



**CITY OF MIDDLETOWN
COMMON COUNCIL MEETING AGENDA
SEPTEMBER 2, 2025**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES
 - 3.1. Nothing this evening.
4. CORRESPONDENCE, COMMUNICATION AND REPORTS
5. FOR THE GOOD OF THE CITY
6. REMARKS OF THE MAYOR
7. REMARKS OF THE DEPARTMENT HEADS
8. PUBLIC HEARINGS AND GRIEVANCES
9. PETITIONS AND COMPLAINTS
10. REMARKS OF THE ALDERMAN AND REPORTS OF THE COMMITTEES
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - 233- Resolution Authorizing the Acceptance of additional STOP-DWI High Visibility
25 Engagement enforcement funding for 2025
 - 234- Resolution Authorizing a Transfer within the Police Department 2025 Budget
25
 - 235- Resolution Authorizing a Transfer within the 2025 Water Fund Budget
25
 - 236- Resolution Authorizing the Return of Federal Emergency Management (FEMA)
25 Funds

237- Resolution Authorizing Transfer within Senior Center Budget Lines
25

238- Resolution Authorizing Revised Agreement with Fusco Engineering for Design,
25 Construction Management, and Incidental Services for the O&W Project

239- Resolution Authorizing a Transfer within the Department of Public Works Budget
25 for a Paint Striping Machine

240- Resolution Authorizing a Transfer within the Department of Public Works Budget
25 for Additional Signage and Painting

241- Resolution to Accept National Fitness Campaign Grant Award
25

242- Resolution Authorizing Partial Street Closure on Union Street for Senator Skoufis'
25 Annual Community Resource Fair and BBQ

243- Resolution Authorizing Street Closures at the Community Campus for the 2025
25 Arts & Cultural Festival

244- Resolution Authorizing a Waiver of 30-Day Notification Requirement – Full
25 Liquor License Application, The Taco Factory

13. LOCAL LAWS

14. AUDIT OF CLAIMS AND ACCOUNTS

14.1. Resolution Authorizing the Accounts be Audited, Claims Adjusted, and the
Treasurer be Authorized to Issue Warrants for their Payment

15. ADJOURNMENT



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Tobin
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 233-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

**Resolution Authorizing the Acceptance of additional STOP-DWI High Visibility
Engagement enforcement funding for 2025**

WHEREAS, the County of Orange has amended the City of Middletown's 2023–2024 STOP-DWI High Visibility Engagement (formerly Crackdown Campaign) agreement for the enforcement period of November 1, 2024 through September 30, 2025, increasing the award from \$5,000 to \$10,000, and

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign the contract amendment with the County of Orange for the STOP-DWI High Visibility Engagement enforcement program, and be it further

RESOLVED, that the Treasurer is authorized to add the additional \$5,000 to the STOP-DWI

High Visibility grant line A.3126.103.

Prepared by:
John Ewanciw, Chief of Police

Attachments:

1.	2025 STOP DWI HIGH VISIBILITY (PREVIOUS CRACKDOWN)-AMENDED REQUEST TO INCLUDE NEW AMOUNT
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JOHN EWANCIW
CHIEF OF POLICE



TELEPHONE
845-343-3151
FAX NUMBER
845-343-2660

CITY OF MIDDLETOWN POLICE DEPARTMENT

2 JAMES STREET
MIDDLETOWN, NEW YORK 10940
ESTABLISHED 1888

August 26, 2025

Mayor Joseph DeStefano
Members of the Common Council
And Board of Estimate
City of Middletown
16 James Street
Middletown, New York 10940

Dear Mayor DeStefano and Members,

Attached please find the contract **amendment** with the County for our 2023-2024 STOP-DWI High Visibility Engagement (formerly crackdown campaign) enforcement period of November 1, 2024 through September 30, 2025.

The total amount of the award has been increased to \$10,000 from the original contracted amount of \$5,000. Please be kind enough to prepare a resolution authorizing the Mayor to sign the updated agreement.

This contract must be signed in **blue ink**. Once the contract is signed, please return the original to us for forwarding to the County.

Please add this additional funding of \$5,000 to our newly renamed STOP DWI High Visibility grant line A.3126.103.

Thank you.

Very truly yours,

John Ewanciw
Chief of Police

Enclosure
JE: ccd



CITY OF MIDDLETOWN, NEW YORK COMMON COUNCIL RECORD OF VOTE

THE FOLLOWING WAS PRESENTED

By: Alderman Masi
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 234-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing a Transfer within the Police Department 2025 Budget

BE IT RESOLVED that the Common Council of the City of Middletown, concurs with the Board of Estimate and Apportionment, authorizes the following transfers within the 2025 budget:

FROM	AMOUNT TO	PURPOSE
A.3120.100 – Personal Services	\$100,000	A.3120.103 – Overtime coverage
A.3120.100 – Personal Services	\$35,000	A.3120.200 – Purchase of new kennel for animal control
A.3120.100 – Personal Services	\$80,000	A.3120.201 – Replacement unmarked police vehicle including safety lighting and transfer costs

Prepared by:
John Ewanciw, Chief of Police

Attachments:

1.	08262025
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JOHN EWANCIW
CHIEF OF POLICE



TELEPHONE
845-343-3151
FAX NUMBER
845-346-4140

CITY OF MIDDLETOWN POLICE DEPARTMENT

2 JAMES STREET
MIDDLETOWN, NEW YORK 10940
ESTABLISHED 1888

August 26, 2025

Honorable Joseph DeStefano
Mayor-City of Middletown and
Board of Estimate and Apportionment
16 James Street
Middletown, NY 10940

Dear Mayor DeStefano and Members of the Board of Estimate,

I am requesting that the City of Middletown Common Council approve the following transfers requests within our 2025 budget lines to cover the following costs:

From	Amount	To
A.3120.100 Personal Services	\$100,000	A.3120.103 Overtime
A.3120.100 Personal Services For the purchase of a new kennel to be used by animal control	\$35,000	A.3120.200 Equipment
A.3120.100 Personal Services For the purchase of a replacement unmarked police vehicle to include the purchase and transfer cost of safety lighting and equipment.	\$80,000	A.3120.201 Vehicles

Very truly yours,

John Ewanciw
Chief of Police

JE:ccd



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Jean-Francois
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 235-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing a Transfer within the 2025 Water Fund Budget

WHEREAS, the Water Treatment Plant is currently short-staffed by two licensed operators, and one position's funding is being used to cover the cost of an H2O licensed operator, creating a need for additional overtime funds,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Treasurer to transfer funds as follows to cover projected overtime at the Filter Plant for the remainder of the year:

FROM	TO	AMOUNT
F.8330.100 – Personal Services	F.8330.103 – Overtime	\$20,000.00

Prepared by:

Jacob Tawil

Attachments:

1.	BOE MEMO- WTP TRANSFER TO OT
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DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: August 28, 2025

To: Honorable Mayor DeStefano, Council President Rodrigues,
Members of the Board of Estimate and Apportionment, Members of the
Common Council

Cc: Leonora Liz, Treasurer and Richard McCormack, City Clerk

From: Jacob S. Tawil, P.E.- Commissioner of Public Works 

Re: Transfer of Funds- WTP Overtime Account

We are respectfully requesting a transfer of funds from the personal services line, F.8330.100, into the WTP Overtime account, F.8330.103, to cover projected overtime at the Filter Plant for the remainder of this year. Currently the WTP is short staffed by two (2) licensed operators. One positions funding is being used to pay for the H2O licensed operator to cover.

FROM	AMOUNT	TO
F.8330.100 Personal Services	\$20,000.00	F.8330.103 Overtime – Purification WTP

Thank you.

JT/kg



CITY OF MIDDLETOWN, NEW YORK COMMON COUNCIL RECORD OF VOTE

THE FOLLOWING WAS PRESENTED

By: Alderman Johnson
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 236-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing the Return of Federal Emergency Management (FEMA) Funds

WHEREAS, the NYS Division of Homeland Security and Emergency Services has notified the City of Middletown of a de-obligation from FEMA in the amount of \$61,317.15, and

WHEREAS, the reason for the de-obligation is that the roads in question are Federal Highway Administration (FHWA) roads and therefore not eligible for FEMA Public Assistance funding, and

WHEREAS, although the de-obligation dates back to June 2012, the Division of Homeland Security reimbursed the City on September 4, 2012, and

NOW, THEREFORE, BE IT RESOLVED that the **Common Council of the City of Middletown, concurring with the Board of Estimate and Apportionment**, authorizes the return of \$61,317.15 to the NYS Division of Homeland Security and Emergency Services, and

directs that a check be issued upon approval of this request.

Prepared by:
Jacob Tawil

Attachments:

1.	BOE Memo FEMA 3920
2.	FEMA 3920 Addl Back up docs
3.	FEMA 3920 CHECKLIST
4.	FEMA 3920 DEOBLIGATION Backup docs
5.	FEMA 3920 DEOBLIGATION

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: August 20, 2025
To: Honorable Mayor DeStefano, Honorable Members of the Board of Estimate and Apportionment, Members of the Common Council
Cc: Leonora Liz, Treasurer, Richard McCormack, City Clerk, Katie Gass, Senior Clerk
From: Jacob Tawil, Commissioner of Public Works 
Re: Return of FEMA Funding DR 4020 PW 3920 South St. & Fulton St.

Per the attached e-mail communications, the NYS Division of Homeland Security and Emergency Services has received a de-obligation from FEMA in the amount of \$61,317.15.

The reason stated for the de-obligation is that the above roads are FHWA (Federal Highway Administration) roads and not eligible for FEMA funding through public assistance. The de-obligation is from June 2012 however, the Division of Homeland Security paid the City of Middletown for their expenditures September 4, 2012.

I respectfully request that the \$61,317.15 be returned to the Division of Homeland Security and Emergency Services and the check be cut upon approval of this request.

Thank you.

JT/sc

Susan Cummings

From: Susan Cummings
Sent: Thursday, August 21, 2025 11:06 AM
To: Clancy, Ashly (DHSES); 'Hermele, Matthew (DHSES)'; jtawil14@yahoo.com; mayordestefano@yahoo.com; Katie Gass; Richard McCormack
Cc: Fargione, Kristin (DHSES); Kiley, Abbie (DHSES); Hennessey, Nicole (DHSES); Pounds, Christopher (DHSES); Kiley, Abbie (DHSES); LaQue, Kelli (DHSES)
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning Ms. Clancy,

We are reviewing all the paperwork and would like to request an extension of 30 days to return the funds.

Thank you for your consideration. Please advise.

Regards,
Susan

Susan Cummings

City of Middletown
Department of Public Works
16 James St. - Room 21
Middletown, NY 10940
845/343-3169 (O)
845/343-4014 (F)
Middletownny.gov

From: Hermele, Matthew (DHSES) <Matthew.Hermele@dhSES.ny.gov>
Sent: Friday, August 15, 2025 9:43 AM
To: Susan Cummings <scummings@MiddletownNY.gov>; jtawil14@yahoo.com; mayordestefano@yahoo.com; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>
Cc: Fargione, Kristin (DHSES) <Kristin.Fargione@dhSES.ny.gov>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhSES.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhSES.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhSES.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhSES.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhSES.ny.gov>; LaQue, Kelli (DHSES) <Kelli.LaQue@dhSES.ny.gov>
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning,

I am reaching out regarding the Return of Funding request that DHSES Recovery Finance sent to the City of Middletown for DR 4020 PW 3920 in order to provide clarification regarding the de-obligation.

The funds were deobligated because FEMA strictly forbids the duplication of funding from taking place. In this case, FHWA roads would be eligible for funding through the Federal Highway Administration and not eligible for FEMA funding through Public Assistance in order to prevent duplication of funding.

Unfortunately, an appeal would not be allowed because appeals must be submitted within 60 days of the Applicant receiving the notice from FEMA of the denial of funding and this was signed and agreed to in 2012; please see Page 3 of the "PW 03920_Amendment" PDF for reference.

If you have any further questions, please don't hesitate to reach out.

Thank you,

Matthew Hermele

DHSES Program Administrator 1 | Disaster Assistance Officer

Division of Homeland Security & Emergency Services

11 British American Blvd., 2nd Floor, Latham, NY 12110

(518) 242-5149 | Matthew.Hermele@dhSES.ny.gov

www.dhSES.ny.gov

From: Susan Cummings <scummings@MiddletownNY.gov>

Sent: Wednesday, August 13, 2025 11:37 AM

To: Fargione, Kristin (DHSES) <Kristin.Fargione@dhSES.ny.gov>; jtawil14@YAHOO.com; mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhSES.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhSES.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhSES.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhSES.ny.gov>

Cc: dhSES.grp.sm.disasterrecoveryfinance <dhSES.grp.sm.disasterrecoveryfinance@dhSES.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhSES.ny.gov>; Katie Gass <kgass@MiddletownNY.gov>; Richard McCormack <Rmccormack@MiddletownNY.gov>

Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Good morning Kristin,

As this project is over 10 years completed, is this below decision final or is an appeal possible?

Please advise. Thank you.

Susan

Susan Cummings

City of Middletown

Department of Public Works

16 James St. - Room 21

Middletown, NY 10940

845/343-3169 (O)

845/343-4014 (F)

Middletownny.gov

From: Fargione, Kristin (DHSES) <Kristin.Fargione@dhSES.ny.gov>

Sent: Tuesday, July 29, 2025 8:38 AM

To: jtawil14@yahoo.com; mayordestefano@yahoo.com; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhses.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhses.ny.gov>
Cc: dhses.grp.sm.disasterrecoveryfinance <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Susan Cummings <scummings@middletownny.gov>; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning,

Please see the attached documentation from FEMA.

I have included our 4020 Program team on this email as well, if you have any further questions on FEMA's determination, that states "Deobligate funds for South Street and Fulton Street. These are FHWA roads and not eligible for FEMA funding through Public Assistance"

Thank you
Kristin

Kristin Fargione

Disaster Recovery Finance

NYS Division of Homeland Security & Emergency Services
11 British American Blvd, Latham NY 12110- 2nd Floor, Suite 1
Office: (518) 292-2334 | kristin.fargione@dhses.ny.gov

From: J Tawil <jtawil14@yahoo.com>
Sent: Monday, July 28, 2025 11:37 AM
To: mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>
Cc: dhses.grp.sm.disasterrecoveryfinance <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>; Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Susan Cummings <scummings@middletownny.gov>; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>
Subject: Re: Return of Funding DR 4020 PW 3920 City of Middletown

You don't often get email from jtawil14@yahoo.com. [Learn why this is important](#)

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Good morning Ms. Clancy,

We are in receipt of your email and letter requesting return of funds that were approved for Irene and Lee storms of 2011.

Can you please advise or elaborate on what is this all about, as much of the funding was spent over a decade ago.

Thank you

Jacob S. Tawil, P.E. | Commissioner

Department of Public Works
City of Middletown | 16 James Street |
Middletown, New York 10940 |
T: 845-343-3169 | F: 845-343-4014



On Friday, July 25, 2025 at 05:25:54 PM EDT, Clancy, Ashly (DHSES) <ashly.clancy@dhSES.ny.gov> wrote:

Good afternoon,

Attached please find a return of funds request letter from the New York State Division of Homeland Security and Emergency Services (DHSES). This return of funding is a result of a FEMA de-obligation for Disaster 4020 PW 3920 for the City of Middletown.

Please remit payment by close of business 8/25/2025 to the address below:

Division of Homeland Security and Emergency Services

Attn: Disaster Finance

11 British American Blvd.

Floor 2

Latham, NY 12110

If you have any questions, please contact Stevee Kaye Savignano at 518-402-0993.

