- but how many do you think in the summer program, college-age kids or younger are employed? Because I've got to think this was, for some of these, their first job.

RAELYN BERTHOLF: Yes. Yes. For -- I would -- my guestimate would be about 50 to 60 high-school- and college-age youth and young adults that we employ over the summer. A lot for our sports camp, it is a -- we get the kids who have been going to camp since the age of 6. And as soon as they're 16 and old enough to work sports camp, they're applying. It's a hard transition, especially for -- we love hiring athletes because it's a sports camp.

So the majority of the activities that we do are sports related. And if you were an athlete or ever once trying to transition into coaching, and -- it's a tough transition, but with our adults that we have there, they do an excellent job of helping the youth transition and our adults that we have in the office that are overseeing the programs do an excellent job of helping the youth who are working in our

playgrounds and -- because like you said, a lot of them, this is their first job.

So it's hard. And we're noticing a lot of the soft skills we are starting to take for granted that we all have and we all grew up learning that today's youth are -- they're not coming to us with those soft skills. So it's teaching them how to be counselors and what's appropriate, what's inappropriate, and how to do things the right way.

ALDERMAN KEVIN WITT: Thank you very much. I never would have thought it was that high, but that is an added benefit to all of these programs. So thank you very much.

RAELYN BERTHOLF: Absolutely.

PRESIDENT J. MIGUEL RODRIGUES: Anyone else? Thank you, Raelyn.

RAELYN BERTHOLF: Mm-hmm.

PRESIDENT J. MIGUEL RODRIGUES: Police chief?

CHIEF JOHN EWANCIW: Good evening. Just a quick reminder with school starting, asking our residents to be patient, give some grace to the other parents. Sometimes it's the first-time parents dropping their loved one off

at a school. Sometimes it's just old habit, but people seem to get impatient, and I know the first couple of days are very hectic. So we do ask for some grace and some patience from our parents bringing their children in.

Also, this year we have new SROs in almost all the schools, so I encourage all the families and students to engage in those -- with those SROs, learn who they are, and welcome them and build that rapport with them. Other than that, I have nothing unless you have questions for me.

PRESIDENT J. MIGUEL RODRIGUES:

Questions for the police chief? Thank you, Chief. Senior director?

JULISA SIERRA: Hello. Good evening to everybody. I think it's my first time in a while. I just wanted to say that we have a lot of things happening in the senior center. I know we're kind of like the hidden gem in the city of Middletown. But we are wrapping up our summer as well. We have an end-of-summer cookout on September 17th.

We then have our -- October 3rd is our health fair. All are welcome in the community.

It's from 10 a.m. to 3 p.m., and then of course October 4th is our Hispanic heritage celebration. They're very excited. This is our first time. We've had a lot of firsts this year, so we're excited about all the new programs that we're doing as well. And that's it. Anybody else have any questions for me?

PRESIDENT J. MIGUEL RODRIGUES: Any questions? Thank you.

JULISA SIERRA: Thank you.

PRESIDENT J. MIGUEL RODRIGUES: City clerk.

CLERK RICHARD MCCORMACK: Good evening, everybody. Just one last reminder. City-wide yard sale is just over a week away. We have opened up spots at Erie Way Park. For anybody who doesn't want to participate at their home, there is availability left at Erie Way Park. You can register through the website MiddletownNY.gov, and please remember that the event is rain or shine. So let's hope for some great weather. Thank you.

PRESIDENT J. MIGUEL RODRIGUES: Any questions for the city clerk? All right. Remarks of the aldermen. Alderman Masi?

ALDERMAN JOSEPH MASI: Nothing.

PRESIDENT J. MIGUEL RODRIGUES:

Alderman Witt?

ALDERMAN KEVIN WITT: Thank you. Just a reminder to the residents of the First Ward that Labor Day affects the garbage and the recycling. So please put the garbage out Thursday night, not Wednesday, and then recycling Friday night, not Thursday.

And just so we're really quickly on the first day of school tomorrow, congratulations. It's -- to everyone going back and heading back, and to our families of our council members who have children attending. Miguel, I think you're finally done, right?

PRESIDENT J. MIGUEL RODRIGUES: No more.

ALDERMAN KEVIN WITT: You're good. Good for you. Just one thing I wanted to mention to kind of piggyback on what the mayor and the chief, what they were saying is that -- and this is kind of relevant for a few days in case people don't see this right away.

A lot of times these first days there's delays in the buses leaving in the afternoon. So

-- and a lot of times it's because some of these buses have to take three trips in an afternoon. So it starts at the high school and the middle schools. And then if something happens where there's a delay, that affects the next level of things. So we're going to be sharing on the district Facebook page and on the main page when buses are departing relative to their schedules.

So if the high school is five minutes late, that's what it'll say. So it's sort of -- it's so much of an issue with the older levels, but when you get to like Presidential Park and Maple Hill and Carter, it does impact families. So please patient and -- but you will see that information. We're working closely with Dan Higby, who we all know is a fine community member and helpful resource for this, as well as the principals. So thank you very much. That's where it'll be.

PRESIDENT J. MIGUEL RODRIGUES:

Alderman Green?

ALDERMAN ANDREW GREEN: Thank you. I have an excited first-grader ready to rock and roll tomorrow morning. Hopefully he's asleep by now. I just want to piggy-back on that.

Everyone please, again, just be careful when you're driving tomorrow and just throughout the whole school year. Watch for kids who might hide behind a car and run out, and just follow those bus safety rules. Don't run those stop signs that are out. I know it's sometimes easy to have them in your peripheral vision and just drive through, but please, exercise caution around the area. Thanks.

PRESIDENT J. MIGUEL RODRIGUES:

Alderman Kleiner?

ALDERMAN GERALD KLEINER: Thank you.

We do have a Second Ward constituents' meeting. That'll be next Monday. I think that's September 9th at 7 p.m. right here in the council chambers.

Sending the National Guard into Washington, D.C., I just want to tell a little personal anecdote because I lived in D.C. I went to school at George Washington. Got my two degrees there. But I lived on a motorcycle because in Washington there's no point in having a car because you can't park where you're going and you can't park when you get back.

So my motorcycle, it was actually three different ones. And for four years, the

motorcycle was just parked on the streets of Washington, D.C. and I was fine. And 1968, I went down to Austin, Texas, the University of Texas, and in three weeks my motorcycle was stolen, and my laundry was stolen. So I don't think of Washington, D.C. as needing National Guard. And I -- you know, we -- what the concern in D.C. was, would D.C. ever have statehood? And it's got a higher population than Wyoming or Vermont. It's got almost as many people as South Dakota and North Dakota.

And instead of statehood, well, it's been taken over. So that really gets to me. And I just want to mention the courthouse since the mayor mentioned it. We'll be moving the court over there, but that courthouse exists only because of Joe DeStefano. I mean, that was his project, and that was his baby, and that's why we have it.

So I wanted to at least get that in, and there's just so much. Every day you wake up and you get sick because of what's going on in Gaza. It's just horrendous. Starvation and just killing reporters, killing independent aid people, killing anyone who walks in, and then now

taking it over. So, have to mention it. Thank you.

PRESIDENT J. MIGUEL RODRIGUES:

Alderwoman Wray?

ALDERWOMAN KATE WRAY: Good evening. I just want to wish everyone a very safe and happy first day back at school. I have missed my students terribly this last month, so I'm actually very excited to see everybody tomorrow. Parents, be patient. Be, you know, understanding. The schools have an epic task of getting thousands of kids exactly where they belong this week, and that is a great undertaking being boots-on-the-ground people and what they do every day. So give them grace, and I hope it's a wonderful week.

PRESIDENT J. MIGUEL RODRIGUES:

Alderman Johnson?

ALDERMAN PAUL JOHNSON: Quite the potpourri. With Texas, tell us how you really feel, but we'll let that one lie. So going down memory lane, when we sent our first child, who is now 47, but when we sent her on the first week of kindergarten, we didn't have such sophisticated communication.

And that school bus was 45 minutes late coming home, and you couldn't call into the school at that time. And it was very nerve-wracking as to where -- on that particular day, there was a behavior issue, and the bus driver brought the bus back to the school. But we had now way -- so now it's like an airport. I can dial in and say, okay, I have a five-minute delay at K17. I can have another cup of coffee. So I appreciate that.

I had one other question for the mayor if I might. If I have the permission of the chair. Mayor, I had one other question. When you talked about the liquor license and the 80/20 ratio, is that monitored, or -- that could change, right, over time? The 80 percent --

MAYOR JOSEPH DESTEFANO: Yeah, but you --

ALDERMAN PAUL JOHNSON: -- and 20 percent.

MAYOR JOSEPH DESTEFANO: It's basically a standard in the restaurant industry with insurance.

ALDERMAN PAUL JOHNSON: I see.

MAYOR JOSEPH DESTEFANO: So that's --

so there are annual reports that are filed with your insurance companies that show a ratio of --

ALDERMAN PAUL JOHNSON: Oh, I see.

MAYOR JOSEPH DESTEFANO: -- alcohol sales versus food and soft beverage sales. But we'll develop those guidelines and rules.

ALDERMAN PAUL JOHNSON: So obviously it is monitored whether they choose to or not.

MAYOR JOSEPH DESTEFANO: Well, it won't affect the license, but your -- one important factor here is the churches have to agree, and they're going into that with a clear understanding. Sometimes a church in a downtown urban setting recognize that they're impacting the properties in the vicinity for the potential of -- you know, utilizing as a -- for the person's -- whatever use they wanted to have it.

So in this case, the -- there were two or three churches that had to sign off. All did. Doesn't mean they have to sign off in the future, but if your question is if they go below that 80/20 ratio --

ALDERMAN PAUL JOHNSON: Yes.

MAYOR JOSEPH DESTEFANO: -- can we switch it back? No.

ALDERMAN PAUL JOHNSON: Okay.

MAYOR JOSEPH DESTEFANO: Right. Those are guidelines to get there, and that's why the practice of having a multi-year relationship with the business owner came into consideration.

ALDERMAN PAUL JOHNSON: And how many years is that for now? I missed that part of it. Is that like a five-year thing or a ten-year --

MAYOR JOSEPH DESTEFANO: Well, that's the guideline that we established unilaterally on this one. But -- on the three applications, but going forward, if the council wanted to adopt a policy, that would be a recommendation. But we're still unclear on the state side on what they need.

They don't need a formal resolution from the council in order to process the application. They just need a contact from myself --

ALDERMAN PAUL JOHNSON: Pass it approval.

MAYOR JOSEPH DESTEFANO: But absolutely written comment from the churches, and then the state legislator carries the bill. It's -- like I said, it's not any rule of the -- or a law.

It's a special legislation that they bring on behalf of that individual business owner.

ALDERMAN PAUL JOHNSON: Thank you. Appreciate it.

MAYOR JOSEPH DESTEFANO: Yep.

ALDERMAN PAUL JOHNSON: That's all I have.

PRESIDENT J. MIGUEL RODRIGUES:
Alderman Jean-Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Yes.
Good evening. On behalf of the Fourth Ward constituents and Sparrow and I want to thank DPW, especially the street department, for doing a great job with the high grass over the summer, especially with the city-owned property. You guys have been doing a great job keeping up with that. Thank you so much.

Maria, you, and your staff are doing a great job over the summer. Thank you for the summer program. Can't wait for the fall, Raelyn, and you always go above and beyond, you and your staff. So we appreciate everything that you do. All right? Thank you so much.

PRESIDENT J. MIGUEL RODRIGUES:
Alderman Tobin?

ALDERMAN SPARROW TOBIN: Yeah. I'd like to echo what great programs and crossing from little kids to seniors and to our adults that is available in our city. And you guys are working really hard on that. So we -- it's greatly appreciated. And also, our Fourth Ward constituent meeting is this Saturday, 10 a.m. at city hall if anybody's interested.

PRESIDENT J. MIGUEL RODRIGUES: Okay. New business.

CLERK RICHARD MCCORMACK: Good evening. We have a resolution sponsored by Alderman Tobin authorizing the acceptance of additional stop -- DWI high visibility engagement enforcement funding for 2025.

PRESIDENT J. MIGUEL RODRIGUES: Resolution sponsored by Alderman Tobin. Seconded by Alderwoman Wray. Any discussion? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries. We
have a resolution sponsored by Alderman Masi
authorizing a transfer within the police
department's 2025 budget.

PRESIDENT J. MIGUEL RODRIGUES:
Resolution sponsored by Alderman Masi. Seconded
by Alderman Johnson. Any discussion? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-
Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries. We
have a resolution sponsored by Alderman Jean-
Francois authorizing a transfer within the 2025
Water Fund Budget.

PRESIDENT J. MIGUEL RODRIGUES:
Resolution sponsored by Alderman Jean-Francois.
Seconded by Alderman Green. Any discussion?
Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries. We have a resolution sponsored by Alderman Johnson authorizing the return of Federal Emergency Management funds.

