



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
SEPTEMBER 2, 2025**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Accept the Minutes of 8/18/2025

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

New Business

Authorization to accept additional STOP-DWI High Visibility Engement enforcement funding for 2025

*Attached please find the contract **amendment** with the County for our 2023-2024 STOP-DWI High Visibility Engagement (formerly crackdown campaign) enforcement period of November 1, 2024 through September 30, 2025.*

The total amount of the award has been increased to \$10,000 from the original contracted amount of \$5,000. Please be kind enough to prepare a resolution authorizing the Mayor to sign the updated agreement.

*This contract must be signed in **blue ink**. Once the contract is signed, please return the original to us for forwarding to the County.*

Request to authorize the Treasuret to add this additional funding of \$5,000 to our newly renamed STOP DWI High Visibility grant line A.3126.103.

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to transfer within the Police Department 2025 Budget

Requesting that the City of Middletown Common Council approve the following transfer requests within our 2025 budget lines to cover the following costs:

<i>From</i>	<i>Amount</i>	<i>To</i>
<i>A.3120.100</i>	<i>\$100,000</i>	<i>A.3120.103</i>
<i>Personal Services</i>		<i>Overtime</i>

<i>A.3120.100</i>	<i>\$35,000</i>	<i>A.3120.200</i>
<i>Personal Services</i>		<i>Equipment</i>
<i>For the purchase of a new kennel to be used by animal control</i>		

<i>A.3120.100</i>	<i>\$80,000</i>	<i>A.3120.201</i>
<i>Personal Services</i>		<i>Vehicles</i>
<i>For the purchase of a replacement unmarked police vehicle to include the purchase and transfer cost of safety lighting and equipment.</i>		

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve Transfer within 2025 Water Fund Budget *Respectfully requesting a transfer of funds from the personal services line, F.8330.100, into the WTP Overtime account, F.8330.103, to cover projected overtime at the Filter Plant for the remainder of this year. Currently, the WTP is short-staffed by two (2) licensed operators. One position funding is being used to pay for the H2O licensed operator to cover.*

Be it Resolved; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$20,000 in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>F.8330.100</i>	<i>F.8330.103</i>	<i>\$20,000.00</i>

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Return FEMA funds

Per the attached e-mail communications, the NYS Division of Homeland Security and Emergency Services has received a de-obligation from FEMA in the amount of \$61,317.15.

The reason stated for the de-obligation is that the above roads are FHWA (Federal Highway Administration) roads and not eligible for FEMA funding through public assistance. The de-obligation is from June 2012. However, the Division of Homeland Security paid the City of Middletown for their expenditures September 4, 2012.

Request that the \$61,317.15 be returned to the Division of Homeland Security and Emergency Services and the check be cut upon approval of this request.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Resolution Authorizing Transfer within Senior Center Budget Lines

BE IT RESOLVED, by the Board of Estimate and Apportionment, that the Treasurer is hereby authorized to transfer funds within the Senior Center budget as follows:

FROM	TO	AMOUNT
A.2705.05 – Senior Donations	A.6772.05 – Program Use of Donations	\$1,500.00

BE IT FURTHER RESOLVED, that this transfer shall be used to cover Senior Center activity and event expenses expected through the end of the fiscal year.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Resolution Authorizing Revised Agreement with Fusco Engineering for Design, Construction Management, and Incidental Services for the O&W Project

WHEREAS, on December 22, 2021 Fusco Engineering submitted a proposal for Design and Construction Management for the referenced project, which was approved by the Common Council under Resolution Index No. 58-22 in the amount of \$2,166,844.00, based on a project budget of \$11,650,000; and

WHEREAS, the project tenant changed from ABCD to RECAP, resulting in delays and requiring design changes; and

WHEREAS, actual construction bids received were in excess of \$30 million, excluding RECAP's share; and

WHEREAS, Fusco Engineering has submitted a revised proposal dated August 22, 2025, for Design, Construction Management, and other incidental services, with a breakdown as follows:

- *Design* \$1,374,238.00
- *Construction Management* \$1,442,602.00
- *Historical Tax Credit* \$75,000.00
- *Environmental Review* \$84,030.00
- *Parking Lot Subdivision & Design* \$39,342.00
- Total*** **\$3,015,212.00**
- *Contingency* \$150,342.00
- TOTAL PACKAGE*** **\$3,165,554.00**

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Middletown hereby approves and authorizes the revised agreement with Fusco Engineering in the amount of \$3,165,554.00 for Design, Construction Management, and incidental services as set forth above.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Resolution Authorizing a Transfer within the Department of Public Works Budget for a Paint Striping Machine

***BE IT RESOLVED** that the Common Council authorizes the transfer of funds within the 2025 budget as follows, to cover the cost of a new paint striping machine.*

<i>FROM</i>	<i>AMOUNT TO</i>
<i>A.8160.100 – Sanitation Payroll</i>	<i>\$8,435.00 A.5110.200 – Other Equipment</i>

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Resolution Authorizing a Transfer within the Department of Public Works Budget for Additional Signage and Painting

***WHEREAS,** additional traffic signs were installed and more paint was used than originally budgeted, and sign costs increased by 15–25%, creating a shortage in the Traffic Paint and Signs line,*

***NOW, THEREFORE, BE IT RESOLVED** that the Common Council authorizes the transfer of funds within the 2025 budget as follows:*

<i>FROM</i>	<i>AMOUNT TO</i>
<i>A.8160.100 – Sanitation Payroll</i>	<i>\$15,000.00 A.1620.477 – Traffic Paint & Signs</i>

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Resolution to accept National Fitness Campaign Grant Award

Resolution to accept National Fitness Campaign Grant Award:

WHEREAS, the City of Middletown has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2025 initiative to install and activate outdoor Fitness Courts® in over 1000 municipalities and schools across the country, and;

WHEREAS, the City of Middletown will accept a \$40,000 National Grant from the NFC Grant Committee and Statewide Partners, and endeavor to provide a local match in the amount of \$165,000 from budgeted or internal funds within fiscal year 2025 to promote and implement a free-to-the-public outdoor Fitness Court®, and;

WHEREAS, the City of Middletown will endeavor to provide a local funding confirmation in the amount designated on the quote detailing the remaining funds for participation, provided by the National Fitness Campaign no later than September 19, 2025 as identified on the official Grant Program Requirement document.

WHEREAS, the City of Middletown believes joining the National Fitness Campaign is an important step in building a healthier community, commits to funding to participate in NFC's 2025 Campaign, and will earn local and regional recognition as a leader in providing accessible health and wellness infrastructure and programs.

NOW THEREFORE:

BE IT RESOLVED, that the City of Middletown will collaborate with NFC to join the National Fitness Campaign, implement the outdoor Fitness Court® program, and make fitness free for community residents and visitors.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

BID Opening for Plumbing for the O & W Project

Water/Sewer/Lawn Maintenance Adjustment

Adjournment

@4:23PM

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None