Ashly Clancy

Administrative Assistant

NYS Division of Homeland Security & Emergency Services

11 British American Blvd. Latham, NY – 2nd Floor, Suite 1

Phone 518-486-7897

Ashly.Clancy@dhSES.ny.gov

<https://www.dhSES.ny.gov/disaster-recovery>

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Susan Cummings

From: Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>
Sent: Wednesday, August 13, 2025 1:41 PM
To: Fargione, Kristin (DHSES); Susan Cummings; jtawil14@yahoo.com; mayordestefano@yahoo.com; Clancy, Ashly (DHSES); Hennessey, Nicole (DHSES); Pounds, Christopher (DHSES)
Cc: dhses.grp.sm.disasterrecoveryfinance; Savignano, SteveeKaye (DHSES); Katie Gass; Richard McCormack
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Yes, I will look in the file to see if I can find the information and get back to the city of Middletown.

`Abbie

From: Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>
Sent: Wednesday, August 13, 2025 12:02 PM
To: Susan Cummings <scummings@MiddletownNY.gov>; jtawil14@YAHOO.com; mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhses.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhses.ny.gov>
Cc: dhses.grp.sm.disasterrecoveryfinance <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Katie Gass <kgass@MiddletownNY.gov>; Richard McCormack <Rmccormack@MiddletownNY.gov>
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Abbie and team, can you please assist Susan below?

Thanks!

Kristin Fargione

Disaster Recovery Finance

NYS Division of Homeland Security & Emergency Services
11 British American Blvd, Latham NY 12110- 2nd Floor, Suite 1
Office: (518) 292-2334 | kristin.fargione@dhses.ny.gov

From: Susan Cummings <scummings@MiddletownNY.gov>
Sent: Wednesday, August 13, 2025 11:37 AM
To: Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>; jtawil14@YAHOO.com; mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhses.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhses.ny.gov>
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Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning Kristin,

As this project is over 10 years completed, is this below decision final or is an appeal possible?

Please advise. Thank you.

Susan

Susan Cummings

City of Middletown
Department of Public Works
16 James St. - Room 21
Middletown, NY 10940
845/343-3169 (O)
845/343-4014 (F)
Middletownny.gov

From: Fargione, Kristin (DHSES) <Kristin.Fargione@dhSES.ny.gov>

Sent: Tuesday, July 29, 2025 8:38 AM

To: jtawil14@yahoo.com; mayordestefano@yahoo.com; Clancy, Ashly (DHSES) <Ashly.Clancy@dhSES.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhSES.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhSES.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhSES.ny.gov>

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Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning,

Please see the attached documentation from FEMA.

I have included our 4020 Program team on this email as well, if you have any further questions on FEMA's determination, that states "Deobligate funds for South Street and Fulton Street. These are FHWA roads and not eligible for FEMA funding through Public Assistance"

Thank you
Kristin

Kristin Fargione

Disaster Recovery Finance

NYS Division of Homeland Security & Emergency Services
11 British American Blvd, Latham NY 12110- 2nd Floor, Suite 1
Office: (518) 292-2334 | kristin.fargione@dhSES.ny.gov

From: J Tawil <jtawil14@yahoo.com>

Sent: Monday, July 28, 2025 11:37 AM

To: mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>

Cc: dhses.grp.sm.disasterrecoveryfinance <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>; Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Susan Cummings <scummings@middletownny.gov>; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>

Subject: Re: Return of Funding DR 4020 PW 3920 City of Middletown

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Can you please advise or elaborate on what is this all about, as much of the funding was spent over a decade ago.

Thank you

Jacob S. Tawil, P.E. | Commissioner

Department of Public Works

City of Middletown | 16 James Street |

Middletown, New York 10940 |

T: 845-343-3169 | F: 845-343-4014



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On Friday, July 25, 2025 at 05:25:54 PM EDT, Clancy, Ashly (DHSES) <ashly.clancy@dhses.ny.gov> wrote:

Good afternoon,

Attached please find a return of funds request letter from the New York State Division of Homeland Security and Emergency Services (DHSES). This return of funding is a result of a FEMA de-obligation for Disaster 4020 PW 3920 for the City of Middletown.

Please remit payment by close of business 8/25/2025 to the address below:

Division of Homeland Security and Emergency Services

Attn: Disaster Finance

11 British American Blvd.

Floor 2

Latham, NY 12110

If you have any questions, please contact Stevee Kaye Savignano at 518-402-0993.

Ashly Clancy

Administrative Assistant

NYS Division of Homeland Security & Emergency Services

11 British American Blvd. Latham, NY – 2nd Floor, Suite 1

Phone 518-486-7897

Ashly.Clancy@dhses.ny.gov

<https://www.dhses.ny.gov/disaster-recovery>

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Susan Cummings

From: Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>
Sent: Tuesday, July 29, 2025 8:38 AM
To: jtawil14@yahoo.com; mayordestefano@yahoo.com; Clancy, Ashly (DHSES); Kiley, Abbie (DHSES); Hennessey, Nicole (DHSES); Pounds, Christopher (DHSES)
Cc: dhses.grp.sm.disasterrecoveryfinance; Savignano, SteveeKaye (DHSES); Susan Cummings; Katie Gass; Richard McCormack
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown
Attachments: 4020 BDL#407 PW#3920v1 DEOB OWE \$.pdf

Good morning,

Please see the attached documentation from FEMA.

I have included our 4020 Program team on this email as well, if you have any further questions on FEMA's determination, that states "Deobligate funds for South Street and Fulton Street. These are FHWA roads and not eligible for FEMA funding through Public Assistance"

Thank you
Kristin

*Federal Highway
Admin.*

Kristin Fargione

Disaster Recovery Finance

NYS Division of Homeland Security & Emergency Services
11 British American Blvd, Latham NY 12110- 2nd Floor, Suite 1
Office: (518) 292-2334 | kristin.fargione@dhses.ny.gov

From: J Tawil <jtawil14@yahoo.com>
Sent: Monday, July 28, 2025 11:37 AM
To: mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>
Cc: dhses.grp.sm.disasterrecoveryfinance <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>; Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Susan Cummings <scummings@middletownny.gov>; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>
Subject: Re: Return of Funding DR 4020 PW 3920 City of Middletown

You don't often get email from jtawil14@yahoo.com. [Learn why this is important](#)

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Good morning Ms. Clancy,

We are in receipt of your email and letter requesting return of funds that were approved for Irene and Lee storms of 2011.

Can you please advise or elaborate on what is this all about, as much of the funding was spent over a decade ago.

Thank you

Jacob S. Tawil, P.E. | Commissioner

Department of Public Works

City of Middletown | 16 James Street |

Middletown, New York 10940 |

T: 845-343-3169 | F: 845-343-4014



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DEOBLIGATION

OWE \$

Disaster 4020 DR NY

Applicant:
PA #

CITY MIDDLETOWN
071-47042-00

Approved Amt (\$61,317.15)

Deobligated Fed Share (\$45,987.86)

Federal Balance Applied \$0.00

RETURNED (\$45,987.86)

Deobligated State Share 25% (\$15,329.29)

State Balance Applied \$0.00

RETURNED (\$15,329.29)

Total (\$61,317.15)

PW#
3920v1

BDL#
407

MEMO#

Payment date

PAY NOW

Liability date

7/16/25

MIR date

7/16/25

Interest Eligible

Not Applicable

FEDERAL

STATE

Business Unit DHS01
Department 1160220
Program 30357
Fund 25324
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID- 4020DRNYP00001Z
Activity GENERAL
Chartfield 1

Business Unit DHS01
Department 1160220
Program 81511
Fund 30000
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID DHS000000000043
Activity GENERAL
Chartfield 1 - 16162

**Department of Homeland Security
Federal Emergency Management Agency**

v0

General Info

Project #	874954	PW#	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity Completion Date	2/28/2013			Incident Start Date	8/26/2011
Process Step	Signed			Incident End Date	9/5/2011

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between *08/26/2011* and *09/05/2011*, caused:

Final Scope

Cost

Code	Quantity	Unit	Total Cost	Section
------	----------	------	------------	---------

CRC Gross Cost \$61,317.15

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$61,317.15

Federal Share (75.00%) \$45,987.86

Non-Federal Share (25.00%) \$15,329.29

Subgrant Conditions

This Project does not have any Subgrant Conditions

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

General Info

Project #	874954	P/W #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity Completion Date	2/28/2013			Incident Start Date	8/26/2011
Process Step	Obligated			Incident End Date	9/5/2011

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between 08/26/2011 and 09/05/2011, caused:

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1081.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pull boxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length

of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

*Project Notes:

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

*****AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

Cost

Code	Quantity	Unit	Total Cost	Section
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
9001	1	Lump Sum	\$31,181.79	Completed
9007	1	Lump Sum	\$3,580.36	Completed
9008	1	Lump Sum	\$5,048.00	Completed
9009	1	Lump Sum	\$1,081.00	Completed
9901	1	Lump Sum	\$4,097.76	Completed
9999	1	Lump Sum	\$1,666.59	Completed
9999	1	Lump Sum	(\$61,317.15)	Completed
9999	1	Lump Sum	\$14,661.65	Completed

CRC Gross Cost	\$0.00
Total 406 HMP Cost	\$0.00
Total Insurance Reductions	\$0.00
CRC Net Cost	\$0.00
Federal Share (75.00%)	\$0.00
Non-Federal Share (25.00%)	\$0.00

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

Unanswered

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001

Susan Cummings

From: J Tawil <jtawil14@yahoo.com>
Sent: Monday, July 28, 2025 11:37 AM
To: mayordestefano@yahoo.com; Clancy, Ashly (DHSES)
Cc: dhses.grp.sm.disasterrecoveryfinance; Fargione, Kristin (DHSES); Savignano, SteveeKaye (DHSES); Susan Cummings; Katie Gass; Richard McCormack
Subject: Re: Return of Funding DR 4020 PW 3920 City of Middletown
Attachments: 4020 City of Middletown PW#3920-Signed.pdf

Good morning Ms. Clancy,

We are in receipt of your email and letter requesting return of funds that were approved for Irene and Lee storms of 2011.

Can you please advise or elaborate on what is this all about, as much of the funding was spent over a decade ago.

Thank you

Jacob S. Tawil, P.E. | Commissioner

Department of Public Works
City of Middletown | 16 James Street |
Middletown, New York 10940 |
T: 845-343-3169 | F: 845-343-4014



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11 British American Blvd.

Floor 2

Latham, NY 12110

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Ashly Clancy

Administrative Assistant

NYS Division of Homeland Security & Emergency Services

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Phone 518-486-7897

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<https://www.dhses.ny.gov/disaster-recovery>

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Susan Cummings

From: Jacob Tawil <jtawil14@yahoo.com>
Sent: Friday, July 25, 2025 6:14 PM
To: Susan Cummings; mayordestefano@yahoo.com
Subject: Fwd: Return of Funding DR 4020 PW 3920 City of Middletown
Attachments: 4020 City of Middletown PW#3920-Signed.pdf

Hello Susan

Please see me regarding this letter on Monday.

Thank you

Sent from my iPhone

Please excuse any typographical errors.

Begin forwarded message:

From: "Clancy, Ashly (DHSES)" <Ashly.Clancy@dhses.ny.gov>
Date: July 25, 2025 at 5:25:54 PM EDT
To: mayordestefano <mayordestefano@yahoo.com>, jtawil14@yahoo.com
Cc: "dhses.grp.sm.disasterrecoveryfinance" <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>, "Fargione, Kristin (DHSES)" <Kristin.Fargione@dhses.ny.gov>, "Savignano, SteveeKaye (DHSES)" <SteveeKaye.Savignano@dhses.ny.gov>
Subject: Return of Funding DR 4020 PW 3920 City of Middletown

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<https://www.dhses.ny.gov/disaster-recovery>



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

July 25, 2025

Donald Paris
City of Middletown
16 James St.
Middletown, NY 10940

RE: FEMA-4020-DR-NY
City of Middletown
PA ID 071-47042-00
Project Worksheet 3920
Large Project Final Accounting

Dear Mr. Paris:

The New York State Division of Homeland Security and Emergency Services (DHSES) has received a de-obligation from the Federal Emergency Management Agency (FEMA) in the amount of (\$61,317.15), for the City of Middletown. Please find the de-obligation information below.

Disaster	Bdl#	PW#	Federal Share	State Share
4020 DR NY	407	3920	(\$45,987.86)	(\$15,329.29)

Please remit payment in the amount of (\$61,317.15) by COB 8/25/25 to the address below:

Division of Homeland Security and Emergency Services
Attn: Disaster Finance
11 British American Blvd.
Floor 2
Latham, NY 12110

Failure to pay could impede future funds owed from another project. If you have any questions, please contact Stevee Kaye Savignano at 518-402-0993.

Sincerely,

Celines Jorge-Gecewicz
Director of Finance for Disaster Recovery Programs

PW#

3920

FEMA - DR-4020 - NY

CHECKLIST FOR SUBGRANT APPLICATIONS

APPLICANT

Middletown

FIPS #

071-47042-00

PAC

STEPHEN BROOKS

PROJECT REF. #

4704230

NO

PROJECT SPECIALIST ENTERED

(SCANNED AND ATTACHED)

NO

MITIGATION PROPOSAL ATTACHED

PW RECEIVED AT JFO LOGGED INTO DATA ENTRY TRACKER

PW ENTERED BY DATA ENTRY STAFF

(Scanned and Attached)

DATA ENTRY REVIEW --

SUBMITTED OUT OF UPDATE APPLICATIONS

Category

C

Notes:

Amendment

SN
6/25

Amendment #

1

QA/QC ONLY

QA/QC

INITIAL REVIEW

SPECIAL QUEUE (MITIGATION) REVIEW

OSPE

108.
23/1

11

PROJECT WORKSHEET

(V1)
13920

CHANGE REQUEST / AMENDMENT

DECLARATION NO.	PW NO.	DATE	FIPS NO.	CATEGORY
FEMA 4020 DR		06/11/12	071-47042-00	C

APPLICANT

Middletown

DAMAGED FACILITY	COUNTY
South Street and Fulton Street	Orange
PROPOSED TITLE	

PROJECT TITLE

AMENDMENT #1

SCOPE OF WORK:

AMENDMENT #1

This amendment is written to
deobligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

PROJECT COST

[illegible]

PREPARED BY: Jack Cress	TITLE: Task Force Lead	
FEMA PAC: Jack Cress	STATE PAC: <i>Thomas A. Pearson</i>	
APPLICANT: Joseph Stephano	DATE: 6/21/12	PHONE: 845-395-4100

Form 90-91, DEC 08 REPLACES
Am DESTEFANO

JUN 20 1964

PW#03920

U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

PROJECT WORKSHEET

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 90 minutes per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the collection, including suggestions for reducing the burden to: Information Collections Management, U.S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472. Paperwork Reduction Project (OMB Control Number 1660-0017). You are not required to respond to this collection of information unless a valid OMB number appears in the upper right corner of this form. NOTE: Do not send your completed questionnaire to this address

DECLARATION NO.	PW REF NO.	DATE	FIPS NO.	CATEGORY	EMMIE NO.
FEMA 4020 DR 0	4704230	02/27/12	071-47042-00	C	
APPLICANT				WORK COMPLETED AS OF:	
Middletown				DATE	PERCENT
				03/01/12	100%
DAMAGED FACILITY				COUNTY	
South Street and Fulton Street				Orange	
LOCATION				LATITUDE	LONGITUDE
City of Middletown				41.44210	-74.42150

Was this site previously damaged? ☐ Yes ☒ No ☐ Unsure

DAMAGE DESCRIPTION AND DIMENSIONS:

During the incident period of August 26, 2011 through September 5, 2011 severe rain storms from Hurricane Irene resulted in heavy overland flooding within Orange County. The force of the swiftly moving waters caused significant undermining and scouring damage to:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D) asphalt, (140ft L x 38ft W x .208ft D) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D) and;
2. East and West of Fulton Street (138ft L x 32ft W x .167ft D) asphalt intersection, (132ft L x 32ft W x .208ft D) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D).
3. Approximately 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection were damaged in this manner, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, and 15 LF of concrete curbing on the east side of south street. Included in the damaged sidewalk is 2 reinforced concrete pullboxes (2FT x 1FT).