PRESIDENT J. MIGUEL RODRIGUES: Resolution sponsored by Alderman Johnson. Seconded by Alderman Jean-Francois. Any

discussion? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.

Resolution sponsored by Alderman Witt authorizing a transfer within the senior center budget lines.

PRESIDENT J. MIGUEL RODRIGUES:

Resolution sponsored by Alderman Witt. Seconded
by Alderman Johnson. Any discussion? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-
Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.

Resolution sponsored by Alderman Green
authorizing a revised agreement with Fusco

Engineering for design, construction, management,
and incidental services for the O&W project.

PRESIDENT J. MIGUEL RODRIGUES:

Resolution sponsored by Alderman Green. Seconded
by Alderwoman Wray. Any discussion? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-
Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries. We have a resolution sponsored by Alderwoman Wray authorizing a transfer within the Department of Works budget for a paint-stripping machine.

PRESIDENT J. MIGUEL RODRIGUES:
Resolution sponsored by Alderwoman Wray.
Seconded by Alderman Jean-Francois. Any discussion? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.
Resolution sponsored by Alderman Kleiner
authorizing a transfer within the Department of
Public Works budget for additional signage and
painting.

PRESIDENT J. MIGUEL RODRIGUES:
Resolution sponsored by Alderman Kleiner.
Seconded by Alderman Green. Any discussion?
Alderman Kleiner?

ALDERMAN GERALD KLEINER: Thank you.
This was necessitated by the tariffs, and if
there's anyone foolish enough to still think that
the country the tariff is against pays for the
tariff, let this wake you up a little bit. And
this was from Glenco Supply, and you'll find it
in the packet. It's in the material if you look
at the agenda packet.

It says, "To our valued customers,
President Trump announced the increase of U.S.
Section 232 Tariffs on aluminum from 25 percent
to 50 percent effective June 4th. This
significant tariff adjustment directly impacts

aluminum materials that are fundamental to our core aluminum sign and blanks products." So their aluminum materials are expected to increase by 15 to 25 percent depending on the specific aluminum project, and that's why the original budget was not sufficient to cover this. That's a direct effect. Thank you.

PRESIDENT J. MIGUEL RODRIGUES: Anyone else? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.
Resolution sponsored by Alderman Witt authorizing
the acceptance of a National Fitness Campaign
Grant award.

PRESIDENT J. MIGUEL RODRIGUES:
Resolution sponsored by Alderman Witt. Seconded
by Alderman Johnson. Any discussion? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-
Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.
Resolution sponsored by Alderman Tobin
authorizing partial street closure of Union
Street for Senator Skoufis' annual Community
Resource Fair and Barbecue.

PRESIDENT J. MIGUEL RODRIGUES:
Resolution sponsored by Alderman Tobin. Seconded
by Alderman Jean-Francois. Any discussion?
Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-
Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.

Resolution sponsored by Alderman Johnson
authorizing street closures at the community
campus for the 2025 Arts and Cultural Festival.

PRESIDENT J. MIGUEL RODRIGUES:

Resolution sponsored by Alderman Johnson.

Seconded by Alderman Green. Any discussion?

Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-
Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.

Resolution sponsored by Alderman Green
authorizing a waiver of the 30-day notification
requirement for a full liquor license application
for the Taco Factory.

PRESIDENT J. MIGUEL RODRIGUES:
Resolution sponsored by Alderman Green. Seconded
by Alderman Kleiner. Any discussion? Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-
Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President
Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.

That's it for new business, sir.

PRESIDENT J. MIGUEL RODRIGUES: Audit?

ALDERMAN JOSEPH MASI: Mr. President, I
move the accounts be audited, the claims be
adjusted, and the city treasurer be authorized to
issue a warrant for their payment.

PRESIDENT J. MIGUEL RODRIGUES:
Resolution sponsored by Alderman Masi, seconded

by Alderman Johnson. Roll.

CLERK RICHARD MCCORMACK: Tobin?

ALDERMAN SPARROW TOBIN: Aye.

CLERK RICHARD MCCORMACK: Jean-Francois?

ALDERMAN JUDE JEAN-FRANCOIS: Aye.

CLERK RICHARD MCCORMACK: Johnson?

ALDERMAN PAUL JOHNSON: Aye.

CLERK RICHARD MCCORMACK: Wray?

ALDERWOMAN KATE WRAY: Aye.

CLERK RICHARD MCCORMACK: Kleiner?

ALDERMAN GERALD KLEINER: Aye.

CLERK RICHARD MCCORMACK: Green?

ALDERMAN ANDREW GREEN: Aye.

CLERK RICHARD MCCORMACK: Witt?

ALDERMAN KEVIN WITT: Aye.

CLERK RICHARD MCCORMACK: Masi?

ALDERMAN JOSEPH MASI: Aye.

CLERK RICHARD MCCORMACK: President Rodrigues?

PRESIDENT J. MIGUEL RODRIGUES: Aye.

CLERK RICHARD MCCORMACK: Carries.

PRESIDENT J. MIGUEL RODRIGUES: Move for adjournment.

ALDERMAN PAUL JOHNSON: So move.

C E R T I F I C A T I O N

I, Sonya Ledanski Hyde, certify that the
foregoing transcript is a true and accurate
record of the proceedings.



Sonya M. Ledanski Hyde

Veritext Legal Solutions

330 Old Country Road

Suite 300

Mineola, NY 11501

Date: September 11, 2025



**CITY OF MIDDLETOWN
COMMON COUNCIL MEETING AGENDA
SEPTEMBER 2, 2025**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
 - 3.1. Nothing this evening.
4. CORRESPONDENCE, COMMUNICATION AND REPORTS
 - 4.1. 30-Day Standardized Notice from SLA- Taco Factory (Full Liquor)
5. FOR THE GOOD OF THE CITY
6. REMARKS OF THE MAYOR
7. REMARKS OF THE DEPARTMENT HEADS
8. PUBLIC HEARINGS AND GRIEVANCES
9. PETITIONS AND COMPLAINTS
10. REMARKS OF THE ALDERMAN AND REPORTS OF THE COMMITTEES
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - 233- Resolution Authorizing the Acceptance of additional STOP-DWI High Visibility
25 Engagement enforcement funding for 2025
 - 234- Resolution Authorizing a Transfer within the Police Department 2025 Budget
25
 - 235- Resolution Authorizing a Transfer within the 2025 Water Fund Budget
25
 - 236- Resolution Authorizing the Return of Federal Emergency Management (FEMA)

25 Funds

237- Resolution Authorizing a Transfer within Senior Center Budget Lines
25

238- Resolution Authorizing Revised Agreement with Fusco Engineering for Design,
25 Construction Management, and Incidental Services for the O&W Project

239- Resolution Authorizing a Transfer within the Department of Public Works Budget
25 for a Paint Striping Machine

240- Resolution Authorizing a Transfer within the Department of Public Works Budget
25 for Additional Signage and Painting

241- Resolution to Accept National Fitness Campaign Grant Award
25

242- Resolution Authorizing Partial Street Closure on Union Street for Senator Skoufis'
25 Annual Community Resource Fair and BBQ

243- Resolution Authorizing Street Closures at the Community Campus for the 2025
25 Arts & Cultural Festival

244- Resolution Authorizing a Waiver of 30-Day Notification Requirement – Full
25 Liquor License Application, The Taco Factory

13. LOCAL LAWS

14. AUDIT OF CLAIMS AND ACCOUNTS

14.1. Resolution Authorizing the Accounts be Audited, Claims Adjusted, and the
Treasurer be Authorized to Issue Warrants for their Payment

15. ADJOURNMENT



**State Liquor
Authority**

OFFICE USE ONLY		
☐ Original	☐ Amended	Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**
(Page 1 of 2 of Form)

1. Date Notice Was Sent: August 27, 2025 1a. Delivered by: Personal Delivery with Proof of Receipt

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License

☒ New Application ☐ Renewal ☐ Alteration ☐ Corporate Change ☐ Removal ☒ Class Change

For **New** applicants, answer each question below using all information known to date.

For **Renewal** applicants, set forth your approved Method of Operation only.

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board: City of Middletown NY Planning Board

Applicant/Licensee Information

4. License Serial Number, if Applicable: 2206882 Expiration Date, if Applicable: _____

5. Applicant or Licensee Name: Tortilleria Parvinci Inc

6. Trade Name (if any): The Taco Factory

7. Street Address of Establishment: 40 1/2 North Street and 40 North street (Second Floor)

8. City, Town or Village: Middletown, **NY** Zip Code: 10940

9. Business Telephone Number of Applicant/Licensee: 845-343-7171

10. Business Fax Number of Applicant/Licensee: 845-360-2461

11. Business E-mail of Applicant/Licensee: parvinci2001@yahoo.com

12. Type(s) of Alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

13. Extent of Food Service: ☒ Full food menu; Full Kitchen run by a chef or cook ☐ Menu meets legal minimum food availability requirements; Food prep area at minimum

14. Type of Establishment: Restaurant (Full Kitchen & Full Menu required)

15. Method of Operation: (Check all that apply)

☐ Seasonal Establishment	☒ Juke Box	☒ Disc Jockey	☒ Recorded Music	☒ Karaoke
☒ Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): <u>Mariachi</u>				
☒ Patron Dancing	☐ Employee Dancing	☐ Exotic Dancing	☐ Topless Entertainment	
☐ Video/Arcade Games	☐ Third Party Promoters	☐ Security Personnel		
☐ Other (specify): _____				

16. Licensed Outdoor Area: (Check all that apply)

☐ None	☐ Patio or Deck	☐ Rooftop	☐ Garden/Grounds	☐ Freestanding Covered Structure
☒ Sidewalk Cafe ☐ Other (specify): _____				



**State Liquor
Authority**

OFFICE USE ONLY

☐ Original☐ Amended Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 2 of 2 of Form)

17. List the floor(s) of the building that the establishment is located on:
18. List the room number(s) the establishment is located in within the building, if appropriate:
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.
22. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (If Yes SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

23. Building Owner's Full Name:
24. Building Owner's Street Address:
25. City, Town or Village: State: Zip Code:
26. Business Telephone Number of Building Owner:

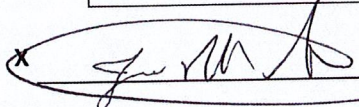
**Representative or Attorney representing the Applicant in Connection with the
application for a license to traffic in alcohol at the establishment identified in this notice**

27. Representative/Attorney's Full Name:
28. Street Address:
29. City, Town or Village: State: Zip Code:
30. Business Telephone Number of Representative/Attorney:
31. Business Email Address:

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: Title:

Signature: 



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Tobin
Seconded by: Alderwoman Wray
Date of Adoption: September 2, 2025
Index No: 233-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing the Acceptance of additional STOP-DWI High Visibility Engagement enforcement funding for 2025

WHEREAS, the County of Orange has amended the City of Middletown's 2023–2024 STOP-DWI High Visibility Engagement (formerly Crackdown Campaign) agreement for the enforcement period of November 1, 2024 through September 30, 2025, increasing the award from \$5,000 to \$10,000, and

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign the contract amendment with the County of Orange for the STOP-DWI High Visibility Engagement enforcement program, and be it further

RESOLVED, that the Treasurer is authorized to add the additional \$5,000 to the STOP-DWI

High Visibility grant line A.3126.103.

Prepared by:
John Ewanciw, Chief of Police

Attachments:

1.	2025 STOP DWI HIGH VISIBILITY (PREVIOUS CRACKDOWN)-AMENDED REQUEST TO INCLUDE NEW AMOUNT
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JOHN EWANCIW
CHIEF OF POLICE



TELEPHONE
845-343-3151
FAX NUMBER
845-343-2660

CITY OF MIDDLETOWN POLICE DEPARTMENT

2 JAMES STREET
MIDDLETOWN, NEW YORK 10940
ESTABLISHED 1888

August 26, 2025

Mayor Joseph DeStefano
Members of the Common Council
And Board of Estimate
City of Middletown
16 James Street
Middletown, New York 10940

Dear Mayor DeStefano and Members,

Attached please find the contract **amendment** with the County for our 2023-2024 STOP-DWI High Visibility Engagement (formerly crackdown campaign) enforcement period of November 1, 2024 through September 30, 2025.

The total amount of the award has been increased to \$10,000 from the original contracted amount of \$5,000. Please be kind enough to prepare a resolution authorizing the Mayor to sign the updated agreement.

This contract must be signed in **blue ink**. Once the contract is signed, please return the original to us for forwarding to the County.

Please add this additional funding of \$5,000 to our newly renamed STOP DWI High Visibility grant line A.3126.103.

Thank you.