SCOPE OF WORK:

Fund at 75%

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1031.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

See Continuation Page

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY	UNIT	UNIT PRICE	COST
1	0000	WORK COMPLETED				\$ -
2	9001	Contract	1.00	LS	\$31,181.79	\$ 31,181.79
3	9007	Labor	1.00	LS	\$3,580.36	\$ 3,580.36
4	9008	Equipment	1.00	LS	\$5,048.00	\$ 5,048.00
5	9009	Materials	1.00	LS	\$1,081.00	\$ 1,081.00
6	0000	WORK TO BE COMPLETED				\$ -
7	9999	NYSDOT Estimate	1.00	LS	\$14,661.85	\$ 14,661.85
8	9901	Direct Administrative Costs	1.00	LS	\$4,097.76	\$ 4,097.76
9	9999	Construction Management	1.00	LS	\$1,666.59	\$ 1,666.59
SUBTOTAL FROM COST CONTINUATION PAGE(S)						\$ -
TOTAL PROJECT COST						\$ 61,317.35

PREPARED BY: Christopher Sarmiento

TITLE: Project Specialist

FEMA PAC CREW LEADER:

Stephen Brooks

STATE PAC CREW LEADER: Ken Carlson

APPLICANT: For Joseph Stephens

DATE: 5/18/12

PHONE: 845-396-4100

FEDERAL EMERGENCY MANAGEMENT AGENCY

DAMAGE DESCRIPTION & SCOPE OF WORK

DECLARATION NO.				PW REF NO.	DATE	FIPS NO.	CATEGORY	EMMIE NO.
FEMA	4020	DR		4704230	02/27/12	071-47042-00	C	
APPLICANT							COUNTY	
Middletown							Orange	

DAMAGE DESCRIPTION & SCOPE OF WORK (CONTINUED):**SCOPE OF WORK (CONT'D):**

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pullboxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

***Project Notes:**

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe Included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

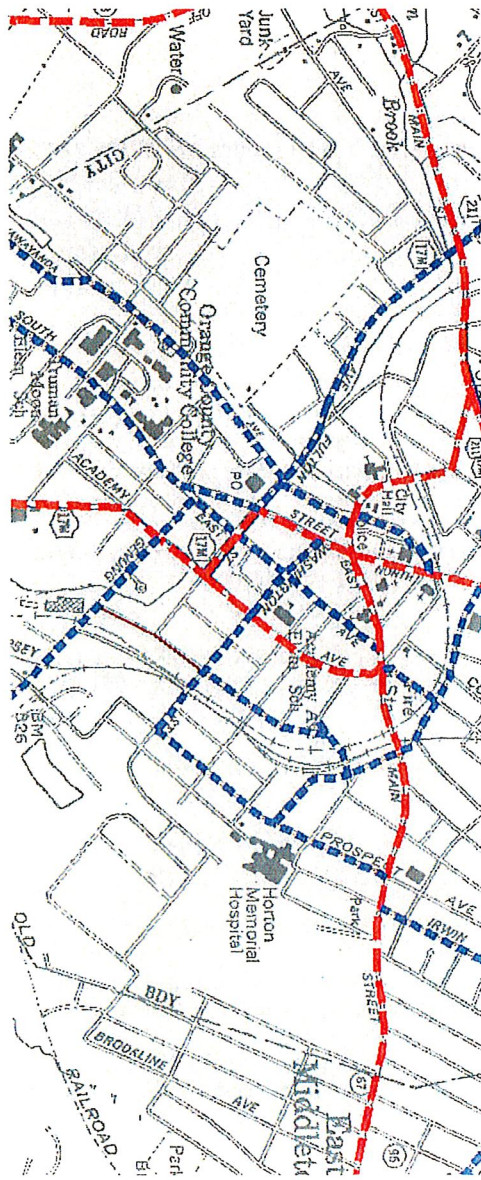
*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

PREPARED BY: Christopher Sarmiento

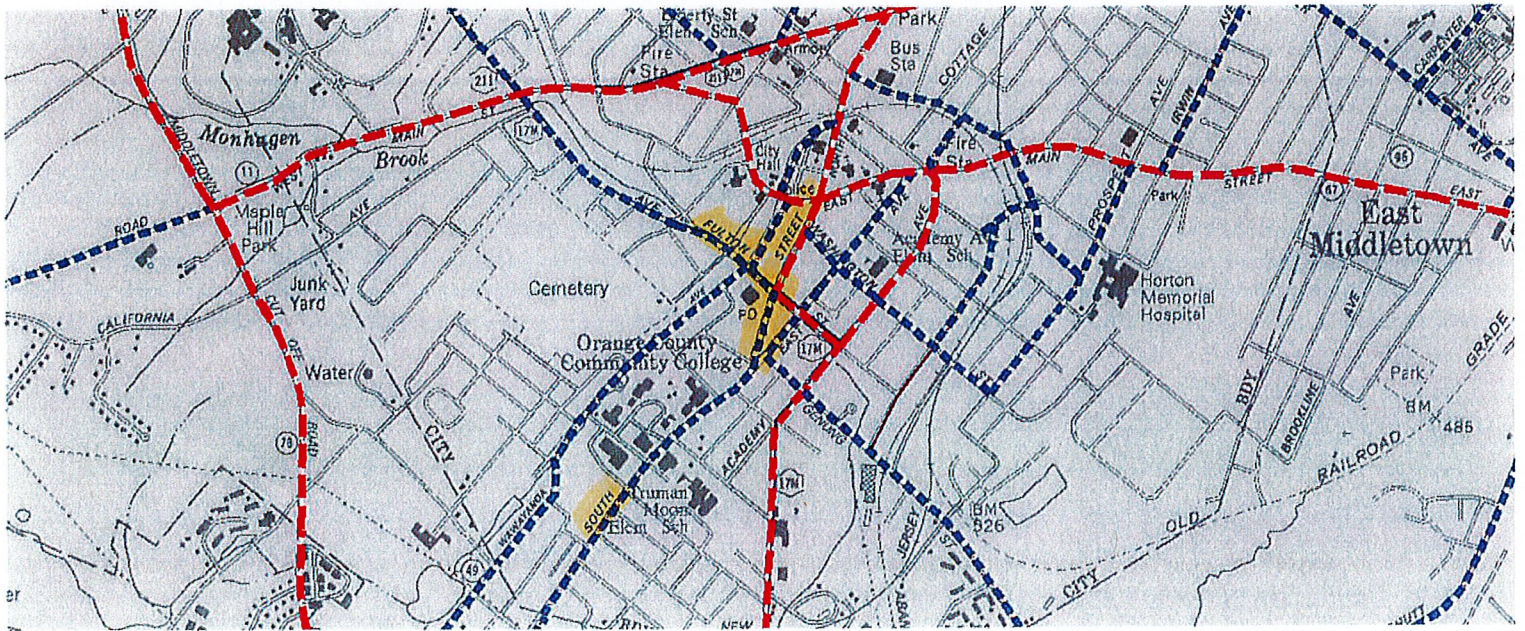
TITLE: Project Specialist



PW - 3920

MIDDLETOWN REF: 4704230

\$61,317.59



FEMA Bluebook 1													
PW	Description	Approved Amount	Subgrant Application - FEMA Form 90-91	Reimbursement	Check Reference	Status							
02577	Road Washout - Grant Street	44,361.62	<u>Subgrant Appl 02577</u>										
02579	Road Washout - Academy Avenue & Grant Street	24,560.40	<u>Subgrant Appl 02579</u>										
03920	South Street & Fulton Street - City of Middletown	61,317.15	<u>Subgrant Appl 03920</u>			Completed by City							
03921	Road Washout - Little Avenue	26,895.37	<u>Subgrant Appl 03921</u>										
06826	Bridge Wing Wall - West Main Street	5,160.65	<u>Subgrant Appl 06826</u>										
06827	Road Washouts - Academy near Benton Street	31,198.38	<u>Subgrant Appl 06827</u>										
06885	Sidewalk Washouts - Cottage Street	12,322.30	<u>Subgrant Appl 06885</u>										
06889	Road, Curb and Sidewalk - Wawayanda Avenue	12,891.00	<u>Subgrant Appl 06889</u>										
06891	Sidewalk Washouts - Lake Avenue	12,730.04	<u>Subgrant Appl 06891</u>										
06895	Sidewalk Washouts - Wawayanda Avenue	6,565.88	<u>Subgrant Appl 06895</u>										
	Amount Eligible	238,002.79		238,002.79	Check 00529555								
	Federal Share	173,502.11											

Read 9.11.12

State of New York

REMITTANCE ADVICE for CHECK NO. 00529555

NOTICE: To access remittance information on any one of your NYS payments, visit <https://vendor.sfs.ny.gov>

Agency Code and Description	Tele Inquiry No	Voucher No	Payee Reference/Invoice No	Ref/Inv Date	Payment Amount
DHS01 Division of Homeland Secur	518/486-6011	447471R	4020 DRY VARIOUS PW'S BDL 66	08/22/12	238,002.79

Non-Negotiable

GOV'T ENTITIES, VENDORS, NOT-FOR-PROFITS.

Go to <http://www.osc.state.ny.us/epay/index.htm> for Electronic Payments information

Check Total
\$238,002.79

DETACH HERE BEFORE CASHING

PLEASE CASH WITHIN 180 DAYS

THE FACE OF THIS DOCUMENT HAS MULTIPLE SECURITY FEATURES

18896350

\$238,002.79

State of New York

DEPARTMENT OF TAXATION AND FINANCE
DIVISION OF THE TREASURY

SEPTEMBER 04, 2012

DHS01

Check No. 00529555

29-55
213

KNOW YOUR ENDORSER

Pay to the Order of: MIDDLETOWN CITY OF

\$238,002.79

Thomas P. DiNapoli
State Comptroller

KeyBank N.A.

Thomas H. Matfox
Commissioner, Dept. of Taxation and Finance

00529555 021300555 320993202789



NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES
STATE OFFICE OF EMERGENCY MANAGEMENT



Jerome M. Hauer, Commissioner

Steven Kuhr, Director

September 4, 2012

Fiscal Officer
City of Middletown
16 James Street
Middletown, NY 10940

*Copy
Susan*

FEMA: 4020 DR NY
City of Middletown Bdl# 66
PA # 071-47042-00

Dear Fiscal Officer:

The New York State Office of Emergency Management (NYSOEM) has processed a payment in the amount of \$238,002.79 for Hurricane Irene and its effects occurring in August, 2011 and declared on August 31st, 2011.

The total payment is broken down as follows:

Federal Share-	\$178,502.11
State Share-	\$59,500.68

If you have any questions please contact Kristin Howley at (518) 292-2334.

Sincerely,

Susan A. Picarillo
Alternate Governor's
Authorized Representative

RECEIVED
9/11/12

Rec'd 9/24/12

518.292.2200

1220 Washington Avenue
Building 22, Suite 101
Albany, NY 12226-2251

www.dhses.ny.gov

DEOBLIGATION

OWE \$

Disaster 4020 DR NYApplicant:
PA #CITY MIDDLETOWN
071-47042-00

Approved Amt	(\$61,317.15)
Deobligated Fed Share	(\$45,987.86)
Federal Balance Applied	\$0.00
RETURNED	(\$45,987.86)
Deobligated State Share 25%	(\$15,329.29)
State Balance Applied	\$0.00
RETURNED	(\$15,329.29)

=====

Total

(\$61,317.15)

PW#
3920v1BDL#
407

MEMO#

Payment date
Liability date
MIR date
Interest EligiblePAY NOW
7/16/25
7/16/25
Not Applicable

FEDERAL

STATE

Business Unit DHS01
Department 1160220
Program 30357
Fund 25324
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID- 4020DRNYP00001Z
Activity GENERAL
Chartfield 1Business Unit DHS01
Department 1160220
Program 81511
Fund 30000
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID DHS0000000000043
Activity GENERAL
Chartfield 1 - 16162

**Department of Homeland Security
Federal Emergency Management Agency**



General Info

Project #	874954	P/W #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity Completion Date	2/28/2013			Incident Start Date	8/26/2011
Process Step	Signed			Incident End Date	9/5/2011

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between *08/26/2011* and *09/05/2011*, caused:

Final Scope

Cost

Code	Quantity	Unit	Total Cost	Section
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CRC Gross Cost \$61,317.15

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$61,317.15

Federal Share (75.00%) \$45,987.86

Non-Federal Share (25.00%) \$15,329.29

Subgrant Conditions

This Project does not have any Subgrant Conditions

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

General Info

Project #	874954	P/W #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity	2/28/2013			Incident Start Date	8/26/2011
Completion Date				Incident End Date	9/5/2011
Process Step	Obligated				

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between *08/26/2011* and *09/05/2011*, caused:

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1081.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

i. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pull boxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length

of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

*Project Notes:

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

*****AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

Cost

Code	Quantity	Unit	Total Cost	Section
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
9001	1	Lump Sum	\$31,181.79	Completed
9007	1	Lump Sum	\$3,580.36	Completed
9008	1	Lump Sum	\$5,048.00	Completed
9009	1	Lump Sum	\$1,081.00	Completed
9901	1	Lump Sum	\$4,097.76	Completed
9999	1	Lump Sum	\$1,666.59	Completed
9999	1	Lump Sum	(\$61,317.15)	Completed
9999	1	Lump Sum	\$14,661.65	Completed

CRC Gross Cost \$0.00

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$0.00

Federal Share (75.00%) \$0.00

Non-Federal Share (25.00%) \$0.00

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001



Department of Homeland Security
Federal Emergency Management Agency

General Info

Project #	874954	PW #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges	Applicant	Middletown, City (071-47042-00)	Event	4020DR-NY (4020DR)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street	Declaration Date	8/31/2011	Incident Start Date	8/26/2011
Project Size	Small	Incident End Date	9/5/2011	Activity	2/28/2013
Completion Date	2/28/2013	Incident End Date	9/5/2011	Process Step	Obligated

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between 08/26/2011 and 09/05/2011, caused:

Damage # 1605513, 0, 1; C (South Street and Fulton Street)

PA-02-NY-4020-PW-03920(0) During the incident period of August 26, 2011 through September 5, 2011 severe rain storms from Hurricane Irene resulted in heavy overland flooding within Orange County. The force of the swiftly moving waters caused significant undermining and scouring damage to: 1. North and South of South Street estimated (144ft L x 38ft W x .167ft D) asphalt, (140ft L x 38ft W x .208ft D) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D) and; 2. East and West of Fulton Street (138ft L x 32ft W x .167ft D) asphalt intersection, (132ft L x 32ft W x .208ft D) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D). 3. Approximately 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection were damaged in this manner, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, and 15 LF of concrete curbing on the east side of south street. Included in the damaged sidewalk is 2 reinforced concrete pull boxes (2FT x 1FT). Location: City of Middletown PA-02-NY-4020-PW-03920(1)

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1081.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;
Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pull boxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

*Project Notes:

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

*****AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

406 HMP Scope

Cost

Code	Quantity	Unit	Total Cost	Section
9999 (De-Obligate for FHWA Roads)	1.00	Lump Sum	(\$61,317.15)	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
9009 (Material)	1.00	Lump Sum	\$1,081.00	Completed
9999 (Construction Management)	1.00	Lump Sum	\$1,666.59	Completed
9007 (Labor)	1.00	Lump Sum	\$3,580.36	Completed
9901 (Direct Administrative Costs (Subgrantee))	1.00	Lump Sum	\$4,097.76	Completed
9008 (Equipment)	1.00	Lump Sum	\$5,048.00	Completed
9999 (NYSDOT Estimate)	1.00	Lump Sum	\$14,661.65	Completed
9001 (Contract)	1.00	Lump Sum	\$31,181.79	Completed

CRC Gross Cost	\$0.00
Total 406 HMP Cost	\$0.00
Total Insurance Reductions	\$0.00
CRC Net Cost	\$0.00
Federal Share (75.00%)	\$0.00
Non-Federal Share (25.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
-----------	--------------------	------------------	---------------	----------------	------------	-------------------------	----------------

Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920)
4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920)
4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920)
4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Recipient Review step

Project Signatures

Signed By Unsigned

Signed On Unsigned

PW#

3920

FEMA - DR-4020 - NY

CHECKLIST FOR SUBGRANT APPLICATIONS

APPLICANT

Middletown

FIPS #

071-47042-00

PAC

STEPHEN BROOKS

PROJECT REF. #

4704230

NO

PROJECT SPECIALIST ENTERED

(SCANNED AND ATTACHED)

NO

MITIGATION PROPOSAL ATTACHED

J.S 6/22 PW RECEIVED AT JFO LOGGED INTO DATA ENTRY TRACKER

SN PW ENTERED BY DATA ENTRY STAFF

(Scanned and Attached)

DATA ENTRY REVIEW --

SUBMITTED OUT OF UPDATE APPLICATIONS

Category

C

Notes:

Amendment

SN
6/25

Amendment #

1

QA/QC ONLY

QA/QCINITIAL REVIEWSPECIAL QUEUE (MITIGATION) REVIEW

OSPE

11

1/12/12
25/12

11

PROJECT WORKSHEET

(VI)
13920

*****AMENDMENT #1*****

AMENDMENT #1

This amendment is written to
deobligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

FEMA Form 90-91, DEC 08

REPLACES ALL PREVIOUS VERSIONS

Form 90-91, DEC 08 REPLACES
(Am) DESTGAND

JUN 9 1961

PW#03920

U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

PROJECT WORKSHEET

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 90 minutes per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the collection, including suggestions for reducing the burden to: Information Collections Management, U.S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472. Paperwork Reduction Project (OMB Control Number 1660-0017). You are not required to respond to this collection of information unless a valid OMB number appears in the upper right corner of this form. NOTE: Do not send your completed questionnaire to this address

DECLARATION NO.	PW REF NO.	DATE	FIPS NO.	CATEGORY	EMMIE NO.
FEMA 4020 DR 0	4704230	02/27/12	071-47042-00	C	

APPLICANT		WORK COMPLETED AS OF:	
Middletown		DATE	PERCENT
		03/01/12	100%
DAMAGED FACILITY		COUNTY	
South Street and Fulton Street		Orange	
LOCATION		LATITUDE	LONGITUDE
City of Middletown		41.44210	-74.42150

Was this site previously damaged? ☐ Yes ☒ No ☐ Unsure

DAMAGE DESCRIPTION AND DIMENSIONS:

During the incident period of August 26, 2011 through September 5, 2011 severe rain storms from Hurricane Irene resulted in heavy overland flooding within Orange County. The force of the swiftly moving waters caused significant undermining and scouring damage to:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D) asphalt, (140ft L x 38ft W x .208ft D) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D) and;
2. East and West of Fulton Street (138ft L x 32ft W x .167ft D) asphalt intersection, (132ft L x 32ft W x .208ft D) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D).
3. Approximately 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection were damaged in this manner, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the scuthwesterly corner, and 15 LF of concrete curbing on the east side of south street. Included in the damaged sidewalk is 2 reinforced concrete pulltoes (2FT x 1FT).

SCOPE OF WORK:

Fund at 75%

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1031.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

See Continuation Page

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY	UNIT	UNIT PRICE	COST
1	0000	WORK COMPLETED				\$ -
2	9001	Contract	1.00	LS	\$31,181.79	\$ 31,181.79
3	9007	Labor	1.00	LS	\$3,580.36	\$ 3,580.36
4	9008	Equipment	1.00	LS	\$5,048.00	\$ 5,048.00
5	9009	Materials	1.00	LS	\$1,081.00	\$ 1,081.00
6	0000	WORK TO BE COMPLETED				\$ -
7	9999	NYSDOT Estimate	1.00	LS	\$14,661.85	\$ 14,661.85
8	9901	Direct Administrative Costs	1.00	LS	\$4,097.76	\$ 4,097.76
9	9999	Construction Management	1.00	LS	\$1,666.59	\$ 1,666.59
SUBTOTAL FROM COST CONTINUATION PAGE(S)						\$ -
TOTAL PROJECT COST						\$ 61,317.35

PREPARED BY: Christopher Sarmiento

TITLE: Project Specialist

FEMA PAC CREW LEADER: Stephen Brooks

STATE PAC CREW LEADER: Ken Carlson

APPLICANT: For Joseph Stephano

DATE: 5/18/12

PHONE: 845-396-4100

FEDERAL EMERGENCY MANAGEMENT AGENCY

DAMAGE DESCRIPTION & SCOPE OF WORK

DECLARATION NO.			PW REF NO.	DATE	FIPS NO.	CATEGORY	EMMIE NO.
FEMA	4020	DR	4704230	02/27/12	071-47042-00	C	
APPLICANT						COUNTY	
Middletown						Orange	

DAMAGE DESCRIPTION & SCOPE OF WORK (CONTINUED):**SCOPE OF WORK (CONT'D):**

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the Intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pullboxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

***Project Notes:**

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe Included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

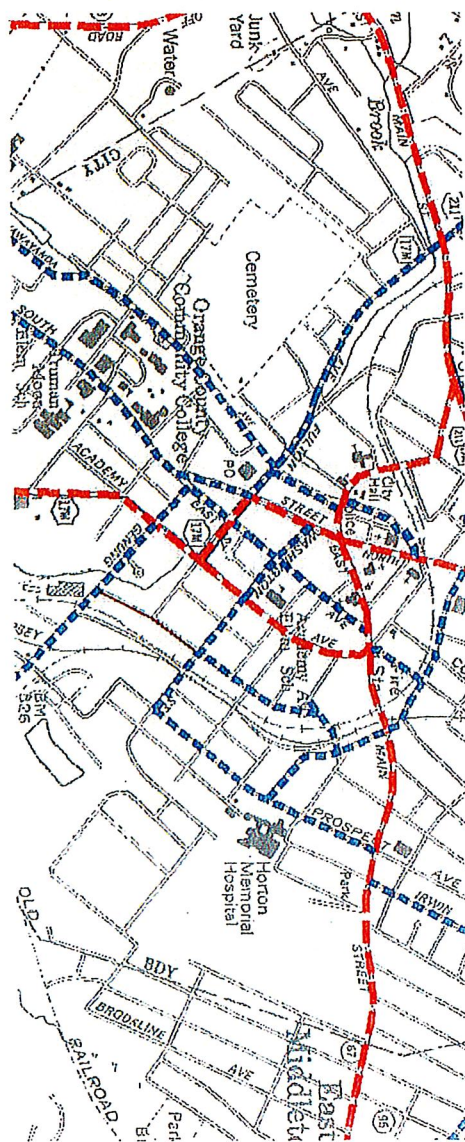
*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

PREPARED BY: Christopher Samiento

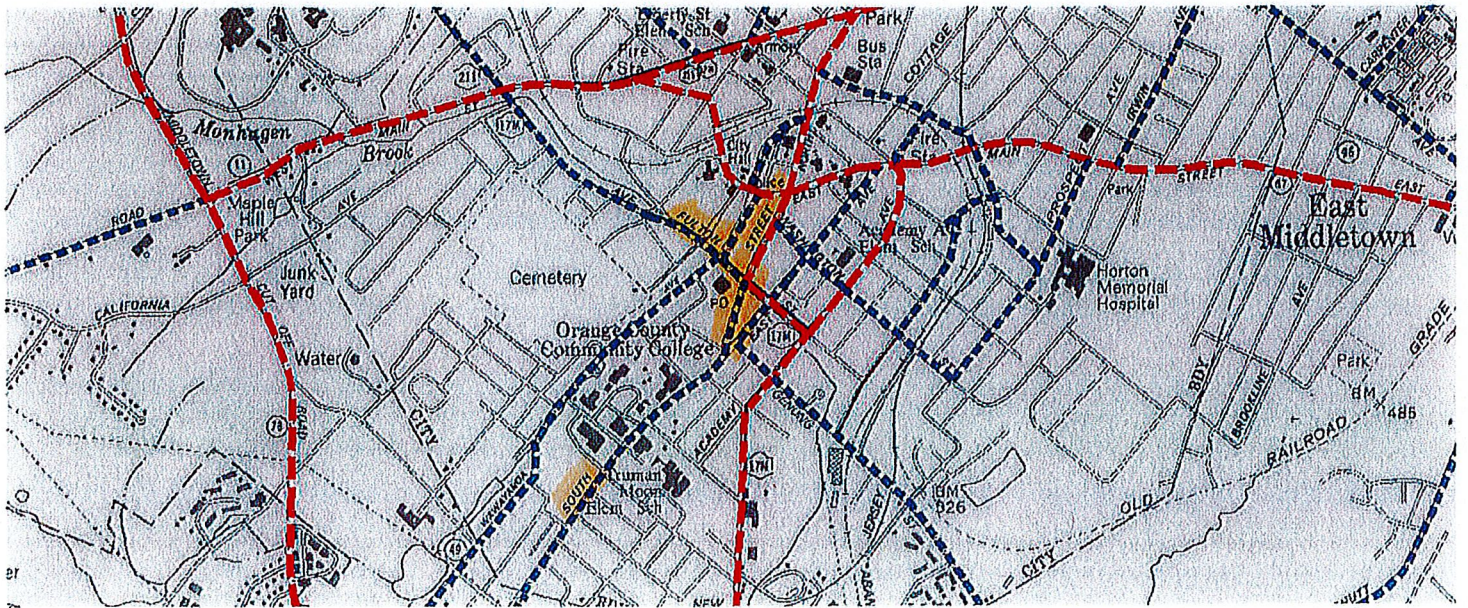
TITLE: Project Specialist



PW - 3920

MIDDLETOWN REF: 4704230

\$61,317.59



Susan Cummings

From: Susan Cummings
Sent: Thursday, August 21, 2025 11:06 AM
To: Clancy, Ashly (DHSES); 'Hermele, Matthew (DHSES)'; jtawil14@yahoo.com; mayordestefano@yahoo.com; Katie Gass; Richard McCormack
Cc: Fargione, Kristin (DHSES); Kiley, Abbie (DHSES); Hennessey, Nicole (DHSES); Pounds, Christopher (DHSES); Kiley, Abbie (DHSES); LaQue, Kelli (DHSES)
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning Ms. Clancy,

We are reviewing all the paperwork and would like to request an extension of 30 days to return the funds.

Thank you for your consideration. Please advise.

Regards,
Susan

Susan Cummings

City of Middletown
Department of Public Works
16 James St. - Room 21
Middletown, NY 10940
845/343-3169 (O)
845/343-4014 (F)
Middletownny.gov

From: Hermele, Matthew (DHSES) <Matthew.Hermele@dhses.ny.gov>
Sent: Friday, August 15, 2025 9:43 AM
To: Susan Cummings <scummings@MiddletownNY.gov>; jtawil14@yahoo.com; mayordestefano@yahoo.com; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>
Cc: Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhses.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhses.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>; LaQue, Kelli (DHSES) <Kelli.LaQue@dhses.ny.gov>
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning,

I am reaching out regarding the Return of Funding request that DHSES Recovery Finance sent to the City of Middletown for DR 4020 PW 3920 in order to provide clarification regarding the de-obligation.

The funds were deobligated because FEMA strictly forbids the duplication of funding from taking place. In this case, FHWA roads would be eligible for funding through the Federal Highway Administration and not eligible for FEMA funding through Public Assistance in order to prevent duplication of funding.

Unfortunately, an appeal would not be allowed because appeals must be submitted within 60 days of the Applicant receiving the notice from FEMA of the denial of funding and this was signed and agreed to in 2012; please see Page 3 of the "PW 03920_Amendment" PDF for reference.

If you have any further questions, please don't hesitate to reach out.

Thank you,

Matthew Hermele

DHSES Program Administrator 1 | Disaster Assistance Officer

Division of Homeland Security & Emergency Services

11 British American Blvd., 2nd Floor, Latham, NY 12110

(518) 242-5149 | Matthew.Hermele@dhSES.ny.gov

www.dhSES.ny.gov

From: Susan Cummings <scummings@MiddletownNY.gov>

Sent: Wednesday, August 13, 2025 11:37 AM

To: Fargione, Kristin (DHSES) <Kristin.Fargione@dhSES.ny.gov>; jtawil14@YAHOO.com; mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhSES.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhSES.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhSES.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhSES.ny.gov>

Cc: dhSES.grp.sm.disasterrecoveryfinance <dhSES.grp.sm.disasterrecoveryfinance@dhSES.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhSES.ny.gov>; Katie Gass <kgass@MiddletownNY.gov>; Richard McCormack <Rmccormack@MiddletownNY.gov>

Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Good morning Kristin,

As this project is over 10 years completed, is this below decision final or is an appeal possible?

Please advise. Thank you.

Susan

Susan Cummings

City of Middletown

Department of Public Works

16 James St. - Room 21

Middletown, NY 10940

845/343-3169 (O)

845/343-4014 (F)

Middletownny.gov

From: Fargione, Kristin (DHSES) <Kristin.Fargione@dhSES.ny.gov>

Sent: Tuesday, July 29, 2025 8:38 AM

To: jtawil14@yahoo.com; mayordestefano@yahoo.com; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhses.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhses.ny.gov>
Cc: dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Susan Cummings <scummings@middletownny.gov>; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning,

Please see the attached documentation from FEMA.

I have included our 4020 Program team on this email as well, if you have any further questions on FEMA's determination, that states "Deobligate funds for South Street and Fulton Street. These are FHWA roads and not eligible for FEMA funding through Public Assistance"

Thank you
Kristin

Kristin Fargione

Disaster Recovery Finance

NYS Division of Homeland Security & Emergency Services
11 British American Blvd, Latham NY 12110- 2nd Floor, Suite 1
Office: (518) 292-2334 | kristin.fargione@dhses.ny.gov

From: J Tawil <jtawil14@yahoo.com>

Sent: Monday, July 28, 2025 11:37 AM

To: mayordestefano@yahoo.com; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>

Cc: dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov; Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Susan Cummings <scummings@middletownny.gov>; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>

Subject: Re: Return of Funding DR 4020 PW 3920 City of Middletown

You don't often get email from jtawil14@yahoo.com. [Learn why this is important](#)

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Good morning Ms. Clancy,

We are in receipt of your email and letter requesting return of funds that were approved for Irene and Lee storms of 2011.

Can you please advise or elaborate on what is this all about, as much of the funding was spent over a decade ago.

Thank you

Jacob S. Tawil, P.E. | Commissioner

Department of Public Works
City of Middletown | 16 James Street |
Middletown, New York 10940 |
T: 845-343-3169 | F: 845-343-4014



Please consider the environment before printing this email.

On Friday, July 25, 2025 at 05:25:54 PM EDT, Clancy, Ashly (DHSES) <ashly.clancy@dhSES.ny.gov> wrote:

Good afternoon,

Attached please find a return of funds request letter from the New York State Division of Homeland Security and Emergency Services (DHSES). This return of funding is a result of a FEMA de-obligation for Disaster 4020 PW 3920 for the City of Middletown.

Please remit payment by close of business 8/25/2025 to the address below:

Division of Homeland Security and Emergency Services

Attn: Disaster Finance

11 British American Blvd.

Floor 2

Latham, NY 12110

If you have any questions, please contact Stevee Kaye Savignano at 518-402-0993.