Very truly yours,

John Ewanciw
Chief of Police

Enclosure
JE: ccd

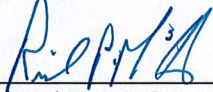


**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

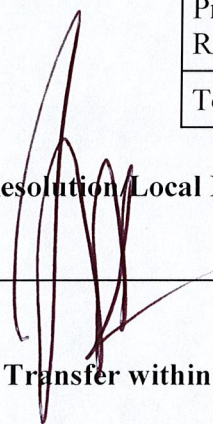
By: Alderman Masi
Seconded by: Alderman Johnson
Date of Adoption: September 2, 2025
Index No: 234-25

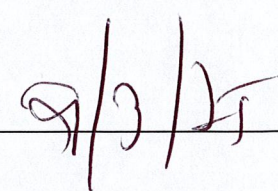
I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.


Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.


Joseph M. DeStefano, Mayor


Date

Resolution Authorizing a Transfer within the Police Department 2025 Budget

BE IT RESOLVED that the Common Council of the City of Middletown, concurs with the Board of Estimate and Apportionment, authorizes the following transfers within the 2025 budget:

FROM	AMOUNT TO	PURPOSE
A.3120.100 – Personal Services	\$100,000 A.3120.103 – Overtime	Overtime coverage
A.3120.100 – Personal Services	\$35,000 A.3120.200 – Equipment	Purchase of new kennel for animal control
A.3120.100 – Personal Services	\$80,000 A.3120.201 – Vehicles	Replacement unmarked police vehicle including safety lighting and transfer costs

Prepared by:
John Ewanciw, Chief of Police

Attachments:

1.	08262025
----	----------

JOHN EWANCIW
CHIEF OF POLICE



TELEPHONE
845-343-3151
FAX NUMBER
845-346-4140

CITY OF MIDDLETOWN POLICE DEPARTMENT

2 JAMES STREET
MIDDLETOWN, NEW YORK 10940
ESTABLISHED 1888

August 26, 2025

Honorable Joseph DeStefano
Mayor-City of Middletown and
Board of Estimate and Apportionment
16 James Street
Middletown, NY 10940

Dear Mayor DeStefano and Members of the Board of Estimate,

I am requesting that the City of Middletown Common Council approve the following transfers requests within our 2025 budget lines to cover the following costs:

From	Amount	To
A.3120.100 Personal Services	\$100,000	A.3120.103 Overtime
A.3120.100 Personal Services For the purchase of a new kennel to be used by animal control	\$35,000	A.3120.200 Equipment
A.3120.100 Personal Services For the purchase of a replacement unmarked police vehicle to include the purchase and transfer cost of safety lighting and equipment.	\$80,000	A.3120.201 Vehicles

Very truly yours,

John Ewanciw
Chief of Police

JE:ccd

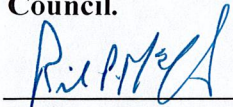


**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

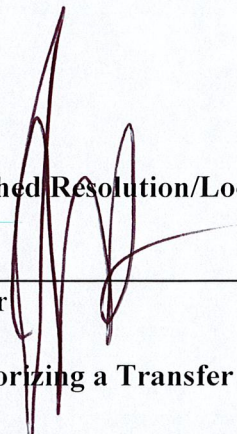
By: Alderman Jean-Francois
Seconded by: Alderman Green
Date of Adoption: September 2, 2025
Index No: 235-25

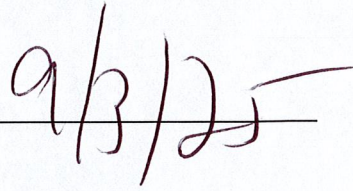
I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.


Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.


Joseph M. DeStefano, Mayor

Date 

Resolution Authorizing a Transfer within the 2025 Water Fund Budget

WHEREAS, the Water Treatment Plant is currently short-staffed by two licensed operators, and one position's funding is being used to cover the cost of an H2O licensed operator, creating a need for additional overtime funds,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Treasurer to transfer funds as follows to cover projected overtime at the Filter Plant for the remainder of the year:

FROM	TO	AMOUNT
F.8330.100 – Personal Services	F.8330.103 – Overtime	\$20,000.00

Prepared by:

Jacob Tawil

Attachments:

1.	BOE MEMO- WTP TRANSFER TO OT
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DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: August 28, 2025

To: Honorable Mayor DeStefano, Council President Rodrigues,
Members of the Board of Estimate and Apportionment, Members of the
Common Council

Cc: Leonora Liz, Treasurer and Richard McCormack, City Clerk

From: Jacob S. Tawil, P.E.- Commissioner of Public Works 

Re: Transfer of Funds- WTP Overtime Account

We are respectfully requesting a transfer of funds from the personal services line, F.8330.100, into the WTP Overtime account, F.8330.103, to cover projected overtime at the Filter Plant for the remainder of this year. Currently the WTP is short staffed by two (2) licensed operators. One positions funding is being used to pay for the H2O licensed operator to cover.

FROM	AMOUNT	TO
F.8330.100 Personal Services	\$20,000.00	F.8330.103 Overtime – Purification WTP

Thank you.

JT/kg

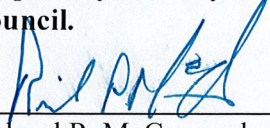


**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

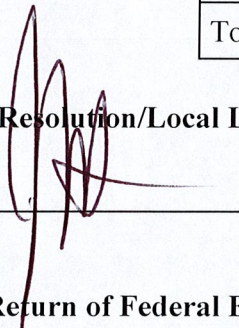
By: Alderman Johnson
Seconded by: Alderman Jean-Francois
Date of Adoption: September 2, 2025
Index No: 236-25

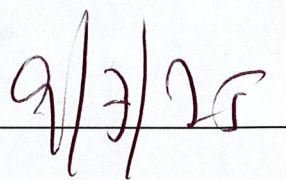
I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.


Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.


Joseph M. DeStefano, Mayor

Date 

Resolution Authorizing the Return of Federal Emergency Management (FEMA) Funds

WHEREAS, the NYS Division of Homeland Security and Emergency Services has notified the City of Middletown of a de-obligation from FEMA in the amount of \$61,317.15, and

WHEREAS, the reason for the de-obligation is that the roads in question are Federal Highway Administration (FHWA) roads and therefore not eligible for FEMA Public Assistance funding, and

WHEREAS, although the de-obligation dates back to June 2012, the Division of Homeland Security reimbursed the City on September 4, 2012, and

NOW, THEREFORE, BE IT RESOLVED that the **Common Council of the City of Middletown, concurring with the Board of Estimate and Apportionment**, authorizes the return of \$61,317.15 to the NYS Division of Homeland Security and Emergency Services, and

directs that a check be issued upon approval of this request.

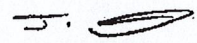
Prepared by:
Jacob Tawil

Attachments:

1.	BOE Memo FEMA 3920
2.	FEMA 3920 Addl Back up docs
3.	FEMA 3920 CHECKLIST
4.	FEMA 3920 DEOBLIGATION Backup docs
5.	FEMA 3920 DEOBLIGATION

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: August 20, 2025
To: Honorable Mayor DeStefano, Honorable Members of the Board of Estimate and Apportionment, Members of the Common Council
Cc: Leonora Liz, Treasurer, Richard McCormack, City Clerk, Katie Gass, Senior Clerk
From: Jacob Tawil, Commissioner of Public Works 
Re: Return of FEMA Funding DR 4020 PW 3920 South St. & Fulton St.

Per the attached e-mail communications, the NYS Division of Homeland Security and Emergency Services has received a de-obligation from FEMA in the amount of \$61,317.15.

The reason stated for the de-obligation is that the above roads are FHWA (Federal Highway Administration) roads and not eligible for FEMA funding through public assistance. The de-obligation is from June 2012 however, the Division of Homeland Security paid the City of Middletown for their expenditures September 4, 2012.

I respectfully request that the \$61,317.15 be returned to the Division of Homeland Security and Emergency Services and the check be cut upon approval of this request.

Thank you.

JT/sc

DEOBLIGATION

OWE \$

Disaster 4020 DR NY

Applicant:
PA #

CITY MIDDLETOWN
071-47042-00

Approved Amt	(\$61,317.15)
Deobligated Fed Share	(\$45,987.86)
Federal Balance Applied	\$0.00
RETURNED	(\$45,987.86)
Deobligated State Share 25%	(\$15,329.29)
State Balance Applied	\$0.00
RETURNED	(\$15,329.29)

Total (\$61,317.15)

PW#
3920v1

BDL#
407

MEMO#

Payment date	PAY NOW
Liability date	7/16/25
MIR date	7/16/25
Interest Eligible	Not Applicable

FEDERAL

STATE

Business Unit DHS01
Department 1160220
Program 30357
Fund 25324
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID- 4020DRNYP00001Z
Activity GENERAL
Chartfield 1

Business Unit DHS01
Department 1160220
Program 81511
Fund 30000
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID DHS000000000043
Activity GENERAL
Chartfield 1 - 16162

**Department of Homeland Security
Federal Emergency Management Agency**



General Info

Project #	874954	PW #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity	2/28/2013			Incident Start Date	8/26/2011
Completion Date				Incident End Date	9/5/2011
Process Step	Signed				

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between *08/26/2011* and *09/05/2011*, caused:

Final Scope

Cost

Code	Quantity	Unit	Total Cost	Section
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CRC Gross Cost \$61,317.15

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$61,317.15

Federal Share (75.00%) \$45,987.86

Non-Federal Share (25.00%) \$15,329.29

Subgrant Conditions

This Project does not have any Subgrant Conditions

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

General Info

Project #	874954 P/W# 3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges	Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street	Event	4020DR-NY (4020DR)
Project Size	Small	Declaration Date	8/31/2011
Activity	2/28/2013	Incident Start Date	8/26/2011
Completion Date		Incident End Date	9/5/2011
Process Step	Obligated		

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between 08/26/2011 and 09/05/2011, caused:

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1081.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

i. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv = 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv = 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pull boxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length

of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

*Project Notes:

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

***** AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

Cost

Code	Quantity	Unit	Total Cost	Section
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
9001	1	Lump Sum	\$31,181.79	Completed
9007	1	Lump Sum	\$3,580.36	Completed
9008	1	Lump Sum	\$5,048.00	Completed
9009	1	Lump Sum	\$1,081.00	Completed
9901	1	Lump Sum	\$4,097.76	Completed
9999	1	Lump Sum	\$1,666.59	Completed
9999	1	Lump Sum	(\$61,317.15)	Completed
9999	1	Lump Sum	\$14,661.65	Completed

CRC Gross Cost \$0.00

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$0.00

Federal Share (75.00%) \$0.00

Non-Federal Share (25.00%) \$0.00

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001



Department of Homeland Security
Federal Emergency Management Agency

General Info

Project #	874954	PM #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges	Applicant	Middletown, City (071-47042-00)	Event	4020DR-NY (4020DR)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street	Declaration Date	8/31/2011	Incident Start Date	8/26/2011
Project Size	Small	Incident End Date	9/5/2011	Completion Date	2/28/2013
Activity		Process Step	Obligated		

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between 08/26/2011 and 09/05/2011, caused:

Damage # 1605513, 0, 1; C (South Street and Fulton Street)

PA-02-NY-4020-PW-03920(0) During the incident period of August 26, 2011 through September 5, 2011 severe rain storms from Hurricane Irene resulted in heavy overland flooding within Orange County. The force of the swiftly moving waters caused significant undermining and scouring damage to: 1. North and South of South Street estimated (144ft L x 38ft W x .167ft D) asphalt, (140ft L x 38ft W x .208ft D) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D) and; 2. East and West of Fulton Street (138ft L x 32ft W x .167ft D) asphalt intersection, (132ft L x 32ft W x .208ft D) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D). 3. Approximately 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15ft L x 5ft W x .35ft T), (14ft L x 6.5ft W x .35ft T), & (10ft L x 5ft W x .35ft T) at the northwesterly corner of the intersection were damaged in this manner, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15ft L x 5ft W x .35ft T), at the southwesterly corner, and 15 LF of concrete curbing on the east side of south street. Included in the damaged sidewalk is 2 reinforced concrete pull boxes (2ft x 1ft). Location: City of Middletown PA-02-NY-4020-PW-03920(1)

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1081.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.
The Applicant's force account worked with additional contractors to assist them in the repair of:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;
Applicant used contract to:

Date Downloaded: 8/15/25 9:30am EDT

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwestwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pull boxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

*Project Notes:

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

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*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

*****AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

406 HMP Scope

Cost

Code	Quantity	Unit	Total Cost	Section
9999 (De-Obligate for FHWA Roads)	1.00	Lump Sum	(\$61,317.15)	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
9009 (Material)	1.00	Lump Sum	\$1,081.00	Completed
9999 (Construction Management)	1.00	Lump Sum	\$1,666.59	Completed
9007 (Labor)	1.00	Lump Sum	\$3,580.36	Completed
9901 (Direct Administrative Costs (Subgrantee))	1.00	Lump Sum	\$4,097.76	Completed
9008 (Equipment)	1.00	Lump Sum	\$5,048.00	Completed
9999 (NYSDOT Estimate)	1.00	Lump Sum	\$14,661.65	Completed
9001 (Contract)	1.00	Lump Sum	\$31,181.79	Completed

CRC Gross Cost	\$0.00
Total 406 HMP Cost	\$0.00
Total Insurance Reductions	\$0.00
CRC Net Cost	\$0.00
Federal Share (75.00%)	\$0.00
Non-Federal Share (25.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920)
4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920)
4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920)
4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Recipient Review step

Project Signatures

Signed By Unsigned

Signed On Unsigned

PW#

3920

FEMA - DR-4020 - NY

CHECKLIST FOR SUBGRANT APPLICATIONS

APPLICANT

Middletown

FIPS #

071-47042-00

PAC

STEPHEN BROOKS

PROJECT REF. #

4704230

NO

PROJECT SPECIALIST ENTERED

(SCANNED AND ATTACHED)

NO

MITIGATION PROPOSAL ATTACHED

PW RECEIVED AT JFO LOGGED INTO DATA ENTRY TRACKER

PW ENTERED BY DATA ENTRY STAFF

(Scanned and Attached)

DATA ENTRY REVIEW --

SUBMITTED OUT OF UPDATE APPLICATIONS

Category

C

Notes:

Amendment

SN
6/25

Amendment #

1

QA/QC ONLY

QA/QC

INITIAL REVIEW

SPECIAL QUEUE (MITIGATION) REVIEW

OSPE

Wes.
25/6

11

PROJECT WORKSHEET

(VI)
13920

CHANGE REQUEST / AMENDMENT

DECLARATION NO.	PW NO.	DATE	FIPS NO.	CATEGORY
FEMA 4020 DR		06/11/12	071-47042-00	C

APPLICANT

Middletown

DAMAGED FACILITY

COUNTY

South Street and Fulton Street

Orange

PROJECT TITLE

*****AMENDMENT #1*****

SCOPE OF WORK:

AMENDMENT #1

This amendment is written to
deobligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

PROJECT COST						
ITEM	CODE	NARRATIVE	QUANTITY	UNIT	UNIT PRICE	COST
1	0 9999	Deobligate for FHWA Roads	1	LS	\$ (61,317.35)	\$ (61,317.35)
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
SUBTOTAL FROM COST CONTINUATION PAGE(S):						\$ -
TOTAL PROJECT COST:						\$ (61,317.35)
PREPARED BY: Jack Cress			TITLE: Task Force Lead			
FEMA PAC: Jack Cress			STATE PAC: <i>Theresa A. Carlson</i>			
APPLICANT: Joseph Stephano			DATE: 6/21/12		PHONE: 845-395-4100	

Form 90-91, DEC 08 REPLACES
(Am) DESTROYED

JUN 29 21

PW# 03920

U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

PROJECT WORKSHEET

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 90 minutes per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the collection, including suggestions for reducing the burden to: Information Collections Management, U.S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472. Paperwork Reduction Project (OMB Control Number 1660-0017). You are not required to respond to this collection of information unless a valid OMB number appears in the upper right corner of this form. NOTE: Do not send your completed questionnaire to this address

DECLARATION NO.	PW REF NO.	DATE	FIPS NO.	CATEGORY	EMMIE NO.
FEMA 4020 DR 0	4704230	02/27/12	071-47042-00	C	
APPLICANT				WORK COMPLETED AS OF:	
Middletown				DATE	PERCENT
				03/01/12	100%
DAMAGED FACILITY				COUNTY	
South Street and Fulton Street				Orange	
LOCATION				LATITUDE	LONGITUDE
City of Middletown				41.44210	-74.42150

Was this site previously damaged? ☐ Yes ☒ No ☐ Unsure

DAMAGE DESCRIPTION AND DIMENSIONS:

During the incident period of August 26, 2011 through September 5, 2011 severe rain storms from Hurricane Irene resulted in heavy overland flooding within Orange County. The force of the swiftly moving waters caused significant undermining and scouring damage to:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D) asphalt, (140ft L x 38ft W x .208ft D) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D) and;
2. East and West of Fulton Street (138ft L x 32ft W x .167ft D) asphalt intersection, (132ft L x 32ft W x .208ft D) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D).
3. Approximately 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection were damaged in this manner, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, and 15 LF of concrete curbing on the east side of south street. Included in the damaged sidewalk is 2 reinforced concrete pullboxes (2FT x 1FT).

SCOPE OF WORK:

Fund at 75%

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1091.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

See Continuation Page

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY	UNIT	UNIT PRICE	COST
1	0000	WORK COMPLETED				\$ -
2	9001	Contract	1.00	LS	\$31,181.79	\$ 31,181.79
3	9007	Labor	1.00	LS	\$3,580.36	\$ 3,580.36
4	9008	Equipment	1.00	LS	\$5,048.00	\$ 5,048.00
5	9009	Materials	1.00	LS	\$1,081.00	\$ 1,081.00
6	0000	WORK TO BE COMPLETED				\$ -
7	9999	NYSDOT Estimate	1.00	LS	\$14,661.85	\$ 14,661.85
8	9901	Direct Administrative Costs	1.00	LS	\$4,097.76	\$ 4,097.76
9	9999	Construction Management	1.00	LS	\$1,666.59	\$ 1,666.59
SUBTOTAL FROM COST CONTINUATION PAGE(S)						\$ -
TOTAL PROJECT COST						\$ 61,317.35

PREPARED BY: Christopher Sarmiento

TITLE: Project Specialist

FEMA PAC CREW LEADER: Stephen Brooks

STATE PAC CREW LEADER: Ken Carlson

APPLICANT: For Joseph Stephens

DATE: 5/18/12

PHONE: 845-398-4100

FEDERAL EMERGENCY MANAGEMENT AGENCY

DAMAGE DESCRIPTION & SCOPE OF WORK

DECLARATION NO.				PW REF NO.	DATE	FIPS NO.	CATEGORY	EMMIE NO.
FEMA	4020	DR		4704230	02/27/12	071-47042-00	C	
APPLICANT							COUNTY	
Middletown							Orange	

DAMAGE DESCRIPTION & SCOPE OF WORK (CONTINUED):**SCOPE OF WORK (CONT'D):**

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional Item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the Intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pullboxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

***Project Notes:**

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe Included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

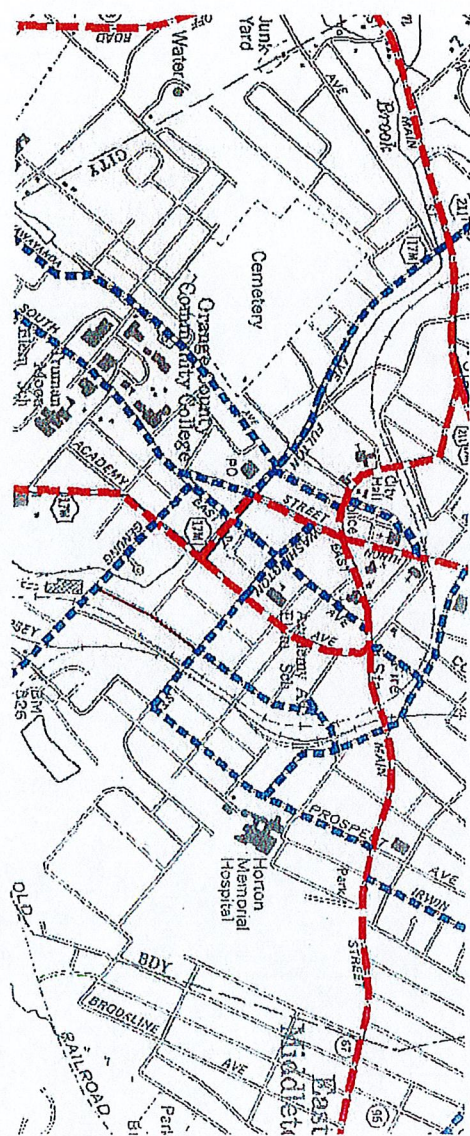
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PREPARED BY: Christopher Samliento

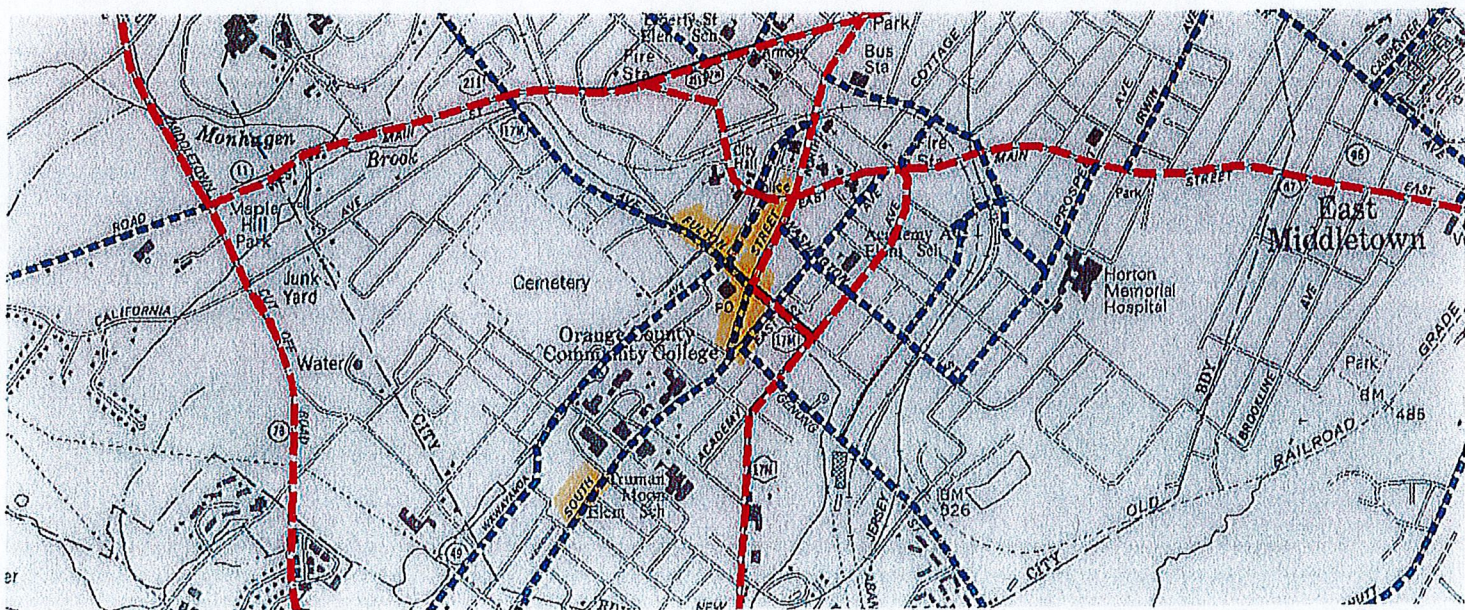
TITLE: Project Specialist



PW - 3920

MIDDLETOWN REF: 4704230

\$61,317.59



Department of Homeland Security Federal Emergency Management Agency

General Info

Project #	874954	P/W #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity Completion Date	2/28/2013			Incident Start Date	8/26/2011
Process Step	Obligated			Incident End Date	9/5/2011

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between 08/26/2011 and 09/05/2011, caused:

Damage # 1605513, 0, 1); C (South Street and Fulton Street)

PA-02-NY-4020-PW-03920(0) During the incident period of August 26, 2011 through September 5, 2011 severe rain storms from Hurricane Irene resulted in heavy overland flooding within Orange County. The force of the swiftly moving waters caused significant undermining and scouring damage to: 1. North and South of South Street estimated (144ft L x 38ft W x .167ft D) asphalt, (140ft L x 38ft W x .208ft D) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D) and; 2. East and West of Fulton Street (138ft L x 32ft W x .167ft D) asphalt intersection, (132ft L x 32ft W x .208ft D) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D). 3. Approximately 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection were damaged in this manner, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, and 15 LF of concrete curbing on the east side of south street. Included in the damaged sidewalk is 2 reinforced concrete pull boxes (2FT x 1FT). Location: City of Middletown PA-02-NY-4020-PW-03920(1)

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

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DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

*****AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

406 HMP Scope

Cost

Code	Quantity	Unit	Total Cost	Section
9999 (De-Obligate for FHWA Roads)	1.00	Lump Sum	(\$61,317.15)	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
9009 (Material)	1.00	Lump Sum	\$1,081.00	Completed
9999 (Construction Management)	1.00	Lump Sum	\$1,666.59	Completed
9007 (Labor)	1.00	Lump Sum	\$3,580.36	Completed
9901 (Direct Administrative Costs (Subgrantee))	1.00	Lump Sum	\$4,097.76	Completed
9008 (Equipment)	1.00	Lump Sum	\$5,048.00	Completed
9999 (NYSDOT Estimate)	1.00	Lump Sum	\$14,661.65	Completed
9001 (Contract)	1.00	Lump Sum	\$31,181.79	Completed