Ashly Clancy

Administrative Assistant

NYS Division of Homeland Security & Emergency Services

11 British American Blvd. Latham, NY – 2nd Floor, Suite 1

Phone 518-486-7897

Ashly.Clancy@dhSES.ny.gov

<https://www.dhss.ny.gov/disaster-recovery>

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Susan Cummings

From: Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>
Sent: Wednesday, August 13, 2025 1:41 PM
To: Fargione, Kristin (DHSES); Susan Cummings; jtawil14@yahoo.com; mayordestefano@yahoo.com; Clancy, Ashly (DHSES); Hennessey, Nicole (DHSES); Pounds, Christopher (DHSES)
Cc: dhses.grp.sm.disasterrecoveryfinance; Savignano, SteveeKaye (DHSES); Katie Gass; Richard McCormack
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Yes, I will look in the file to see if I can find the information and get back to the city of Middletown.

`Abbie

From: Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>
Sent: Wednesday, August 13, 2025 12:02 PM
To: Susan Cummings <scummings@MiddletownNY.gov>; jtawil14@YAHOO.com; mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhses.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhses.ny.gov>
Cc: dhses.grp.sm.disasterrecoveryfinance <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Katie Gass <kgass@MiddletownNY.gov>; Richard McCormack <Rmccormack@MiddletownNY.gov>
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Abbie and team, can you please assist Susan below?

Thanks!

Kristin Fargione

Disaster Recovery Finance

NYS Division of Homeland Security & Emergency Services
11 British American Blvd, Latham NY 12110- 2nd Floor, Suite 1
Office: (518) 292-2334 | kristin.fargione@dhses.ny.gov

From: Susan Cummings <scummings@MiddletownNY.gov>
Sent: Wednesday, August 13, 2025 11:37 AM
To: Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>; jtawil14@YAHOO.com; mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhses.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhses.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhses.ny.gov>
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Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Good morning Kristin,

As this project is over 10 years completed, is this below decision final or is an appeal possible?

Please advise. Thank you.

Susan

Susan Cummings

City of Middletown
Department of Public Works
16 James St. - Room 21
Middletown, NY 10940
845/343-3169 (O)
845/343-4014 (F)
Middletownny.gov

From: Fargione, Kristin (DHSES) <Kristin.Fargione@dhSES.ny.gov>

Sent: Tuesday, July 29, 2025 8:38 AM

To: jtawil14@yahoo.com; mayordestefano@yahoo.com; Clancy, Ashly (DHSES) <Ashly.Clancy@dhSES.ny.gov>; Kiley, Abbie (DHSES) <Abbie.Kiley@dhSES.ny.gov>; Hennessey, Nicole (DHSES) <Nicole.Hennessey@dhSES.ny.gov>; Pounds, Christopher (DHSES) <Christopher.Pounds@dhSES.ny.gov>

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Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown

Good morning,

Please see the attached documentation from FEMA.

I have included our 4020 Program team on this email as well, if you have any further questions on FEMA's determination, that states "Deobligate funds for South Street and Fulton Street. These are FHWA roads and not eligible for FEMA funding through Public Assistance"

Thank you
Kristin

Kristin Fargione

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NYS Division of Homeland Security & Emergency Services
11 British American Blvd, Latham NY 12110- 2nd Floor, Suite 1
Office: (518) 292-2334 | kristin.fargione@dhSES.ny.gov

From: J Tawil <jtawil14@yahoo.com>

Sent: Monday, July 28, 2025 11:37 AM

To: mayordestefano <mayordestefano@yahoo.com>; Clancy, Ashly (DHSES) <Ashly.Clancy@dhses.ny.gov>

Cc: dhses.grp.sm.disasterrecoveryfinance <dhses.grp.sm.disasterrecoveryfinance@dhses.ny.gov>; Fargione, Kristin (DHSES) <Kristin.Fargione@dhses.ny.gov>; Savignano, SteveeKaye (DHSES) <SteveeKaye.Savignano@dhses.ny.gov>; Susan Cummings <scummings@middletownny.gov>; Katie Gass <kgass@middletownny.gov>; Richard McCormack <rmccormack@middletownny.gov>

Subject: Re: Return of Funding DR 4020 PW 3920 City of Middletown

You don't often get email from jtawil14@yahoo.com. [Learn why this is important](#)

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Good morning Ms. Clancy,

We are in receipt of your email and letter requesting return of funds that were approved for Irene and Lee storms of 2011.

Can you please advise or elaborate on what is this all about, as much of the funding was spent over a decade ago.

Thank you

Jacob S. Tawil, P.E. | Commissioner

Department of Public Works

City of Middletown | 16 James Street |

Middletown, New York 10940 |

T: 845-343-3169 | F: 845-343-4014

 Please consider the environment before printing this email.

On Friday, July 25, 2025 at 05:25:54 PM EDT, Clancy, Ashly (DHSES) <ashly.clancy@dhses.ny.gov> wrote:

Good afternoon,

Attached please find a return of funds request letter from the New York State Division of Homeland Security and Emergency Services (DHSES). This return of funding is a result of a FEMA de-obligation for Disaster 4020 PW 3920 for the City of Middletown.

Please remit payment by close of business 8/25/2025 to the address below:

Division of Homeland Security and Emergency Services

Attn: Disaster Finance

11 British American Blvd.

Floor 2

Latham, NY 12110

If you have any questions, please contact Stevee Kaye Savignano at 518-402-0993.

Ashly Clancy

Administrative Assistant

NYS Division of Homeland Security & Emergency Services

11 British American Blvd. Latham, NY – 2nd Floor, Suite 1

Phone 518-486-7897

Ashly.Clancy@dhses.ny.gov

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Cc: dhses.grp.sm.disasterrecoveryfinance; Savignano, SteveeKaye (DHSES); Susan Cummings; Katie Gass; Richard McCormack
Subject: RE: Return of Funding DR 4020 PW 3920 City of Middletown
Attachments: 4020 BDL#407 PW#3920v1 DEOB OWE \$.pdf

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Thank you
Kristin

*Federal Highway
Admin.*

Kristin Fargione

Disaster Recovery Finance

NYS Division of Homeland Security & Emergency Services
11 British American Blvd, Latham NY 12110- 2nd Floor, Suite 1
Office: (518) 292-2334 | kristin.fargione@dhses.ny.gov

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DEOBLIGATION

OWE \$

Disaster 4020 DR NY

Applicant:
PA #

CITY MIDDLETOWN
071-47042-00

Approved Amt	(\$61,317.15)
Deobligated Fed Share	(\$45,987.86)
Federal Balance Applied	\$0.00
RETURNED	(\$45,987.86)

Deobligated State Share 25%	(\$15,329.29)
State Balance Applied	\$0.00
RETURNED	(\$15,329.29)

=====

Total	(\$61,317.15)

PW#
3920v1

BDL#
407

MEMO#

Payment date
Liability date
MIR date
Interest Eligible

PAY NOW
7/16/25
7/16/25
Not Applicable

FEDERAL

STATE

Business Unit DHS01
Department 1160220
Program 30357
Fund 25324
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID- 4020DRNYP00001Z
Activity GENERAL
Chartfield 1

Business Unit DHS01
Department 1160220
Program 81511
Fund 30000
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID DHS000000000043
Activity GENERAL
Chartfield 1 - 16162

**Department of Homeland Security
Federal Emergency Management Agency**



General Info

Project #	874954	P/W #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity Completion Date	2/28/2013			Incident Start Date	8/26/2011
Process Step	Signed			Incident End Date	9/5/2011

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between 08/26/2011 and 09/05/2011, caused:

Final Scope

Cost

Code	Quantity	Unit	Total Cost	Section
------	----------	------	------------	---------

CRC Gross Cost \$61,317.15

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$61,317.15

Federal Share (75.00%) \$45,987.86

Non-Federal Share (25.00%) \$15,329.29

Subgrant Conditions

This Project does not have any Subgrant Conditions

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

General Info

Project #	874954 P/W # 3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges	Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street	Event	4020DR-NY (4020DR)
Project Size	Small	Declaration Date	8/31/2011
Activity Completion Date	2/28/2013	Incident Start Date	8/26/2011
Process Step	Obligated	Incident End Date	9/5/2011

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between 08/26/2011 and 09/05/2011, caused:

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1081.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pull boxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length

of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

*Project Notes:

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

***** AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

Cost

Code	Quantity	Unit	Total Cost	Section
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
9001	1	Lump Sum	\$31,181.79	Completed
9007	1	Lump Sum	\$3,580.36	Completed
9008	1	Lump Sum	\$5,048.00	Completed
9009	1	Lump Sum	\$1,081.00	Completed
9901	1	Lump Sum	\$4,097.76	Completed
9999	1	Lump Sum	\$1,666.59	Completed
9999	1	Lump Sum	(\$61,317.15)	Completed
9999	1	Lump Sum	\$14,661.65	Completed

CRC Gross Cost	\$0.00
Total 406 HMP Cost	\$0.00
Total Insurance Reductions	\$0.00
CRC Net Cost	\$0.00
Federal Share (75.00%)	\$0.00
Non-Federal Share (25.00%)	\$0.00

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

Unanswered

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
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EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001

Susan Cummings

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Subject: Re: Return of Funding DR 4020 PW 3920 City of Middletown
Attachments: 4020 City of Middletown PW#3920-Signed.pdf

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From: Jacob Tawil <jtawil14@yahoo.com>
Sent: Friday, July 25, 2025 6:14 PM
To: Susan Cummings; mayordestefano@yahoo.com
Subject: Fwd: Return of Funding DR 4020 PW 3920 City of Middletown
Attachments: 4020 City of Middletown PW#3920-Signed.pdf

Hello Susan
Please see me regarding this letter on Monday.
Thank you

Sent from my iPhone
Please excuse any typographical errors.

Begin forwarded message:

From: "Clancy, Ashly (DHSES)" <Ashly.Clancy@dhSES.ny.gov>
Date: July 25, 2025 at 5:25:54 PM EDT
To: mayordestefano <mayordestefano@yahoo.com>, jtawil14@yahoo.com
Cc: "dhSES.grp.sm.disasterrecoveryfinance" <dhSES.grp.sm.disasterrecoveryfinance@dhSES.ny.gov>, "Fargione, Kristin (DHSES)" <Kristin.Fargione@dhSES.ny.gov>, "Savignano, SteveeKaye (DHSES)" <SteveeKaye.Savignano@dhSES.ny.gov>
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Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

July 25, 2025

Donald Paris
City of Middletown
16 James St.
Middletown, NY 10940

RE: FEMA-4020-DR-NY
City of Middletown
PA ID 071-47042-00
Project Worksheet 3920
Large Project Final Accounting

Dear Mr. Paris:

The New York State Division of Homeland Security and Emergency Services (DHSES) has received a de-obligation from the Federal Emergency Management Agency (FEMA) in the amount of (\$61,317.15), for the City of Middletown. Please find the de-obligation information below.

Disaster	Bdl#	PW#	Federal Share	State Share
4020 DR NY	407	3920	(\$45,987.86)	(\$15,329.29)

Please remit payment in the amount of (\$61,317.15) by COB 8/25/25 to the address below:

Division of Homeland Security and Emergency Services
Attn: Disaster Finance
11 British American Blvd.
Floor 2
Latham, NY 12110

Failure to pay could impede future funds owed from another project. If you have any questions, please contact Stevee Kaye Savignano at 518-402-0993.

Sincerely,

Celines Jorge-Gecewicz
Director of Finance for Disaster Recovery Programs

DEOBLIGATION

OWE \$

Disaster 4020 DR NYApplicant:
PA #CITY MIDDLETOWN
071-47042-00

Approved Amt	(\$61,317.15)
Deobligated Fed Share	(\$45,987.86)
Federal Balance Applied	\$0.00
RETURNED	(\$45,987.86)
Deobligated State Share 25%	(\$15,329.29)
State Balance Applied	\$0.00
RETURNED	(\$15,329.29)

Total

(\$61,317.15)

PW#
3920v1BDL#
407

MEMO#

Payment date
Liability date
MIR date
Interest EligiblePAY NOW
7/16/25
7/16/25
Not Applicable

FEDERAL

STATE

Business Unit DHS01
Department 1160220
Program 30357
Fund 25324
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID- 4020DRNYP00001Z
Activity GENERAL
Chartfield 1Business Unit DHS01
Department 1160220
Program 81511
Fund 30000
Account 60301
Budget Reference 2016-17
PC Bus Unit DHS01
Project ID DHS000000000043
Activity GENERAL
Chartfield 1 - 16162

**Department of Homeland Security
Federal Emergency Management Agency**



General Info

Project #	874954	P/W #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity Completion Date	2/28/2013			Incident Start Date	8/26/2011
Process Step	Signed			Incident End Date	9/5/2011

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between *08/26/2011* and *09/05/2011*, caused:

Final Scope

Cost

Code	Quantity	Unit	Total Cost	Section
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CRC Gross Cost \$61,317.15

Total 406 HMP Cost \$0.00

Total Insurance Reductions \$0.00

CRC Net Cost \$61,317.15

Federal Share (75.00%) \$45,987.86

Non-Federal Share (25.00%) \$15,329.29

Subgrant Conditions

This Project does not have any Subgrant Conditions

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

General Info

Project #	874954	P/W #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges			Applicant	Middletown, City (071-47042-00)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street			Event	4020DR-NY (4020DR)
Project Size	Small			Declaration Date	8/31/2011
Activity Completion Date	2/28/2013			Incident Start Date	8/26/2011
Process Step	Obligated			Incident End Date	9/5/2011

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between *08/26/2011* and *09/05/2011*, caused:

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1081.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

i. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pull boxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length

of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

***Project Notes:**

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

***** AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

Cost

Code	Quantity	Unit	Total Cost	Section
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
0000	0	Lump Sum	\$0.00	Completed
9001	1	Lump Sum	\$31,181.79	Completed
9007	1	Lump Sum	\$3,580.36	Completed
9008	1	Lump Sum	\$5,048.00	Completed
9009	1	Lump Sum	\$1,081.00	Completed
9901	1	Lump Sum	\$4,097.76	Completed
9999	1	Lump Sum	\$1,666.59	Completed
9999	1	Lump Sum	(\$61,317.15)	Completed
9999	1	Lump Sum	\$14,661.65	Completed

CRC Gross Cost	\$0.00
Total 406 HMP Cost	\$0.00
Total Insurance Reductions	\$0.00
CRC Net Cost	\$0.00
Federal Share (75.00%)	\$0.00
Non-Federal Share (25.00%)	\$0.00

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920) 4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920) 4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920) 4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Project Signatures

Reviewed By Unsigned

Reviewed On Unsigned

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001



Department of Homeland Security
Federal Emergency Management Agency

General Info

Project #	874954	PW #	3920	Project Type	Actual Costs
Project Category	C - Roads and Bridges	Applicant	Middletown, City (071-47042-00)	Event	4020DR-NY (4020DR)
Project Title	(PW# 3920) 4704230 - South Street and Fulton Street	Declaration Date	8/31/2011	Incident Start Date	8/26/2011
Project Size	Small	Incident End Date	9/5/2011	Completion Date	2/28/2013
Activity		Process Step	Obligated		

Damage Description and Dimensions

The Disaster # 4020DR, which occurred between 08/26/2011 and 09/05/2011, caused:

Damage # 1605513, 0, 1); C (South Street and Fulton Street)

PA-02-NY-4020-PW-03920(0) During the incident period of August 26, 2011 through September 5, 2011 severe rain storms from Hurricane Irene resulted in heavy overland flooding within Orange County. The force of the swiftly moving waters caused significant undermining and scouring damage to: 1. North and South of South Street estimated (144ft L x 38ft W x .167ft D) asphalt, (140ft L x 38ft W x .208ft D) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D) and; 2. East and West of Fulton Street (138ft L x 32ft W x .167ft D) asphalt intersection, (132ft L x 32ft W x .208ft D) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D). 3. Approximately 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15ft L x 5ft W x .35ft T), (14ft L x 6.5ft W x .35ft T), & (10ft L x 5ft W x .35ft T) at the northwest corner of the intersection were damaged in this manner, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15ft L x 5ft W x .35ft T), at the southwest corner, and 15 LF of concrete curb and 1 CY of south street. Included in the damaged sidewalk is 2 reinforced concrete pull boxes (2ft x 1ft). Location: City of Middletown PA-02-NY-4020-PW-03920(1)

Final Scope

1605513 South Street and Fulton Street

PA-02-NY-4020-PW-03920(0)

WORK COMPLETED:

Applicant used (120hrs) Force Account Labor totaling \$3,580.36 and (72hrs) Equipment totaling \$5,048.00, to repair and replace of the damaged intersections grates and risers, force account used from stock \$1081.00 materials to bring damaged sites risers to pre-disaster condition, capacity and function.