CRC Gross Cost	\$0.00
Total 406 HMP Cost	\$0.00
Total Insurance Reductions	\$0.00
CRC Net Cost	\$0.00
Federal Share (75.00%)	\$0.00
Non-Federal Share (25.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
-----------	--------------------	------------------	---------------	----------------	------------	-------------------------	----------------

Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920)
4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920)
4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920)
4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

Unanswered

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Recipient Review step

Project Signatures

Signed By Unsigned

Signed On Unsigned

FEMA Bluebook 1						
PW	Description	Approved Amount	Subgrant Application - FEMA Form 90-91	Reimbursement	Check Reference	Status
02577	Road Washout - Grant Street	44,361.62	Subgrant Appl 02577			
02579	Road Washout - Academy Avenue & Grant Street	24,560.40	Subgrant Appl 02579			
03920	South Street & Fulton Street - City of Middletown	61,317.15	Subgrant Appl 03920			Completed by City
03921	Road Washout - Little Avenue	26,895.37	Subgrant Appl 03921			
06826	Bridge Wing Wall - West Main Street	5,160.65	Subgrant Appl 06826			
06827	Road Washouts - Academy near Benton Street	31,198.38	Subgrant Appl 06827			
06885	Sidewalk Washouts - Cottage Street	12,322.30	Subgrant Appl 06885			
06889	Road, Curb and Sidewalk - Wawayanda Avenue	12,891.00	Subgrant Appl 06889			
06891	Sidewalk Washouts - Lake Avenue	12,730.04	Subgrant Appl 06891			
06895	Sidewalk Washouts - Wawayanda Avenue	6,565.88	Subgrant Appl 06895			
	Amount Eligible	238,002.79		238,002.79	Check 00529555	
	Federal Share	173,502.11				

Read 9-11-12

State of New York

A

REMITTANCE ADVICE for CHECK NO. 00529555

NOTICE: To access remittance information on any one of your NYS payments, visit <https://vendor.sfs.ny.gov>

Agency Code and Description	Tele Inquiry No	Voucher No	Payee Reference/Invoice No	Ref/Inv Date	Payment Amount
DHS01 Division of Homeland Secur	518/486-6011	4474/IR	4020 DRNY VARIOUS PW'S BDL	66 08/22/12	238,002.79

GOV'T ENTITIES, VENDORS, NOT-FOR-PROFITS

Go to <http://www.osc.state.ny.us/epay/index.htm> for Electronic Payments information

DETACH HERE BEFORE CASHING

Non-Negotiable

Check Total

\$238,002.79

PLEASE CASH WITHIN 180 DAYS

THE FACE OF THIS DOCUMENT HAS MULTIPLE SECURITY FEATURES

18896350

State of New York

Check No. 00529555

\$238,002.79

DEPARTMENT OF TAXATION AND FINANCE
DIVISION OF THE TREASURY

A

29-55
213

KNOW YOUR ENDORSER

SEPTEMBER 04, 2012 DHS01

Pay to the
Order of:

MIDDLETOWN CITY OF

\$238,002.79

Thomas P. DiNapoli
State Comptroller

KeyBank N.A.

Thomas H. Maffeo
Commissioner, Dept. of Taxation and Finance

00529555 1021300558 320993202789



NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES
STATE OFFICE OF EMERGENCY MANAGEMENT



Jerome M. Hauer, Commissioner

Steven Kuhr, Director

September 4, 2012

Fiscal Officer
City of Middletown
16 James Street
Middletown, NY 10940

*Copy
Susan*

FEMA: 4020 DR NY
City of Middletown Bdl# 66
PA # 071-47042-00

Dear Fiscal Officer:

The New York State Office of Emergency Management (NYSOEM) has processed a payment in the amount of \$238,002.79 for Hurricane Irene and its effects occurring in August, 2011 and declared on August 31st, 2011.

The total payment is broken down as follows:

Federal Share-	\$178,502.11
State Share-	\$59,500.68

If you have any questions please contact Kristin Howley at (518) 292-2334.

Sincerely,

Susan A. Picarillo
Alternate Governor's
Authorized Representative

RECEIVED
9/11/12

Rec'd 9/24/12

518.292.2200

1220 Washington Avenue
Building 22, Suite 101
Albany, NY 12226-2251

www.dhSES.ny.gov

Susan Cummings

From: Jacob Tawil <jtawil14@yahoo.com>
Sent: Friday, July 25, 2025 6:14 PM
To: Susan Cummings; mayordestefano@yahoo.com
Subject: Fwd: Return of Funding DR 4020 PW 3920 City of Middletown
Attachments: 4020 City of Middletown PW#3920-Signed.pdf

Hello Susan
Please see me regarding this letter on Monday.
Thank you

Sent from my iPhone
Please excuse any typographical errors.

Begin forwarded message:

From: "Clancy, Ashly (DHSES)" <Ashly.Clancy@dhses.ny.gov>
Date: July 25, 2025 at 5:25:54 PM EDT
To: mayordestefano <mayordestefano@yahoo.com>, jtawil14@yahoo.com
Cc: "dhses.grp.sm.disasterrecoveryfinance" <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>, "Fargione, Kristin (DHSES)" <Kristin.Fargione@dhses.ny.gov>, "Savignano, SteveeKaye (DHSES)" <SteveeKaye.Savignano@dhses.ny.gov>
Subject: Return of Funding DR 4020 PW 3920 City of Middletown

Good afternoon,

Attached please find a return of funds request letter from the New York State Division of Homeland Security and Emergency Services (DHSES). This return of funding is a result of a FEMA de-obligation for Disaster 4020 PW 3920 for the City of Middletown.

Please remit payment by close of business 8/25/2025 to the address below:
Division of Homeland Security and Emergency Services
Attn: Disaster Finance
11 British American Blvd.
Floor 2
Latham, NY 12110

If you have any questions, please contact Stevee Kaye Savignano at 518-402-0993.

Ashly Clancy
Administrative Assistant

NYS Division of Homeland Security & Emergency Services
11 British American Blvd. Latham, NY – 2nd Floor, Suite 1
Phone 518-486-7897
Ashly.Clancy@dhses.ny.gov
<https://www.dhses.ny.gov/disaster-recovery>

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Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

July 25, 2025

Donald Paris
City of Middletown
16 James St.
Middletown, NY 10940

RE: FEMA-4020-DR-NY
City of Middletown
PA ID 071-47042-00
Project Worksheet 3920
Large Project Final Accounting

Dear Mr. Paris:

The New York State Division of Homeland Security and Emergency Services (DHSES) has received a de-obligation from the Federal Emergency Management Agency (FEMA) in the amount of (\$61,317.15), for the City of Middletown. Please find the de-obligation information below.

Disaster	Bdl#	PW#	Federal Share	State Share
4020 DR NY	407	3920	(\$45,987.86)	(\$15,329.29)

Please remit payment in the amount of (\$61,317.15) by COB 8/25/25 to the address below:

Division of Homeland Security and Emergency Services
Attn: Disaster Finance
11 British American Blvd.
Floor 2
Latham, NY 12110

Failure to pay could impede future funds owed from another project. If you have any questions, please contact Stevee Kaye Savignano at 518-402-0993.

Sincerely,

Celines Jorge-Gecewicz
Director of Finance for Disaster Recovery Programs

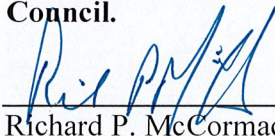


**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

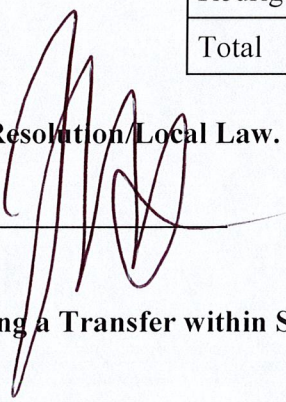
By: Alderman Witt
Seconded by: Alderman Johnson
Date of Adoption: September 2, 2025
Index No: 237-25

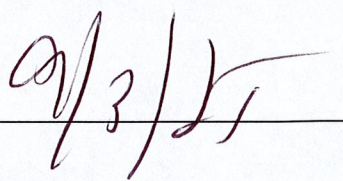
I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.


Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.


Joseph M. DeStefano, Mayor


Date

Resolution Authorizing a Transfer within Senior Center Budget Lines

BE IT RESOLVED, that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Treasurer to transfer funds within the Senior Center budget as follows, to cover Senior Center activity and event expenses expected through the end of the fiscal year.

FROM	TO	AMOUNT
A.2705.05 – Senior Donations	A.6772.05 – Program Use of Donations	\$1,500.00

Prepared by:

Attachments:

1.	BOE agenda request August 12 2025
----	-----------------------------------

Senior Transportation: (845) 346-4070
Senior Activities: (845) 346-4071
Fax: (845) 346-4072



Center Information: (845) 346-4073
Senior Travel: (845) 346-4074
Director: (845) 346-4075

August 12, 2025

Board of Estimate
City of Middletown
16 James Street
Middletown, NY 10940

I respectfully request authorization from Board of Estimate and Common Council to authorize transfer within Senior Center budget lines to cover activity and event expenses expected to year-end, in the following manner,

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.2705.05	A.6772.05	\$1,500.00
Senior Donations	Program Use of Donations	

Respectfully Submitted,

Julisa Sierra

Julisa Sierra

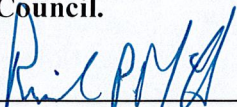


**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

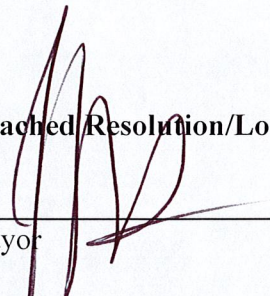
By: Alderman Green
Seconded by: Alderwoman Wray
Date of Adoption: September 2, 2025
Index No: 238-25

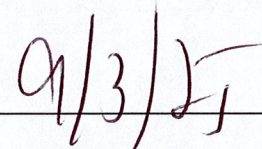
I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.


Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.


Joseph M. DeStefano, Mayor


Date

Resolution Authorizing Revised Agreement with Fusco Engineering for Design, Construction Management, and Incidental Services for the O&W Project

WHEREAS, on December 22, 2021 Fusco Engineering submitted a proposal for Design and Construction Management for the referenced project, which was approved by the Common Council under Resolution Index No. 58-22 in the amount of \$2,166,844.00, based on a project budget of \$11,650,000; and

WHEREAS, the project tenant changed from ABCD to RECAP, resulting in delays and requiring design changes; and

WHEREAS, actual construction bids received were in excess of \$30 million, excluding RECAP's share; and

WHEREAS, Fusco Engineering has submitted a revised proposal dated August 22, 2025, for

Design, Construction Management, and other incidental services, with a breakdown as follows:

- Design \$1,374,238.00
- Construction Management \$1,442,602.00
- Historical Tax Credit \$75,000.00
- Environmental Review \$84,030.00
- Parking Lot Subdivision & Design \$39,342.00
- Total \$3,015,212.00**
- Contingency \$150,342.00
- TOTAL PACKAGE \$3,165,554.00**

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the revised agreement with Fusco Engineering in the amount of \$3,165,554.00 for Design, Construction Management, and incidental services as set forth above.

BE IT FURTHER RESOLVED that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign the agreement.

Prepared by:
Jacob Tawil

Attachments:

1.	O&W August 2025 contract
----	--------------------------

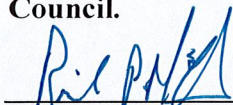


**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

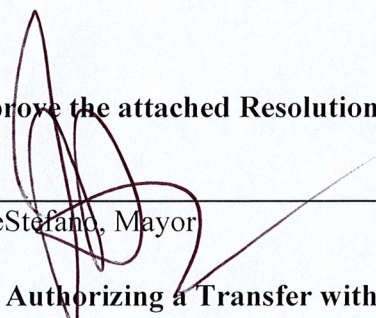
By: Alderwoman Wray
Seconded by: Alderman Jean-Francois
Date of Adoption: September 2, 2025
Index No: 239-25

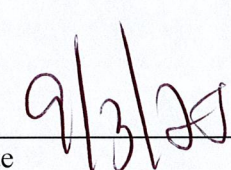
I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.


Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.


Joseph M. DeStefano, Mayor

Date 

Resolution Authorizing a Transfer within the Department of Public Works Budget for a Paint Striping Machine

BE IT RESOLVED that the Common Council authorizes the transfer of funds within the 2025 budget as follows, to cover the cost of a new paint striping machine.

FROM **AMOUNT TO**
A.8160.100 – Sanitation Payroll \$8,435.00 A.5110.200 – Other Equipment

Prepared by:
Jacob Tawil

Attachments:

1. paint and signs

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: September 2, 2025
To: Honorable Members of the Board of Estimate
And Apportionment
Cc: Leonora Liz-Treasurer
Richard McCormack- City Clerk
From: Jacob Tawil-Commissioner of Public Works
Re: Transfer of Funds

JS

We respectfully request a transfer within our 2025 budget lines to cover shortage in our Traffic Paint and Signs line due to installation of significantly more signs and using more paint as well. Cost increased for signs by 15% to 25%, see attached email from our vendor.

Enclosed also is the line expenditure report.

FROM	AMOUNT	TO
1. A.8160.100 Payroll	\$15,000.00	A.1620.477 Traffic paint & Signs

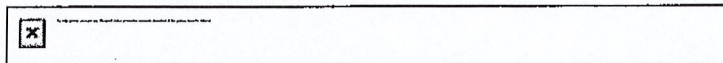
Thank you.

MC

Mary Connolly

From: Glenco Supply Inc. <glen-glencosupply.com@shared1.ccsend.com>
Sent: Tuesday, June 24, 2025 6:03 PM
To: Mary Connolly
Subject: Aluminum Tariffs

Follow Up Flag: Follow up
Flag Status: Flagged



June 24, 2025

To Our Valued Customers:

President Trump announced the increase of US Section 232 Tariffs on aluminum from 25% to 50% effective June 4th. This significant tariff adjustment directly impacts aluminum materials that are fundamental to our core aluminum sign and blanks products.

Current aluminum material costs are expected to increase by 15% - 25% depending on the specific aluminum product, with some items potentially seeing higher increases.

These price increase estimates only account for changes in the LME (London Metal Exchange) or MWP (Midwest Premium) and do not account for expected increases in converting, shipping, and labor costs.

Immediate Impacts:

- Aluminum Supply and Price: Aluminum import prices are driving domestically sourced aluminum prices higher due to higher domestic demand. There

is currently more demand than supply in the U.S. market.

- Inventory Transition: Our current inventory is largely committed to existing orders. As we replenish stock with higher-cost materials, you should expect price adjustments in the coming weeks.

Moving Forward:

- Existing orders will be honored at the pricing agreed upon at the time of order placement.

Material cost fluctuations create challenges for our business and it is our goal to minimize disruptions. Rest assured, we are well stocked and monitoring aluminum market conditions closely.

Sincerely,
Glen Abrams
President
Glenco Supply, Inc.

GLENCO SUPPLY INC | PO BOX 638 | OAKHURST, NJ 07755 US

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CITY OF MIDDLETOWN

Expense Ledger

Fiscal Year: 2025 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No./ Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
TRAFFIC PAINT & SIGNS									
A.1620.477						56,000.00			
01/09/25	000199.204	AIREAGO CORP.	20250146				1,000.00	0.00	
01/09/25	000600.121	FRANKLIN PAINT CO. INC.	20250147				14,000.00	0.00	
01/09/25	000799.011	GLENCO SUPPLY INC.	20250148				40,000.00	0.00	
01/09/25	001360.000	MIDDLETOWN PRESS	20250149				1,000.00	0.00	
02/06/25	000799.011	GLENCO SUPPLY INC.	20250148	20250763	428413		(825.00)	0.00	
02/06/25	000799.011	GLENCO SUPPLY INC.	20250148	20250763	428413		0.00	825.00	
03/17/25	000799.011	GLENCO SUPPLY INC.	20250148	20251600	428904		(1,087.50)	0.00	
03/17/25	000799.011	GLENCO SUPPLY INC.	20250148	20251600	428904		0.00	1,087.50	
03/21/25	000799.011	GLENCO SUPPLY INC.	20250148	20251752	428904		(2,387.50)	0.00	
03/21/25	000799.011	GLENCO SUPPLY INC.	20250148	20251752	428904		0.00	2,387.50	
03/24/25	000799.011	GLENCO SUPPLY INC.	20250148	20251769	429064		(1,323.50)	0.00	
03/24/25	000799.011	GLENCO SUPPLY INC.	20250148	20251769	429064		0.00	1,323.50	
03/28/25	000799.011	GLENCO SUPPLY INC.	20250148	20251894	429064		(2,217.00)	0.00	
03/28/25	000799.011	GLENCO SUPPLY INC.	20250148	20251894	429064		0.00	2,217.00	
04/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20252063	429257		(643.00)	0.00	
04/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20252063	429257		0.00	643.00	
04/11/25	000799.011	GLENCO SUPPLY INC.	20250148	20252177	429257		(1,712.00)	0.00	
04/11/25	000799.011	GLENCO SUPPLY INC.	20250148	20252177	429257		0.00	1,712.00	
04/23/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20252353	429251		(6,763.78)	0.00	
04/23/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20252353	429251		0.00	6,763.78	
05/05/25	000799.011	GLENCO SUPPLY INC.	20250148	20252568	429416		(809.00)	0.00	
05/05/25	000799.011	GLENCO SUPPLY INC.	20250148	20252568	429416		0.00	809.00	
05/05/25	000199.204	AIREAGO CORP.	20250146	20252570	429392		(675.00)	0.00	
05/05/25	000199.204	AIREAGO CORP.	20250146	20252570	429392		0.00	675.00	
05/06/25	000799.011	GLENCO SUPPLY INC.	20250148				(5,000.00)	0.00	
05/07/25	000799.011	GLENCO SUPPLY INC.	20250148	20252638	429416		(583.00)	0.00	
05/07/25	000799.011	GLENCO SUPPLY INC.	20250148	20252638	429416		0.00	583.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		(325.00)	0.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		0.00	325.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		0.00	403.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		(500.00)	0.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		0.00	500.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		0.00	1,299.00	
05/14/25	000799.011	GLENCO SUPPLY INC.	20250148	20252775	429575		(393.00)	0.00	
05/14/25	000799.011	GLENCO SUPPLY INC.	20250148	20252775	429575		0.00	393.00	

Date Prepared: 09/02/2025 09:11 AM
Report Date: 09/02/2025
Account Table:
Alt. Sort Table:

CITY OF MIDDLETOWN

Expense Ledger

Fiscal Year: 2025 Period From: 1 To: 12 Trans. Date From: To:

GLR0125 1.0
Page 2 of 3
Prepared By: MCONNOLLY

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No. / Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
A.1620.477		TRAFFIC PAINT & SIGNS				56,000.00			
05/27/25	000799.011	GLENCO SUPPLY INC.	20250148	20252966	429784		(1,322.50)	0.00	
05/27/25	000799.011	GLENCO SUPPLY INC.	20250148	20252966	429784		0.00	1,322.50	
06/03/25	000799.011	GLENCO SUPPLY INC. -	20250148	20253229	429784		(472.50)	0.00	
06/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253229	429784		0.00	472.50	
06/09/25	000799.011	GLENCO SUPPLY INC.	20250148	20253357	429973		(3,075.00)	0.00	
06/09/25	000799.011	GLENCO SUPPLY INC.	20250148	20253357	429973		0.00	3,075.00	
06/20/25	000799.011	GLENCO SUPPLY INC.	20250148	20253668	429973		(225.00)	0.00	
06/20/25	000799.011	GLENCO SUPPLY INC.	20250148	20253668	429973		0.00	225.00	
06/30/25	000799.011	GLENCO SUPPLY INC.	20250148	20253807	430136		(3,056.00)	0.00	
06/30/25	000799.011	GLENCO SUPPLY INC.	20250148	20253807	430136		0.00	3,056.00	
07/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253911	430355		(2,313.00)	0.00	
07/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253911	430355		0.00	2,313.00	
07/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20253952	430355		(405.00)	0.00	
07/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20253952	430355		0.00	405.00	
07/10/25	000799.011	GLENCO SUPPLY INC.	20250148	20254041	430355		(5,798.25)	0.00	
07/10/25	000799.011	GLENCO SUPPLY INC.	20250148	20254041	430355		0.00	5,798.25	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254460	430504		(540.00)	0.00	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254460	430504		0.00	540.00	
08/04/25	001360.000	MIDDLETOWN PRESS	20250149	20254464	430530		(437.00)	0.00	
08/04/25	001360.000	MIDDLETOWN PRESS	20250149	20254464	430530		0.00	437.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254465	430493		(5,181.38)	0.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254465	430493		0.00	5,181.38	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254485	430493		(67.47)	0.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254485	430493		0.00	67.47	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		(5,812.25)	0.00	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		0.00	5,812.25	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		0.00	1,501.25	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		(1,987.37)	0.00	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,987.37	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,796.75	
08/08/25	001360.000	MIDDLETOWN PRESS	20250149	20254645	430493		(63.00)	0.00	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	(1,796.75)	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,859.75	
Grand Total							56,000.00	56,000.00	0.00
NOTE: Requisitions Not Included in Totals							0.00	0.00	0.00



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Kleiner
Seconded by: Alderman Green
Date of Adoption: September 2, 2025
Index No: 240-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

9/3/25

Resolution Authorizing a Transfer within the Department of Public Works Budget for Additional Signage and Painting

WHEREAS, additional traffic signs were installed and more paint was used than originally budgeted, and sign costs increased by 15–25%, creating a shortage in the Traffic Paint and Signs line,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Middletown concurs with the Boars of Estimate and Apportionment and authorizes the Treasurer to transfer funds in the following manner:

FROM

AMOUNT TO

A.8160.100 – Sanitation Payroll \$15,000.00 A.1620.477 – Traffic Paint & Signs

Prepared by:
Jacob Tawil

Attachments:

1.	paint and signs
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DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: September 2, 2025
To: Honorable Members of the Board of Estimate
And Apportionment
Cc: Leonora Liz-Treasurer
Richard McCormack- City Clerk
From: Jacob Tawil-Commissioner of Public Works
Re: Transfer of Funds



We respectfully request a transfer within our 2025 budget lines to cover shortage in our Traffic Paint and Signs line due to installation of significantly more signs and using more paint as well. Cost increased for signs by 15% to 25%, see attached email from our vendor.

Enclosed also is the line expenditure report.

	FROM	AMOUNT	TO
1.	A.8160.100 Payroll	\$15,000.00	A.1620.477 Traffic paint & Signs

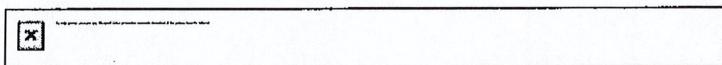
Thank you.

MC

Mary Connolly

From: Glenco Supply Inc. <glen-glencosupply.com@shared1.ccsend.com>
Sent: Tuesday, June 24, 2025 6:03 PM
To: Mary Connolly
Subject: Aluminum Tariffs

Follow Up Flag: Follow up
Flag Status: Flagged



June 24, 2025

To Our Valued Customers:

President Trump announced the increase of US Section 232 Tariffs on aluminum from 25% to 50% effective June 4th. This significant tariff adjustment directly impacts aluminum materials that are fundamental to our core aluminum sign and blanks products.

Current aluminum material costs are expected to increase by 15% - 25% depending on the specific aluminum product, with some items potentially seeing higher increases.

These price increase estimates only account for changes in the LME (London Metal Exchange) or MWP (Midwest Premium) and do not account for expected increases in converting, shipping, and labor costs.

Immediate Impacts:

- Aluminum Supply and Price: Aluminum import prices are driving domestically sourced aluminum prices higher due to higher domestic demand. There

is currently more demand than supply in the U.S. market.

- Inventory Transition: Our current inventory is largely committed to existing orders. As we replenish stock with higher-cost materials, you should expect price adjustments in the coming weeks.

Moving Forward:

- Existing orders will be honored at the pricing agreed upon at the time of order placement.

Material cost fluctuations create challenges for our business and it is our goal to minimize disruptions. Rest assured, we are well stocked and monitoring aluminum market conditions closely.

Sincerely,
Glen Abrams
President
Glenco Supply, Inc.