The Applicant's force account worked with additional contractors to assist them in the repair of:

1. North and South of South Street estimated (144ft L x 38ft W x .167ft D = 34 cy x 1.9 conv= 64 tons) asphalt, (140ft L x 38ft W x .208ft D = 41 x 1.9 conv= 78 tons) binder and with estimated additional item 4 material lost (148ft L x 38ft W x .833ft D = 173 cy x 1.3 conv = 225 tons) and;

Applicant used contract to:

2. Repair east and west of Fulton Street (138ft L x 32ft W x .167ft D = 27 cy x 1.9 conv = 52 tons) asphalt intersection, (132ft L x 32ft W x 208ft D 33 cy x 1.9 conv = 62 tons) binder with additional item 4 material lost (137ft L x 32ft W x .583ft D = 95 cy x 1.3 conv = 123 tons) road repair.

Total road repair from Contract equals a total of (\$24,965.87), including repairing the intersections traffic signals (\$675.00), and a separate contract to deliver Item #4 (\$5,540.92).

Total cost of Work Completed = \$40,891.15 (Force Account and Contract)

WORK TO BE COMPLETED:

3. The subgrantee will use contract and/or force account work to repair 35 LF of concrete curb and 2.8 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), (14FT L x 6.5FT W x .35FT T), & (10FT L x 5FT W x .35FT T) at the northwesterly corner of the intersection, along with 20 LF of concrete curb and 1 CY of concrete sidewalk (15FT L x 5FT W x .35FT T), at the southwesterly corner, 15 LF of concrete curbing on the east side of south street, and 2 reinforced concrete pull boxes (2FT x 1FT).

In order to replace the curbs, the subgrantee will also need to sawcut the asphalt pavement 2 ft in front of the curbs at the full length of the curbs (2 + 2 + 35 + 2 + 2 + 20 + 2 + 2 + 15 = 82 LF). The subgrantee will then need to repair 2.2 TN of binder course asphalt (70FT L x 2FT W x 2.5IN T) and 1 TN (70FT L x 2FT W x 1IN T) of top course asphalt

In order to properly install the new sidewalk and curbs, the subgrantee will place 14.7 CY of subbase material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 1.5FT W x 1FT T) and 17.3 CY of subgrade material (15FT L x 5FT W x 1FT T), (14FT L x 6.5FT W x 1FT T), (10FT L x 5FT W x 1FT T), (15FT L x 5FT W x 1FT T), & (70FT L x 2.5FT W x 1FT T).

In order to follow codes and standards, the subgrantee will need to install 4 SQF of embedded detectable warning units on the sidewalk.

Total cost of Work to be Completed = \$14,661.85 (See attached NYSDOT Estimate)

*Project Notes:

*Material exact quantities taken from actual invoice and dimensions are only estimated.

*Equipment Sheet and Labor Sheets were derived from the applicant. Project Specialist deemed it necessary to use the Applicants Labor Sheet with Fringe included, but used the FEMA Templates to eliminate math errors.

*Actual Costs: FEMA staff have reviewed the documentation and costs provided by the applicant in support of this project and based on that review, the costs appear to meet the minimum eligibility standards. Actual materials used are from invoices, only dimensions of damage are estimated as work was completed at time of site visit. Only one picture was taken of damage during construction. Google Earth overview can see the actual repair.

*Record Retention: Complete records and cost documents for all approved work must be maintained for at least three years from the date the last project was completed or from the date final payment was received, whichever is later.

*Direct Administrative Costs: The SubGrantee requested Direct Administrative Costs (DAC) that is directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR §13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Subgrantee activities and are not included in any approved indirect cost rates. The breakdown of the labor and equipment hours along with the associated unit costs for the DAC amount listed on this PW will be sent to the JFO at a later date.

*Mitigation: No Mitigation opportunities identified because work already completed and no add-on mitigation is feasible.

DOCUMENTATION REVIEW: 20% or more sampling of the documentation was reviewed/validated and found to be complete and reasonable by the FEMA project specialist. If applicable, copies of applicant's pertinent pre-disaster policies, invoices, cancelled checks (or other proofs of payment) were reviewed and samples of payroll data are attached.

PROCUREMENT: If applicable to this project, The applicant is required to adhere to State Government Procurement rules and regulations and maintain adequate records to support the basis for all purchasing of goods and materials and contracting services for projects approved under the Public Assistance program, as stated in 44 CFR 13.36. The applicant has advised they have/will follow their normal procurement procedures.

PERMITS: The applicant must obtain all required federal, state, and local permits prior to the commencement of work

PA-02-NY-4020-PW-03920(1)

*****AMENDMENT*****

This amendment is written to

De-obligate funds for South street (Major Collector (16)) and Fulton Street (Minor Arterial (17)). These are FHWA roads and not eligible for FEMA funding through Public Assistance.

406 HMP Scope

Cost

Code	Quantity	Unit	Total Cost	Section
9999 (De-Obligate for FHWA Roads)	1.00	Lump Sum	(\$61,317.15)	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
0000 (*****AMENDMENT*****)	0.00	Lump Sum	\$0.00	Completed
9009 (Material)	1.00	Lump Sum	\$1,081.00	Completed
9999 (Construction Management)	1.00	Lump Sum	\$1,666.59	Completed
9007 (Labor)	1.00	Lump Sum	\$3,580.36	Completed
9901 (Direct Administrative Costs (Subgrantee))	1.00	Lump Sum	\$4,097.76	Completed
9008 (Equipment)	1.00	Lump Sum	\$5,048.00	Completed
9999 (NYSDOT Estimate)	1.00	Lump Sum	\$14,661.65	Completed
9001 (Contract)	1.00	Lump Sum	\$31,181.79	Completed

CRC Gross Cost	\$0.00
Total 406 HMP Cost	\$0.00
Total Insurance Reductions	\$0.00
CRC Net Cost	\$0.00
Federal Share (75.00%)	\$0.00
Non-Federal Share (25.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
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Drawdown History

EMMIE Drawdown Status As of Date	IFMIS Obligation #	Expenditure Number	Expended Date	Expended Amount
No Records				

Obligation History

Version #	Date Obligated	Obligated Cost	Cost Share	IFMIS Status	IFMIS Obligation #
0	5/30/2012	\$45,987.86	75%	Accepted	4020DRNYP00000001
1	7/17/2025	(\$45,987.86)	75%	Accepted	4020DRNYP00000001

Subgrant Conditions

- notification: If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. This condition was not monitored.
- permits: This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. This condition was not monitored.
- scope: Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders. This condition was not monitored.

Insurance

Additional Information

There is no additional insurance information on (PW# 3920)
4704230 - South Street and Fulton Street.

O&M Requirements

There are no Obtain and Maintain Requirements on (PW# 3920)
4704230 - South Street and Fulton Street.

406 Mitigation

There is no additional mitigation information on (PW# 3920)
4704230 - South Street and Fulton Street.

Environmental Historical Preservation

Is this project compliant with EHP laws, regulations, and executive orders?

(Unanswered)

EHP Conditions

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

EHP Additional Info

There is no additional environmental historical preservation on (PW# 3920) 4704230 - South Street and Fulton Street.

Final Reviews

Final Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Final Review step

Recipient Review

Reviewed By Not Reviewed

Reviewed On Not Reviewed

Review Comments

No comments available for the Recipient Review step

Project Signatures

Signed By Unsigned

Signed On Unsigned



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Witt
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 237-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing Transfer within Senior Center Budget Lines

BE IT RESOLVED, that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Treasurer to transfer funds within the Senior Center budget as follows, to cover Senior Center activity and event expenses expected through the end of the fiscal year.

FROM	TO	AMOUNT
A.2705.05 – Senior Donations	A.6772.05 – Program Use of Donations	\$1,500.00

Prepared by:

Attachments:

1. BOE agenda request August 12 2025



Senior Transportation: (845) 346-4070
Senior Activities: (845) 346-4071
Fax: (845) 346-4072

Center Information: (845) 346-4073
Senior Travel: (845) 346-4074
Director: (845) 346-4075

August 12, 2025

Board of Estimate
City of Middletown
16 James Street
Middletown, NY 10940

I respectfully request authorization from Board of Estimate and Common Council to authorize transfer within Senior Center budget lines to cover activity and event expenses expected to year-end, in the following manner,

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.2705.05	A.6772.05	\$1,500.00
Senior Donations	Program Use of Donations	

Respectfully Submitted,

Julisa Sierra

Julisa Sierra



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Green
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 238-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing Revised Agreement with Fusco Engineering for Design, Construction Management, and Incidental Services for the O&W Project

WHEREAS, on December 22, 2021 Fusco Engineering submitted a proposal for Design and Construction Management for the referenced project, which was approved by the Common Council under Resolution Index No. 58-22 in the amount of \$2,166,844.00, based on a project budget of \$11,650,000; and

WHEREAS, the project tenant changed from ABCD to RECAP, resulting in delays and requiring design changes; and

WHEREAS, actual construction bids received were in excess of \$30 million, excluding RECAP's share; and

WHEREAS, Fusco Engineering has submitted a revised proposal dated August 22, 2025, for

Design, Construction Management, and other incidental services, with a breakdown as follows:

- Design \$1,374,238.00
- Construction Management \$1,442,602.00
- Historical Tax Credit \$75,000.00
- Environmental Review \$84,030.00
- Parking Lot Subdivision & Design \$39,342.00
- Total \$3,015,212.00**
- Contingency \$150,342.00
- TOTAL PACKAGE \$3,165,554.00**

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the revised agreement with Fusco Engineering in the amount of \$3,165,554.00 for Design, Construction Management, and incidental services as set forth above.

BE IT FURTHER RESOLVED that the Common Council of the City of Middletown concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign the agreement.

Prepared by:
Jacob Tawil

Attachments:

1.	O&W August 2025 contract
----	--------------------------



CITY OF MIDDLETOWN, NEW YORK COMMON COUNCIL RECORD OF VOTE

THE FOLLOWING WAS PRESENTED

By: Alderwoman Wray
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 239-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing a Transfer within the Department of Public Works Budget for a Paint Striping Machine

BE IT RESOLVED that the Common Council authorizes the transfer of funds within the 2025 budget as follows, to cover the cost of a new paint striping machine.

FROM	AMOUNT TO
A.8160.100 – Sanitation Payroll \$8,435.00	A.5110.200 – Other Equipment

Prepared by:
Jacob Tawil

Attachments:

1.	paint and signs
----	-----------------

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: September 2, 2025
To: Honorable Members of the Board of Estimate
And Apportionment
Cc: Leonora Liz-Treasurer
Richard McCormack- City Clerk
From: Jacob Tawil-Commissioner of Public Works
Re: Transfer of Funds



We respectfully request a transfer within our 2025 budget lines to cover shortage in our Traffic Paint and Signs line due to installation of significantly more signs and using more paint as well. Cost increased for signs by 15% to 25%, see attached email from our vendor.

Enclosed also is the line expenditure report.

	FROM	AMOUNT	TO
1.	A.8160.100 Payroll	\$15,000.00	A.1620.477 Traffic paint & Signs

Thank you.

MC

Mary Connolly

From: Glenco Supply Inc. <glen-glencosupply.com@shared1.ccsend.com>
Sent: Tuesday, June 24, 2025 6:03 PM
To: Mary Connolly
Subject: Aluminum Tariffs

Follow Up Flag: Follow up
Flag Status: Flagged



June 24, 2025

To Our Valued Customers:

President Trump announced the increase of US Section 232 Tariffs on aluminum from 25% to 50% effective June 4th. This significant tariff adjustment directly impacts aluminum materials that are fundamental to our core aluminum sign and blanks products.

Current aluminum material costs are expected to increase by 15% - 25% depending on the specific aluminum product, with some items potentially seeing higher increases.

These price increase estimates only account for changes in the LME (London Metal Exchange) or MWP (Midwest Premium) and do not account for expected increases in converting, shipping, and labor costs.

Immediate Impacts:

- Aluminum Supply and Price: Aluminum import prices are driving domestically sourced aluminum prices higher due to higher domestic demand. There

is currently more demand than supply in the U.S. market.

- **Inventory Transition:** Our current inventory is largely committed to existing orders. As we replenish stock with higher-cost materials, you should expect price adjustments in the coming weeks.

Moving Forward:

- Existing orders will be honored at the pricing agreed upon at the time of order placement.

Material cost fluctuations create challenges for our business and it is our goal to minimize disruptions. Rest assured, we are well stocked and monitoring aluminum market conditions closely.

Sincerely,
Glen Abrams
President
Glenco Supply, Inc.

GLENCO SUPPLY INC | PO BOX 638 | OAKHURST, NJ 07755 US

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CITY OF MIDDLETOWN
Expense Ledger

Fiscal Year: 2025 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No./ Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
A.1620.477		TRAFFIC PAINT & SIGNS				56,000.00			
01/09/25	000199.204	AIREAGO CORP.	20250146				1,000.00	0.00	
01/09/25	000600.121	FRANKLIN PAINT CO. INC.	20250147				14,000.00	0.00	
01/09/25	000799.011	GLENCO SUPPLY INC.	20250148				40,000.00	0.00	
01/09/25	001360.000	MIDDLETOWN PRESS	20250149				1,000.00	0.00	
02/06/25	000799.011	GLENCO SUPPLY INC.	20250148	20250763	428413		(825.00)	0.00	
02/06/25	000799.011	GLENCO SUPPLY INC.	20250148	20250763	428413		0.00	825.00	
03/17/25	000799.011	GLENCO SUPPLY INC.	20250148	20251600	428904		(1,087.50)	0.00	
03/17/25	000799.011	GLENCO SUPPLY INC.	20250148	20251600	428904		0.00	1,087.50	
03/21/25	000799.011	GLENCO SUPPLY INC.	20250148	20251752	428904		(2,387.50)	0.00	
03/21/25	000799.011	GLENCO SUPPLY INC.	20250148	20251752	428904		0.00	2,387.50	
03/24/25	000799.011	GLENCO SUPPLY INC.	20250148	20251769	429064		(1,323.50)	0.00	
03/24/25	000799.011	GLENCO SUPPLY INC.	20250148	20251769	429064		0.00	1,323.50	
03/28/25	000799.011	GLENCO SUPPLY INC.	20250148	20251894	429064		(2,217.00)	0.00	
03/28/25	000799.011	GLENCO SUPPLY INC.	20250148	20251894	429064		0.00	2,217.00	
04/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20252063	429257		(643.00)	0.00	
04/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20252063	429257		0.00	643.00	
04/11/25	000799.011	GLENCO SUPPLY INC.	20250148	20252177	429257		(1,712.00)	0.00	
04/11/25	000799.011	GLENCO SUPPLY INC.	20250148	20252177	429257		0.00	1,712.00	
04/23/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20252353	429251		(6,763.78)	0.00	
04/23/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20252353	429251		0.00	6,763.78	
05/05/25	000799.011	GLENCO SUPPLY INC.	20250148	20252568	429416		(809.00)	0.00	
05/05/25	000799.011	GLENCO SUPPLY INC.	20250148	20252568	429416		0.00	809.00	
05/05/25	000199.204	AIREAGO CORP.	20250146	20252570	429392		(675.00)	0.00	
05/05/25	000199.204	AIREAGO CORP.	20250146	20252570	429392		0.00	675.00	
05/06/25	000799.011	GLENCO SUPPLY INC.	20250148				(5,000.00)	0.00	
05/07/25	000799.011	GLENCO SUPPLY INC.	20250148	20252638	429416		(583.00)	0.00	
05/07/25	000799.011	GLENCO SUPPLY INC.	20250148	20252638	429416		0.00	583.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		(325.00)	0.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		0.00	325.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		0.00	403.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		(500.00)	0.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		0.00	500.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		0.00	1,299.00	
05/14/25	000799.011	GLENCO SUPPLY INC.	20250148	20252775	429575		(393.00)	0.00	
05/14/25	000799.011	GLENCO SUPPLY INC.	20250148	20252775	429575		0.00	393.00	