GLENCO SUPPLY INC | PO BOX 638 | OAKHURST, NJ 07755 US

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CITY OF MIDDLETOWN

Expense Ledger

Fiscal Year: 2025 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No./ Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
TRAFFIC PAINT & SIGNS									
A.1620.477						56,000.00			
01/09/25	000199.204	AIREAGO CORP.	20250146				1,000.00	0.00	
01/09/25	000600.121	FRANKLIN PAINT CO. INC.	20250147				14,000.00	0.00	
01/09/25	000799.011	GLENCO SUPPLY INC.	20250148				40,000.00	0.00	
01/09/25	001360.000	MIDDLETOWN PRESS	20250149				1,000.00	0.00	
02/06/25	000799.011	GLENCO SUPPLY INC.	20250148	20250763	428413		(825.00)	0.00	
02/06/25	000799.011	GLENCO SUPPLY INC.	20250148	20250763	428413		0.00	825.00	
03/17/25	000799.011	GLENCO SUPPLY INC.	20250148	20251600	428904		(1,087.50)	0.00	
03/17/25	000799.011	GLENCO SUPPLY INC.	20250148	20251600	428904		0.00	1,087.50	
03/21/25	000799.011	GLENCO SUPPLY INC.	20250148	20251752	428904		(2,387.50)	0.00	
03/21/25	000799.011	GLENCO SUPPLY INC.	20250148	20251752	428904		0.00	2,387.50	
03/24/25	000799.011	GLENCO SUPPLY INC.	20250148	20251769	429064		(1,323.50)	0.00	
03/24/25	000799.011	GLENCO SUPPLY INC.	20250148	20251769	429064		0.00	1,323.50	
03/28/25	000799.011	GLENCO SUPPLY INC.	20250148	20251894	429064		(2,217.00)	0.00	
03/28/25	000799.011	GLENCO SUPPLY INC.	20250148	20251894	429064		0.00	2,217.00	
04/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20252063	429257		(643.00)	0.00	
04/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20252063	429257		0.00	643.00	
04/11/25	000799.011	GLENCO SUPPLY INC.	20250148	20252177	429257		(1,712.00)	0.00	
04/11/25	000799.011	GLENCO SUPPLY INC.	20250148	20252177	429257		0.00	1,712.00	
04/23/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20252353	429251		(6,763.78)	0.00	
04/23/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20252353	429251		0.00	6,763.78	
05/05/25	000799.011	GLENCO SUPPLY INC.	20250148	20252568	429416		(809.00)	0.00	
05/05/25	000799.011	GLENCO SUPPLY INC.	20250148	20252568	429416		0.00	809.00	
05/05/25	000199.204	AIREAGO CORP.	20250146	20252570	429392		(675.00)	0.00	
05/05/25	000199.204	AIREAGO CORP.	20250146	20252570	429392		0.00	675.00	
05/06/25	000799.011	GLENCO SUPPLY INC.	20250148				(5,000.00)	0.00	
05/07/25	000799.011	GLENCO SUPPLY INC.	20250148	20252638	429416		(583.00)	0.00	
05/07/25	000799.011	GLENCO SUPPLY INC.	20250148	20252638	429416		0.00	583.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		(325.00)	0.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		0.00	325.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		0.00	403.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		(500.00)	0.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		0.00	500.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		0.00	1,299.00	
05/14/25	000799.011	GLENCO SUPPLY INC.	20250148	20252775	429575		(393.00)	0.00	
05/14/25	000799.011	GLENCO SUPPLY INC.	20250148	20252775	429575		0.00	393.00	

Expense Ledger

Fiscal Year: 2025 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No. / Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
A.1620.477		TRAFFIC PAINT & SIGNS				56,000.00			
05/27/25	000799.011	GLENCO SUPPLY INC.	20250148	20252966	429784		(1,322.50)	0.00	
05/27/25	000799.011	GLENCO SUPPLY INC.	20250148	20252966	429784		0.00	1,322.50	
06/03/25	000799.011	GLENCO SUPPLY INC. -	20250148	20253229	429784		(472.50)	0.00	
06/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253229	429784		0.00	472.50	
06/09/25	000799.011	GLENCO SUPPLY INC.	20250148	20253357	429973		(3,075.00)	0.00	
06/09/25	000799.011	GLENCO SUPPLY INC.	20250148	20253357	429973		0.00	3,075.00	
06/20/25	000799.011	GLENCO SUPPLY INC.	20250148	20253668	429973		(225.00)	0.00	
06/20/25	000799.011	GLENCO SUPPLY INC.	20250148	20253668	429973		0.00	225.00	
06/30/25	000799.011	GLENCO SUPPLY INC.	20250148	20253807	430136		(3,056.00)	0.00	
06/30/25	000799.011	GLENCO SUPPLY INC.	20250148	20253807	430136		0.00	3,056.00	
07/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253911	430355		(2,313.00)	0.00	
07/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253911	430355		0.00	2,313.00	
07/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20253952	430355		(405.00)	0.00	
07/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20253952	430355		0.00	405.00	
07/10/25	000799.011	GLENCO SUPPLY INC.	20250148	20254041	430355		(5,798.25)	0.00	
07/10/25	000799.011	GLENCO SUPPLY INC.	20250148	20254041	430355		0.00	5,798.25	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254460	430504		(540.00)	0.00	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254460	430504		0.00	540.00	
08/04/25	001360.000	MIDDLETOWN PRESS	20250149	20254464	430630		(437.00)	0.00	
08/04/25	001360.000	MIDDLETOWN PRESS	20250149	20254464	430630		0.00	437.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254465	430493		(5,181.38)	0.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254465	430493		0.00	5,181.38	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254485	430493		(67.47)	0.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254485	430493		0.00	67.47	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		(5,812.25)	0.00	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		0.00	5,812.25	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		0.00	1,501.25	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		(1,987.37)	0.00	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,987.37	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,796.75	
08/08/25	001360.000	MIDDLETOWN PRESS	20250149				(63.00)	0.00	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	(1,796.75)	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,859.75	
Grand Total						56,000.00	0.00	56,000.00	0.00

NOTE: Requisitions Not Included in Totals



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Witt
Seconded by: Alderman Johnson
Date of Adoption: September 2, 2025
Index No: 241-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution to Accept National Fitness Campaign Grant Award

WHEREAS, the City of Middletown has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2025 initiative to install and activate outdoor Fitness Courts® in over 1000 municipalities and schools across the country, and;

WHEREAS, the City of Middletown will accept a \$40,000 National Grant from the NFC Grant Committee and Statewide Partners, and endeavor to provide a local match in the amount of \$165,000 from budgeted or internal funds within fiscal year 2025 to promote and implement a free-to-the-public outdoor Fitness Court®, and;

WHEREAS, the City of Middletown will endeavor to provide a local funding confirmation in the amount designated on the quote detailing the remaining funds for participation, provided by the National Fitness Campaign no later than September 19, 2025 as identified on the official Grant Program Requirement document.

WHEREAS, the City of Middletown believes joining the National Fitness Campaign is an important step in building a healthier community, commits to funding to participate in NFC's 2025 Campaign, and will earn local and regional recognition as a leader in providing accessible health and wellness infrastructure and programs.

NOW THEREFORE BE IT RESOLVED, that the City of Middletown will collaborate with NFC to join the National Fitness Campaign, implement the outdoor Fitness Court® program, and make fitness free for community residents and visitors.

Prepared by:
Raelynn Bertholf, Supt of Recreation and Parks

Attachments:

None



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Tobin
Seconded by: Alderman Jean-Francois
Date of Adoption: September 2, 2025
Index No: 242-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

9/3/25

Resolution Authorizing Partial Street Closure on Union Street for Senator Skoufis' Annual Community Resource Fair and BBQ

WHEREAS, the City of Middletown, in partnership with Senator James Skoufis, will sponsor the Middletown BBQ & Community Resource Fair on Saturday, September 20, 2025, with a rain date of Sunday, September 21, 2025, and

WHEREAS, it is necessary to close a portion of Union Street to ensure the safety and success of this community event,

NOW, THEREFORE, BE IT RESOLVED that the **Common Council of the City of Middletown, concurring with the Board of Estimate and Apportionment**, hereby authorizes the closure of Union Street on Saturday, September 20, 2025, from 9:00 a.m. to 4:00 p.m., with a rain date of Sunday, September 21, 2025, for the Middletown BBQ & Community Resource

Fair.

Prepared by:
Maria Bruni, Director of Economic and Community Development

Attachments:

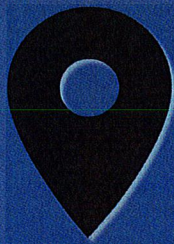
1.	Community Resource & BBQ Flyer - 2025
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MIDDLETOWN BBQ

AND
COMMUNITY
RESOURCE FAIR

FOOD AND BEVERAGE SPONSORED BY
THE CITY OF MIDDLETOWN, IN
PARTNERSHIP WITH SENATOR SKOUFIS

SAT. SEPT. 20
11:00AM-2:00PM



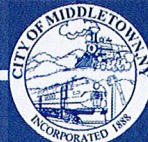
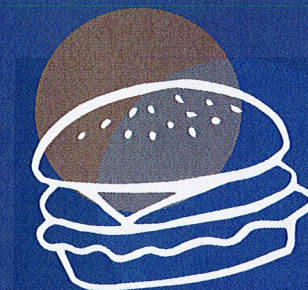
ERIE WAY PARK
1-31 UNION STREET
MIDDLETOWN NY 10940

DISTRICT OFFICE
45 QUAKER AVE. SUITE 202
CORNWALL, NEW YORK 12518

E. SKOUFIS@NYSENATE.GOV
P. 845-567-1270

RAIN DATE:
SUNDAY, SEPT 21

- **FREE BBQ!**
- **FUN GAMES**
- **FACE PAINTING**
- **MUSIC BY
VARGAS PRODUCTIONS**



JAMES SKOUFIS
State Senator

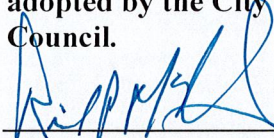


**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

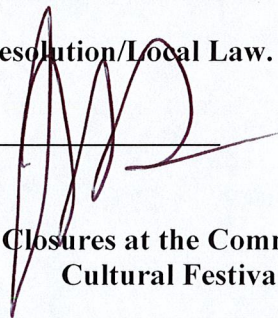
By: Alderman Johnson
Seconded by: Alderman Green
Date of Adoption: September 2, 2025
Index No: 243-25

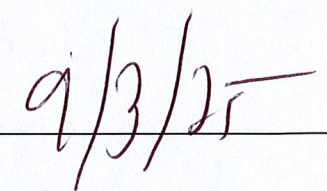
I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.


Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.


Joseph M. DeStefano, Mayor


Date

Resolution Authorizing Street Closures at the Community Campus for the 2025 Arts & Cultural Festival

WHEREAS, the Asian American Community Alliance of Orange County, in partnership with Northern College and with the support of the City of Middletown, will present the 2025 Arts & Cultural Festival at the Middletown Community Campus on Saturday, September 27 and Sunday, September 28, 2025, and

WHEREAS, it is necessary to close certain streets to ensure the safety and success of this community event,

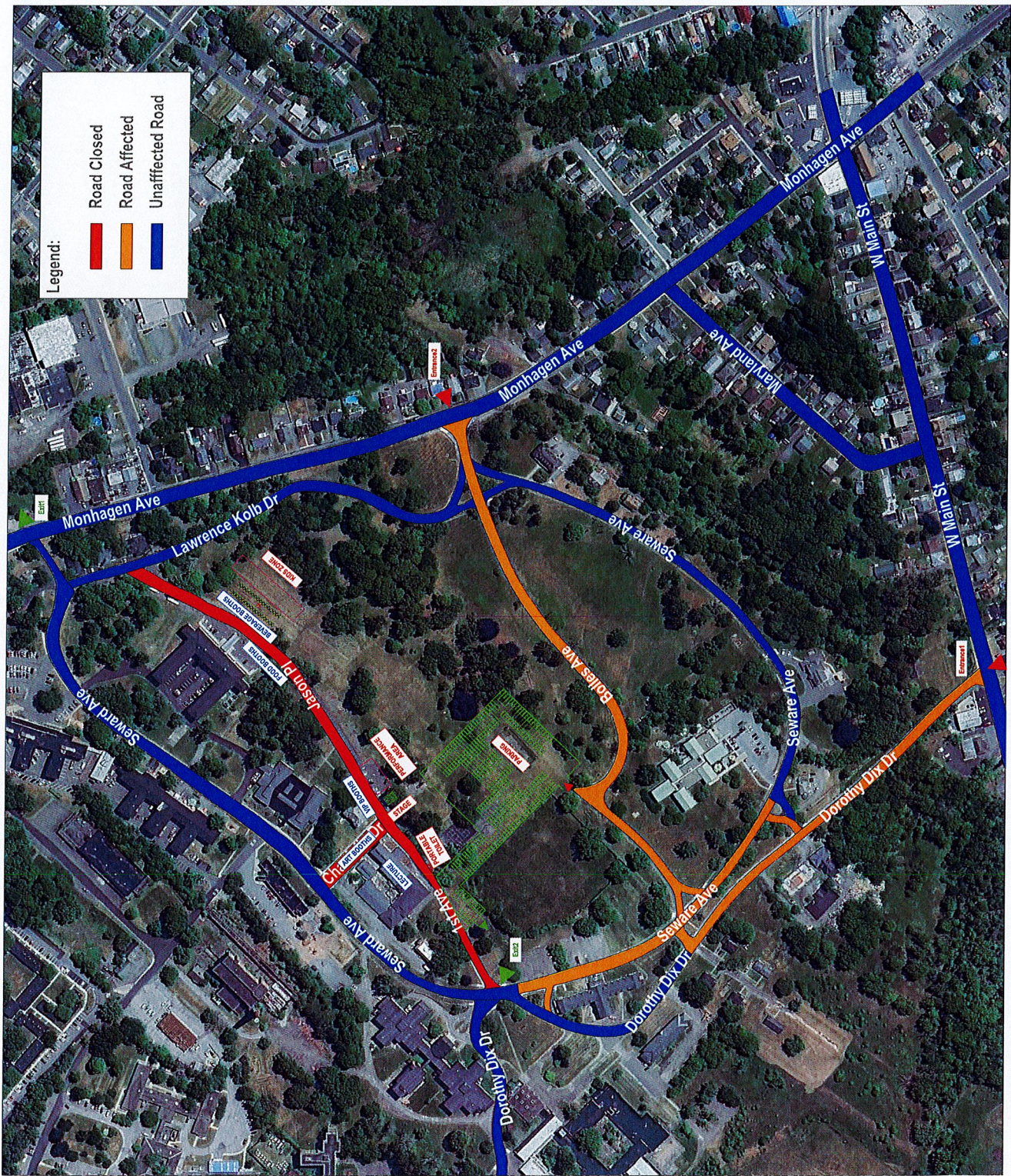
NOW, THEREFORE, BE IT RESOLVED that the **Common Council of the City of Middletown, concurring with the Board of Estimate and Apportionment**, hereby authorizes the closure of Jason Place, 1st Avenue, and Chancela Drive from **12:01 a.m. on Saturday, September 27, 2025, through 11:59 p.m. on Sunday, September 28, 2025, or at the**

discretion of the Chief of Police or his designee, for the 2025 Arts & Cultural Festival.

Prepared by:
Maria Bruni, Director of Economic and Community Development

Attachments:

1.	Venue_Final-Model MCC 2025 Arts Culture Festival
----	--





**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Green
Seconded by: Alderman Kleiner
Date of Adoption: September 2, 2025
Index No: 244-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

9/3/25

Date

Resolution Authorizing a Waiver of 30-Day Notification Requirement – Full Liquor License Application, The Taco Factory

WHEREAS, The Taco Factory, located at 40 ½ North Street, Middletown, New York, currently holds a license to serve wine and beer, and

WHEREAS, The Taco Factory is seeking a full liquor license for on-premises consumption pursuant to the Alcoholic Beverage Control Law, as amended by Assembly Bill A7578 sponsored by Assemblywoman Paula Kay, and

WHEREAS, under the Alcoholic Beverage Control Law, applicants are generally required to provide a 30-day notification to the municipality prior to submitting a full liquor license application to the New York State Liquor Authority, and

WHEREAS, the Common Council has received and reviewed the request of The Taco Factory

and has no objection to the granting of a full liquor license,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Middletown, hereby waives the 30-day notification requirement for The Taco Factory, located at 40 ½ North Street, Middletown, New York, to apply to the New York State Liquor Authority for a full liquor license for on-premises consumption.

Prepared by:
Rick McCormack, City Clerk

Attachments:

1.	Taco Factory Bill
2.	Taco Factory 30 Day Waiver Application

A 7578 Kay Same as **S 6417** SKOUFIS
 Alcoholic Beverage Control Law
 TITLE....Provides for a license to sell liquor at retail
 for consumption on certain premises
 04/01/25 referred to economic development
 05/13/25 reported referred to ways and means
 05/20/25 reported referred to rules
 05/21/25 reported
 05/21/25 rules report cal.236
 05/21/25 ordered to third reading rules cal.236
 05/21/25 passed assembly
 05/21/25 delivered to senate
 05/21/25 REFERRED TO COMMERCE,
 ECONOMIC DEVELOPMENT AND
 SMALL BUSINESS
 06/04/25 SUBSTITUTED FOR S6417
 06/04/25 3RD READING CAL.1274
 06/04/25 PASSED SENATE
 06/04/25 RETURNED TO ASSEMBLY
 08/15/25 delivered to governor
 08/22/25 signed chap.344

S6417 SKOUFIS Same as **A 7578** Kay
 ON FILE: 03/13/25 Alcoholic Beverage Control Law
 TITLE....Provides for a license to sell liquor at retail for
 consumption on certain premises
 03/13/25 REFERRED TO COMMERCE,
 ECONOMIC DEVELOPMENT AND
 SMALL BUSINESS
 05/21/25 1ST REPORT CAL.1274
 05/22/25 2ND REPORT CAL.
 05/27/25 ADVANCED TO THIRD READING
 06/04/25 SUBSTITUTED BY A7578
A07578 Kay
 04/01/25 referred to economic development
 05/13/25 reported referred to ways and means
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KAY
 Amd §64, ABC L
 Provides for a license to sell liquor at retail for consumption on certain premises.
 EFF. DATE 08/22/2025

STATE OF NEW YORK

7578

2025-2026 Regular Sessions

IN ASSEMBLY

April 1, 2025

Introduced by M. of A. KAY -- read once and referred to the Committee on
Economic Development

AN ACT to amend the alcoholic beverage control law, in relation to
providing for a license to sell liquor at retail for consumption on
certain premises

The People of the State of New York, represented in Senate and Assem-
bly, do enact as follows:

1 Section 1. Subdivision 7 of section 64 of the alcoholic beverage
2 control law is amended by adding a new paragraph (e-17) to read as
3 follows:

4 (e-17) Notwithstanding the provisions of paragraph (a) of this subdi-
5 vision, the authority may issue a retail license for on-premises
6 consumption for a premises which shall be located within two hundred
7 feet of a building occupied as a school, church, synagogue or other
8 place of worship, provided such premises constitute a premises for the
9 sale of food or beverages at retail for consumption on the premises
10 located wholly within the boundaries of the county of Orange in the city
11 of Middletown, bounded and described as follows:

12 ALL that certain plot, piece or parcel of land, with the buildings and
13 improvements thereon erected, situate, lying and being in the City of
14 Middletown, County of Orange and State of New York, being shown and
15 designated as Lot No. 10 on a certain map entitled, "Lands of Frank M.
16 Stratton," which map was filed on January 2, 1896 in the Orange County
17 Clerk's Office as Filed Map No. 222, bounded and described as follows:

18 BEGINNING at a point in the westerly line of North Street at the
19 southeasterly corner of lands of 42 North Street LLC (Liber 14773 Page
20 760) and also being the northeasterly most corner of the herein
21 described parcel;

22 THENCE from the said point or place of beginning and following along
23 the westerly line of North Street, South 21 degrees 15 minutes 00
24 seconds West, 23.00 feet to a point;

EXPLANATION--Matter in italics (underscored) is new; matter in brackets
[-] is old law to be omitted.

LBD10683-01-5

A. 7578

2

- 1 THENCE along the line of lands of Rehoboth Christian Center, Inc.
- 2 (Liber 4572 Page 146) and along a common party wall, North 68 degrees 45
- 3 minutes 00 seconds West, 100.25 feet to a point;
- 4 THENCE along an Alley Way, North 20 degrees 45 minutes 06 seconds
- 5 East, 23.00 feet to point;
- 6 THENCE along the lands of said 42 North Street LLC and along a common
- 7 party wall, South 68 degrees 45 minutes 00 seconds East, 100.45 feet to
- 8 the point or place of BEGINNING.
- 9 § 2. This act shall take effect immediately.

**NEW YORK STATE ASSEMBLY
MEMORANDUM IN SUPPORT OF LEGISLATION
submitted in accordance with Assembly Rule III, Sec 1(f)**

BILL NUMBER: A7578

SPONSOR: Kay

TITLE OF BILL:

An act to amend the alcoholic beverage control law, in relation to providing for a license to sell liquor at retail for consumption on certain premises

PURPOSE:

Allows The Taco Factory, a restaurant in the City of Middletown, to obtain a retail license for on-premises consumption despite being within 200' of a building occupied as a school or place of worship.

SUMMARY OF PROVISIONS:

Section 1: Amends subdivision 7 of section 64 of the alcoholic beverage control law, adding a new paragraph e-17 to allow the issuance of a retail license for on-premises consumption for a premises that is located within 200' of a building occupied as a school, church, synagogue, or other place of worship.

Section 2: Sets effective date.

JUSTIFICATION:

This bill would allow the State Liquor Authority to issue a retail license for on-premises consumption to The Taco Factory, which is located within 200' of a place of worship that supports the issuance of a full license.

PRIOR LEGISLATIVE HISTORY:

New Bill.

FISCAL IMPLICATIONS FOR STATE AND LOCAL GOVERNMENT:

Increased tax revenue.

EFFECTIVE DATE:

This act shall take effect immediately.



**State Liquor
Authority**

OFFICE USE ONLY
☐ Original ☐ Amended Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 1 of 2 of Form)

1. Date Notice Was Sent: August 27, 2025 1a. Delivered by: Personal Delivery with Proof of Receipt

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License

☒ New Application ☐ Renewal ☐ Alteration ☐ Corporate Change ☐ Removal ☒ Class Change

For **New** applicants, answer each question below using all information known to date.

For **Renewal** applicants, set forth your approved Method of Operation only.

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board: City of Middletown NY Planning Board

Applicant/Licensee Information

4. License Serial Number, if Applicable: 2206882 Expiration Date, if Applicable: _____

5. Applicant or Licensee Name: Tortilleria Parvini Inc

6. Trade Name (if any): The Taco Factory

7. Street Address of Establishment: 40 1/2 North Street and 40 North street (Second Floor)

8. City, Town or Village: Middletown, NY Zip Code: 10940

9. Business Telephone Number of Applicant/Licensee: 845-343-7171

10. Business Fax Number of Applicant/Licensee: 845-360-2461

11. Business E-mail of Applicant/Licensee: parvinci2001@yahoo.com

12. Type(s) of Alcohol sold or to be sold: ☒ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

13. Extent of Food Service: ☒ Full food menu; Full Kitchen run by a chef or cook ☐ Menu meets legal minimum food availability requirements; Food prep area at minimum

14. Type of Establishment: Restaurant (Full Kitchen & Full Menu required)

15. Method of Operation: (Check all that apply)
☐ Seasonal Establishment ☒ Juke Box ☒ Disc Jockey ☒ Recorded Music ☒ Karaoke
☒ Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): Mariachi
☒ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment
☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel
☐ Other (specify): _____

16. Licensed Outdoor Area: (Check all that apply)
☐ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure
☒ Sidewalk Cafe ☐ Other (specify): _____



**State Liquor
Authority**

OFFICE USE ONLY
☐ Original ☐ Amended Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 2 of 2 of Form)

17. List the floor(s) of the building that the establishment is located on: First Floor, Second Floor and Basement
18. List the room number(s) the establishment is located in within the building, if appropriate: Three (First, Second and Basement- Storage)
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.

22. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (If Yes SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

23. Building Owner's Full Name: Tortilleria Parvinci, Inc.
24. Building Owner's Street Address: 40 North Street
25. City, Town or Village: Middletown State: NY Zip Code: 10940
26. Business Telephone Number of Building Owner: 8453813433

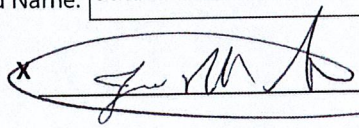
**Representative or Attorney representing the Applicant in Connection with the
application for a license to traffic in alcohol at the establishment identified in this notice**

27. Representative/Attorney's Full Name: Juan Manuel Avalos
28. Street Address: 36 Dewitt Street
29. City, Town or Village: Middletown State: NY Zip Code: 10940
30. Business Telephone Number of Representative/Attorney: 845-381-3433
31. Business Email Address: parvinci2001@yahoo.com

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: Juan Manuel Avalos Title: President & CEO

Signature:  8/27/25

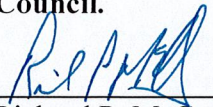


**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

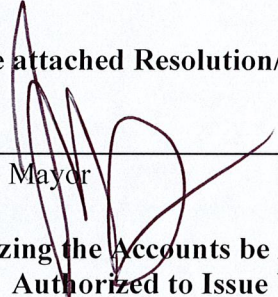
By: Alderman Masi
Seconded by: Alderman Johnson
Date of Adoption: September 2, 2025
Index No:

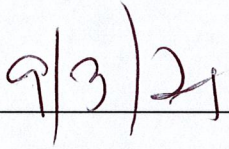
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Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin	X			
Ald. Jean-Francois	X			
Ald. Johnson	X			
Ald. Wray	X			
Ald. Kleiner	X			
Ald. Green	X			
Ald. Witt	X			
Ald. Masi	X			
Pres. Rodrigues	X			
Total	9			

I hereby approve the attached Resolution/Local Law.


Joseph M. DeStefano, Mayor


Date

Resolution Authorizing the Accounts be Audited, Claims Adjusted, and the Treasurer be Authorized to Issue Warrants for their Payment

Resolution Authorizing the Accounts be Audited, Claims Adjusted, and the Treasurer be Authorized to Issue Warrants for their Payment

Prepared by:

Attachments:

None