CITY OF MIDDLETOWN

Expense Ledger

Fiscal Year: 2025 Period From: 1 To: 12 Trans. Date From: To:

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A.1620.477		TRAFFIC PAINT & SIGNS				56,000.00			
05/27/25	000799.011	GLENCO SUPPLY INC.	20250148	20252966	429784		(1,322.50)	0.00	
05/27/25	000799.011	GLENCO SUPPLY INC.	20250148	20252966	429784		0.00	1,322.50	
06/03/25	000799.011	GLENCO SUPPLY INC. -	20250148	20253229	429784		(472.50)	0.00	
06/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253229	429784		0.00	472.50	
06/09/25	000799.011	GLENCO SUPPLY INC.	20250148	20253357	429973		(3,075.00)	0.00	
06/09/25	000799.011	GLENCO SUPPLY INC.	20250148	20253357	429973		0.00	3,075.00	
06/20/25	000799.011	GLENCO SUPPLY INC.	20250148	20253668	429973		(225.00)	0.00	
06/20/25	000799.011	GLENCO SUPPLY INC.	20250148	20253668	429973		0.00	225.00	
06/30/25	000799.011	GLENCO SUPPLY INC.	20250148	20253807	430136		(3,056.00)	0.00	
06/30/25	000799.011	GLENCO SUPPLY INC.	20250148	20253807	430136		0.00	3,056.00	
07/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253911	430355		(2,313.00)	0.00	
07/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253911	430355		0.00	2,313.00	
07/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20253952	430355		(405.00)	0.00	
07/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20253952	430355		0.00	405.00	
07/10/25	000799.011	GLENCO SUPPLY INC.	20250148	20254041	430355		(5,798.25)	0.00	
07/10/25	000799.011	GLENCO SUPPLY INC.	20250148	20254041	430355		0.00	5,798.25	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254460	430504		(540.00)	0.00	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254460	430504		0.00	540.00	
08/04/25	001360.000	MIDDLETOWN PRESS	20250149	20254464	430530		(437.00)	0.00	
08/04/25	001360.000	MIDDLETOWN PRESS	20250149	20254464	430530		0.00	437.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254465	430493		(5,181.38)	0.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254465	430493		0.00	5,181.38	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254485	430493		(67.47)	0.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254485	430493		0.00	67.47	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		(5,812.25)	0.00	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		0.00	5,812.25	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		0.00	1,501.25	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		(1,987.37)	0.00	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,987.37	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,796.75	
08/08/25	001360.000	MIDDLETOWN PRESS	20250149	20254645	430493		(63.00)	0.00	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	(1,796.75)	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,858.75	

Grand Total

56,000.00	0.00	56,000.00	0.00
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NOTE: Requisitions Not Included in Totals



**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Kleiner
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 240-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

**Resolution Authorizing a Transfer within the Department of Public Works Budget for
Additional Signage and Painting**

WHEREAS, additional traffic signs were installed and more paint was used than originally budgeted, and sign costs increased by 15–25%, creating a shortage in the Traffic Paint and Signs line,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Middletown concurs with the Boars of Estimate and Apportionment and authorizes the Treasurer to transfer funds in the following manner:

FROM	AMOUNT TO
A.8160.100 – Sanitation Payroll	\$15,000.00 A.1620.477 – Traffic Paint & Signs

Prepared by:
Jacob Tawil

Attachments:

1.	paint and signs
----	-----------------

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: September 2, 2025
To: Honorable Members of the Board of Estimate
And Apportionment
Cc: Leonora Liz-Treasurer
Richard McCormack- City Clerk
From: Jacob Tawil-Commissioner of Public Works
Re: Transfer of Funds



We respectfully request a transfer within our 2025 budget lines to cover shortage in our Traffic Paint and Signs line due to installation of significantly more signs and using more paint as well. Cost increased for signs by 15% to 25%, see attached email from our vendor.

Enclosed also is the line expenditure report.

	FROM	AMOUNT	TO
1.	A.8160.100 Payroll	\$15,000.00	A.1620.477 Traffic paint & Signs

Thank you.

MC

Mary Connolly

From: Glenco Supply Inc. <glen-glencosupply.com@shared1.ccsend.com>
Sent: Tuesday, June 24, 2025 6:03 PM
To: Mary Connolly
Subject: Aluminum Tariffs

Follow Up Flag: Follow up
Flag Status: Flagged



June 24, 2025

To Our Valued Customers:

President Trump announced the increase of US Section 232 Tariffs on aluminum from 25% to 50% effective June 4th. This significant tariff adjustment directly impacts aluminum materials that are fundamental to our core aluminum sign and blanks products.

Current aluminum material costs are expected to increase by 15% - 25% depending on the specific aluminum product, with some items potentially seeing higher increases.

These price increase estimates only account for changes in the LME (London Metal Exchange) or MWP (Midwest Premium) and do not account for expected increases in converting, shipping, and labor costs.

Immediate Impacts:

- Aluminum Supply and Price: Aluminum import prices are driving domestically sourced aluminum prices higher due to higher domestic demand. There

is currently more demand than supply in the U.S. market.

- **Inventory Transition:** Our current inventory is largely committed to existing orders. As we replenish stock with higher-cost materials, you should expect price adjustments in the coming weeks.

Moving Forward:

- Existing orders will be honored at the pricing agreed upon at the time of order placement.

Material cost fluctuations create challenges for our business and it is our goal to minimize disruptions. Rest assured, we are well stocked and monitoring aluminum market conditions closely.

Sincerely,
Glen Abrams
President
Glenco Supply, Inc.

GLENCO SUPPLY INC | PO BOX 638 | OAKHURST, NJ 07755 US

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CITY OF MIDDLETOWN

Expense Ledger

Fiscal Year: 2025 Period From: 1 To: 12 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No./ Trans No.	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
A.1620.477		TRAFFIC PAINT & SIGNS				56,000.00			
01/09/25	000199.204	AIREAGO CORP.	20250146				1,000.00	0.00	
01/09/25	000600.121	FRANKLIN PAINT CO. INC.	20250147				14,000.00	0.00	
01/09/25	000799.011	GLENCO SUPPLY INC.	20250148				40,000.00	0.00	
01/09/25	001360.000	MIDDLETOWN PRESS	20250149				1,000.00	0.00	
02/06/25	000799.011	GLENCO SUPPLY INC.	20250148	20250763	428413		(825.00)	0.00	
02/06/25	000799.011	GLENCO SUPPLY INC.	20250148	20250763	428413		0.00	825.00	
03/17/25	000799.011	GLENCO SUPPLY INC.	20250148	20251600	428904		(1,087.50)	0.00	
03/17/25	000799.011	GLENCO SUPPLY INC.	20250148	20251600	428904		0.00	1,087.50	
03/21/25	000799.011	GLENCO SUPPLY INC.	20250148	20251752	428904		(2,387.50)	0.00	
03/21/25	000799.011	GLENCO SUPPLY INC.	20250148	20251752	428904		0.00	2,387.50	
03/24/25	000799.011	GLENCO SUPPLY INC.	20250148	20251769	429064		(1,323.50)	0.00	
03/24/25	000799.011	GLENCO SUPPLY INC.	20250148	20251769	429064		0.00	1,323.50	
03/28/25	000799.011	GLENCO SUPPLY INC.	20250148	20251894	429064		(2,217.00)	0.00	
03/28/25	000799.011	GLENCO SUPPLY INC.	20250148	20251894	429064		0.00	2,217.00	
04/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20252063	429257		(643.00)	0.00	
04/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20252063	429257		0.00	643.00	
04/11/25	000799.011	GLENCO SUPPLY INC.	20250148	20252177	429257		(1,712.00)	0.00	
04/11/25	000799.011	GLENCO SUPPLY INC.	20250148	20252177	429257		0.00	1,712.00	
04/23/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20252353	429251		(6,763.78)	0.00	
04/23/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20252353	429251		0.00	6,763.78	
05/05/25	000799.011	GLENCO SUPPLY INC.	20250148	20252568	429416		(809.00)	0.00	
05/05/25	000799.011	GLENCO SUPPLY INC.	20250148	20252568	429416		0.00	809.00	
05/05/25	000199.204	AIREAGO CORP.	20250146	20252570	429392		(675.00)	0.00	
05/05/25	000199.204	AIREAGO CORP.	20250146	20252570	429392		0.00	675.00	
05/06/25	000799.011	GLENCO SUPPLY INC.	20250148				(5,000.00)	0.00	
05/07/25	000799.011	GLENCO SUPPLY INC.	20250148	20252638	429416		(583.00)	0.00	
05/07/25	000799.011	GLENCO SUPPLY INC.	20250148	20252638	429416		0.00	583.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		(325.00)	0.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		0.00	325.00	
05/07/25	000199.204	AIREAGO CORP.	20250146	20252644	429392		0.00	403.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		(500.00)	0.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		0.00	500.00	
05/12/25	001360.000	MIDDLETOWN PRESS	20250149	20252721	429590		0.00	1,299.00	
05/14/25	000799.011	GLENCO SUPPLY INC.	20250148	20252775	429575		(393.00)	0.00	
05/14/25	000799.011	GLENCO SUPPLY INC.	20250148	20252775	429575		0.00	393.00	

CITY OF MIDDLETOWN

Expense Ledger

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A.1620.477		TRAFFIC PAINT & SIGNS				56,000.00			
05/27/25	000799.011	GLENCO SUPPLY INC.	20250148	20252966	429784		(1,322.50)	0.00	
05/27/25	000799.011	GLENCO SUPPLY INC.	20250148	20252966	429784		0.00	1,322.50	
06/03/25	000799.011	GLENCO SUPPLY INC. -	20250148	20253229	429784		(472.50)	0.00	
06/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253229	429784		0.00	472.50	
06/09/25	000799.011	GLENCO SUPPLY INC.	20250148	20253357	429973		(3,075.00)	0.00	
06/09/25	000799.011	GLENCO SUPPLY INC.	20250148	20253357	429973		0.00	3,075.00	
06/20/25	000799.011	GLENCO SUPPLY INC.	20250148	20253668	429973		(225.00)	0.00	
06/20/25	000799.011	GLENCO SUPPLY INC.	20250148	20253668	429973		0.00	225.00	
06/30/25	000799.011	GLENCO SUPPLY INC.	20250148	20253807	430136		(3,056.00)	0.00	
06/30/25	000799.011	GLENCO SUPPLY INC.	20250148	20253807	430136		0.00	3,056.00	
07/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253911	430355		(2,313.00)	0.00	
07/03/25	000799.011	GLENCO SUPPLY INC.	20250148	20253911	430355		0.00	2,313.00	
07/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20253952	430355		(405.00)	0.00	
07/08/25	000799.011	GLENCO SUPPLY INC.	20250148	20253952	430355		0.00	405.00	
07/10/25	000799.011	GLENCO SUPPLY INC.	20250148	20254041	430355		(5,798.25)	0.00	
07/10/25	000799.011	GLENCO SUPPLY INC.	20250148	20254041	430355		0.00	5,798.25	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254460	430504		(540.00)	0.00	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254460	430504		0.00	540.00	
08/04/25	001360.000	MIDDLETOWN PRESS	20250149	20254464	430530		(437.00)	0.00	
08/04/25	001360.000	MIDDLETOWN PRESS	20250149	20254464	430530		0.00	437.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254465	430493		(5,181.38)	0.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254465	430493		0.00	5,181.38	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254485	430493		(67.47)	0.00	
08/04/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254485	430493		0.00	67.47	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		(5,812.25)	0.00	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		0.00	5,812.25	
08/04/25	000799.011	GLENCO SUPPLY INC.	20250148	20254499	430504		0.00	1,501.25	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		(1,987.37)	0.00	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,987.37	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,796.75	
08/08/25	001360.000	MIDDLETOWN PRESS	20250149	20254645	430493		(63.00)	0.00	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	(1,796.75)	
08/08/25	000600.121	FRANKLIN PAINT CO. INC.	20250147	20254645	430493		0.00	1,858.75	

Grand Total

56,000.00	0.00	56,000.00	0.00
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NOTE: Requisitions Not Included in Totals



CITY OF MIDDLETOWN, NEW YORK COMMON COUNCIL RECORD OF VOTE

THE FOLLOWING WAS PRESENTED

By: Alderman Witt
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 241-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution to Accept National Fitness Campaign Grant Award

WHEREAS, the City of Middletown has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2025 initiative to install and activate outdoor Fitness Courts® in over 1000 municipalities and schools across the country, and;

WHEREAS, the City of Middletown will accept a \$40,000 National Grant from the NFC Grant Committee and Statewide Partners, and endeavor to provide a local match in the amount of \$165,000 from budgeted or internal funds within fiscal year 2025 to promote and implement a free-to-the-public outdoor Fitness Court®, and;

WHEREAS, the City of Middletown will endeavor to provide a local funding confirmation in the amount designated on the quote detailing the remaining funds for participation, provided by the National Fitness Campaign no later than September 19, 2025 as identified on the official Grant Program Requirement document.

WHEREAS, the City of Middletown believes joining the National Fitness Campaign is an important step in building a healthier community, commits to funding to participate in NFC's 2025 Campaign, and will earn local and regional recognition as a leader in providing accessible health and wellness infrastructure and programs.

NOW THEREFORE BE IT RESOLVED, that the City of Middletown will collaborate with NFC to join the National Fitness Campaign, implement the outdoor Fitness Court® program, and make fitness free for community residents and visitors.

Prepared by:
Raelynn Bertholf, Supt of Recreation and Parks

Attachments:

None



CITY OF MIDDLETOWN, NEW YORK COMMON COUNCIL RECORD OF VOTE

THE FOLLOWING WAS PRESENTED

By: Alderman Tobin
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 242-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing Partial Street Closure on Union Street for Senator Skoufis' Annual Community Resource Fair and BBQ

WHEREAS, the City of Middletown, in partnership with Senator James Skoufis, will sponsor the Middletown BBQ & Community Resource Fair on Saturday, September 20, 2025, with a rain date of Sunday, September 21, 2025, and

WHEREAS, it is necessary to close a portion of Union Street to ensure the safety and success of this community event,

NOW, THEREFORE, BE IT RESOLVED that the **Common Council of the City of Middletown, concurring with the Board of Estimate and Apportionment**, hereby authorizes the closure of Union Street on Saturday, September 20, 2025, from 9:00 a.m. to 4:00 p.m., with a rain date of Sunday, September 21, 2025, for the Middletown BBQ & Community Resource

Fair.

Prepared by:

Maria Bruni, Director of Economic and Community Development

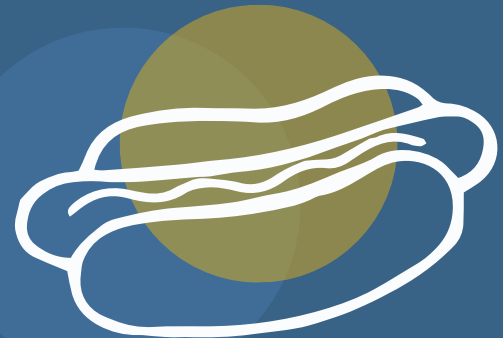
Attachments:

1.	Community Resource & BBQ Flyer - 2025
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MIDDLETOWN BBQ

AND
COMMUNITY
RESOURCE FAIR

FOOD AND BEVERAGE SPONSORED BY
THE CITY OF MIDDLETOWN, IN
PARTNERSHIP WITH SENATOR SKOUFIS

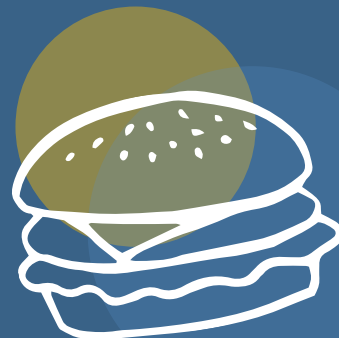


SAT. SEPT. 20
11:00AM-2:00PM



ERIE WAY PARK
1-31 UNION STREET
MIDDLETOWN NY 10940

- **FREE BBQ!**
- **FUN GAMES**
- **FACE PAINTING**
- **MUSIC BY
VARGAS PRODUCTIONS**



DISTRICT OFFICE
45 QUAKER AVE. SUITE 202
CORNWALL, NEW YORK 12518

E. SKOUFIS@NYSENATE.GOV
P. 845-567-1270

RAIN DATE:
SUNDAY, SEPT 21



JAMES SKOUFIS

State Senator



CITY OF MIDDLETOWN, NEW YORK COMMON COUNCIL RECORD OF VOTE

THE FOLLOWING WAS PRESENTED

By: Alderman Johnson
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 243-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing Street Closures at the Community Campus for the 2025 Arts & Cultural Festival

WHEREAS, the Asian American Community Alliance of Orange County, in partnership with Northern College and with the support of the City of Middletown, will present the 2025 Arts & Cultural Festival at the Middletown Community Campus on Saturday, September 27 and Sunday, September 28, 2025, and

WHEREAS, it is necessary to close certain streets to ensure the safety and success of this community event,

NOW, THEREFORE, BE IT RESOLVED that the **Common Council of the City of Middletown, concurring with the Board of Estimate and Apportionment**, hereby authorizes the closure of Jason Place, 1st Avenue, and Chancela Drive from **12:01 a.m. on Saturday, September 27, 2025, through 11:59 p.m. on Sunday, September 28, 2025, or at the**

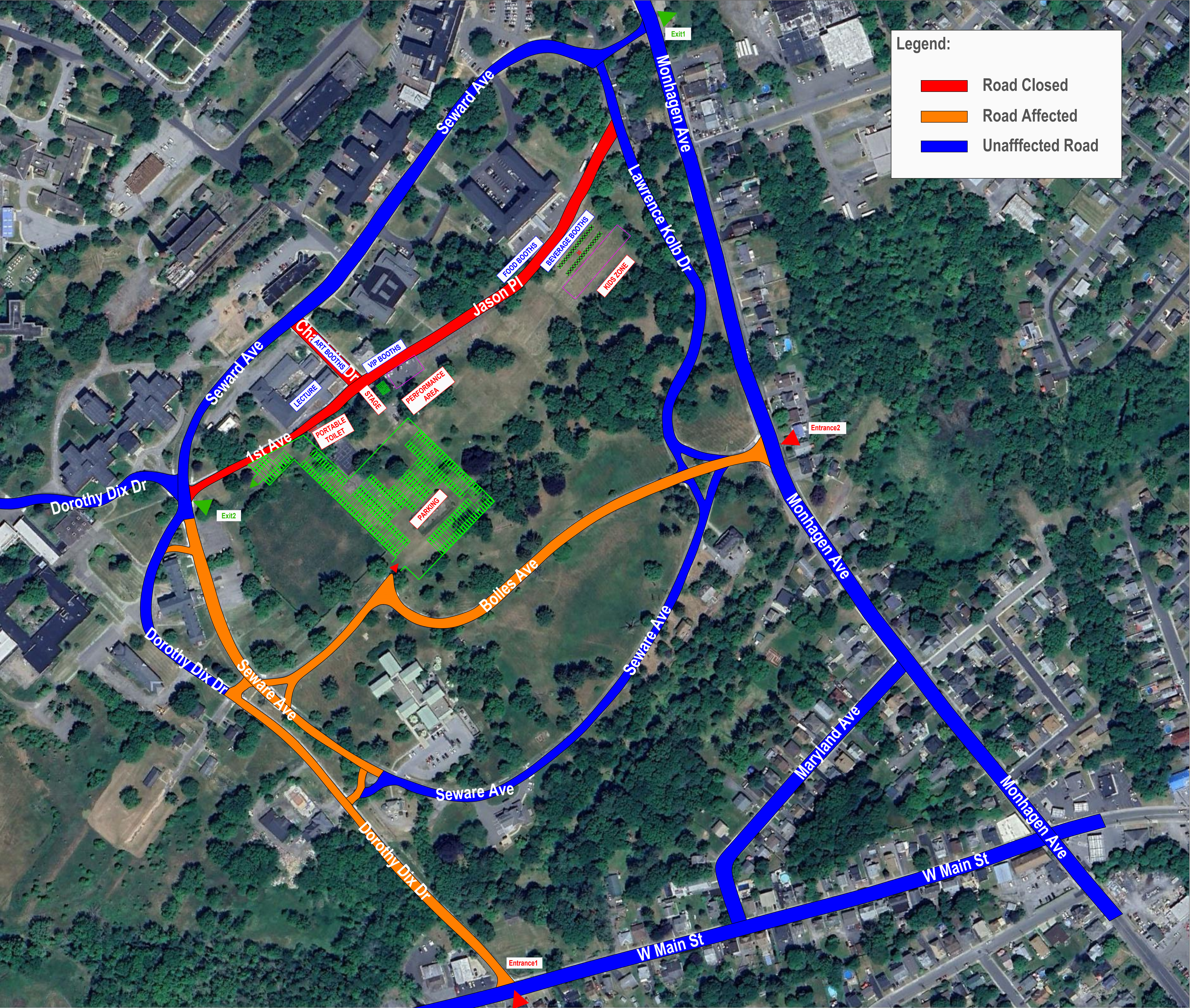
discretion of the Chief of Police or his designee, for the 2025 Arts & Cultural Festival.

Prepared by:

Maria Bruni, Director of Economic and Community Development

Attachments:

1.	Venue_Final-Model MCC 2025 Arts Culture Festival
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**CITY OF MIDDLETOWN, NEW YORK
COMMON COUNCIL
RECORD OF VOTE**

THE FOLLOWING WAS PRESENTED

By: Alderman Green
Seconded by: None
Date of Adoption: September 2, 2025
Index No: 244-25

I hereby certify that the attached is a true copy of a Resolution and/or Local Law adopted by the City of Middletown Common Council.

Richard P. McCormack
Clerk to the Common Council

Names	Ayes	Noes	Abstain	Absent
Ald. Tobin				
Ald. Jean-Francois				
Ald. Johnson				
Ald. Wray				
Ald. Kleiner				
Ald. Green				
Ald. Witt				
Ald. Masi				
Pres. Rodrigues				
Total				

I hereby approve the attached Resolution/Local Law.

Joseph M. DeStefano, Mayor

Date

Resolution Authorizing a Waiver of 30-Day Notification Requirement – Full Liquor License Application, The Taco Factory

WHEREAS, The Taco Factory, located at 40 ½ North Street, Middletown, New York, currently holds a license to serve wine and beer, and

WHEREAS, The Taco Factory is seeking a full liquor license for on-premises consumption pursuant to the Alcoholic Beverage Control Law, as amended by Assembly Bill A7578 sponsored by Assemblywoman Paula Kay, and

WHEREAS, under the Alcoholic Beverage Control Law, applicants are generally required to provide a 30-day notification to the municipality prior to submitting a full liquor license application to the New York State Liquor Authority, and

WHEREAS, the Common Council has received and reviewed the request of The Taco Factory

and has no objection to the granting of a full liquor license,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Middletown, hereby waives the 30-day notification requirement for The Taco Factory, located at 40 ½ North Street, Middletown, New York, to apply to the New York State Liquor Authority for a full liquor license for on-premises consumption.

Prepared by:
Rick McCormack, City Clerk

Attachments:

1.	Taco Factory Bill
2.	Taco Factory 30 Day Waiver Application

A 7578 Kay Same as **S 6417** SKOUFIS
Alcoholic Beverage Control Law
TITLE....Provides for a license to sell liquor at retail
for consumption on certain premises
04/01/25 referred to economic development
05/13/25 reported referred to ways and means
05/20/25 reported referred to rules
05/21/25 reported
05/21/25 rules report cal.236
05/21/25 ordered to third reading rules cal.236
05/21/25 passed assembly
05/21/25 delivered to senate
05/21/25 REFERRED TO COMMERCE,
ECONOMIC DEVELOPMENT AND
SMALL BUSINESS
06/04/25 SUBSTITUTED FOR S6417
06/04/25 3RD READING CAL.1274
06/04/25 PASSED SENATE
06/04/25 RETURNED TO ASSEMBLY
08/15/25 delivered to governor
08/22/25 signed chap.344

S6417 SKOUFIS Same as **A 7578** Kay
ON FILE: 03/13/25 Alcoholic Beverage Control Law
TITLE....Provides for a license to sell liquor at retail for
consumption on certain premises
03/13/25 REFERRED TO COMMERCE,
ECONOMIC DEVELOPMENT AND
SMALL BUSINESS
05/21/25 1ST REPORT CAL.1274
05/22/25 2ND REPORT CAL.
05/27/25 ADVANCED TO THIRD READING
06/04/25 SUBSTITUTED BY A7578
A07578 **Kay**
04/01/25 referred to economic development
05/13/25 reported referred to ways and means
05/20/25 reported referred to rules
05/21/25 reported
05/21/25 rules report cal.236
05/21/25 ordered to third reading rules cal.236
05/21/25 passed assembly
05/21/25 delivered to senate
05/21/25 REFERRED TO COMMERCE,
ECONOMIC DEVELOPMENT AND
SMALL BUSINESS
06/04/25 SUBSTITUTED FOR S6417
06/04/25 3RD READING CAL.1274
06/04/25 PASSED SENATE
06/04/25 RETURNED TO ASSEMBLY
08/15/25 delivered to governor
08/22/25 signed chap.344

KAY

Amd §64, ABC L

Provides for a license to sell liquor at retail for consumption on certain premises.

EFF. DATE 08/22/2025

STATE OF NEW YORK

7578

2025-2026 Regular Sessions

IN ASSEMBLY

April 1, 2025

Introduced by M. of A. KAY -- read once and referred to the Committee on Economic Development

AN ACT to amend the alcoholic beverage control law, in relation to providing for a license to sell liquor at retail for consumption on certain premises

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. Subdivision 7 of section 64 of the alcoholic beverage control law is amended by adding a new paragraph (e-17) to read as follows:

(e-17) Notwithstanding the provisions of paragraph (a) of this subdivision, the authority may issue a retail license for on-premises consumption for a premises which shall be located within two hundred feet of a building occupied as a school, church, synagogue or other place of worship, provided such premises constitute a premises for the sale of food or beverages at retail for consumption on the premises located wholly within the boundaries of the county of Orange in the city of Middletown, bounded and described as follows:

ALL that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being in the City of Middletown, County of Orange and State of New York, being shown and designated as Lot No. 10 on a certain map entitled, "Lands of Frank M. Stratton," which map was filed on January 2, 1896 in the Orange County Clerk's Office as Filed Map No. 222, bounded and described as follows:

BEGINNING at a point in the westerly line of North Street at the southeasterly corner of lands of 42 North Street LLC (Liber 14773 Page 760) and also being the northeasterly most corner of the herein described parcel;

THENCE from the said point or place of beginning and following along the westerly line of North Street, South 21 degrees 15 minutes 00 seconds West, 23.00 feet to a point;

EXPLANATION--Matter in italics (underscored) is new; matter in brackets [-] is old law to be omitted.

LBD10683-01-5

A. 7578

2

1 THENCE along the line of lands of Rehoboth Christian Center, Inc.
2 (Liber 4572 Page 146) and along a common party wall, North 68 degrees 45
3 minutes 00 seconds West, 100.25 feet to a point;

4 THENCE along an Alley Way, North 20 degrees 45 minutes 06 seconds
5 East, 23.00 feet to point;

6 THENCE along the lands of said 42 North Street LLC and along a common
7 party wall, South 68 degrees 45 minutes 00 seconds East, 100.45 feet to
8 the point or place of BEGINNING.

9 § 2. This act shall take effect immediately.

**NEW YORK STATE ASSEMBLY
MEMORANDUM IN SUPPORT OF LEGISLATION
submitted in accordance with Assembly Rule III, Sec 1(f)**

BILL NUMBER: A7578

SPONSOR: Kay

TITLE OF BILL:

An act to amend the alcoholic beverage control law, in relation to providing for a license to sell liquor at retail for consumption on certain premises

PURPOSE:

Allows The Taco Factory, a restaurant in the City of Middletown, to obtain a retail license for on-premises consumption despite being within 200' of a building occupied as a school or place of worship.

SUMMARY OF PROVISIONS:

Section 1: Amends subdivision 7 of section 64 of the alcoholic beverage control law, adding a new paragraph e-17 to allow the issuance of a retail license for on-premises consumption for a premises that is located within 200' of a building occupied as a school, church, synagogue, or other place of worship.

Section 2: Sets effective date.

JUSTIFICATION:

This bill would allow the State Liquor Authority to issue a retail license for on-premises consumption to The Taco Factory, which is located within 200' of a place of worship that supports the issuance of a full license.

PRIOR LEGISLATIVE HISTORY:

New Bill.

FISCAL IMPLICATIONS FOR STATE AND LOCAL GOVERNMENT:

Increased tax revenue.

EFFECTIVE DATE:

This act shall take effect immediately.



**State Liquor
Authority**

OFFICE USE ONLY		
☐ Original	☐ Amended	Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 1 of 2 of Form)

1. Date Notice Was Sent: August 27, 2025 1a. Delivered by: Personal Delivery with Proof of Receipt

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License

☒ New Application ☐ Renewal ☐ Alteration ☐ Corporate Change ☐ Removal ☒ Class Change

For **New** applicants, answer each question below using all information known to date.

For **Renewal** applicants, set forth your approved Method of Operation only.

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board: City of Middletown NY Planning Board

Applicant/Licensee Information

4. License Serial Number, if Applicable: 2206882 Expiration Date, if Applicable: _____

5. Applicant or Licensee Name: Tortilleria Parvinci Inc

6. Trade Name (if any): The Taco Factory

7. Street Address of Establishment: 40 ½ North Street and 40 North street (Second Floor)

8. City, Town or Village: Middletown , **NY** Zip Code: 10940

9. Business Telephone Number of Applicant/Licensee: 845-343-7171

10. Business Fax Number of Applicant/Licensee: 845-360-2461

11. Business E-mail of Applicant/Licensee: parvinci2001@yahoo.com

12. Type(s) of Alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

13. Extent of Food Service: ☒ Full food menu;
Full Kitchen run by a chef or cook ☐ Menu meets legal minimum food availability requirements;
Food prep area at minimum

14. Type of Establishment: Restaurant (Full Kitchen & Full Menu required)

15. Method of Operation: (Check all that apply)

☐ Seasonal Establishment	☒ Juke Box	☒ Disc Jockey	☒ Recorded Music	☒ Karaoke
☒ Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): <u>Mariachi</u>				
☒ Patron Dancing	☐ Employee Dancing	☐ Exotic Dancing	☐ Topless Entertainment	
☐ Video/Arcade Games	☐ Third Party Promoters	☐ Security Personnel		
☐ Other (specify): _____				

16. Licensed Outdoor Area: (Check all that apply)

☐ None	☐ Patio or Deck	☐ Rooftop	☐ Garden/Grounds	☐ Freestanding Covered Structure
☒ Sidewalk Cafe ☐ Other (specify): _____				



**State Liquor
Authority**

☐ Original

☐ Amended

Date _____

OFFICE USE ONLY

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**

(Page 2 of 2 of Form)

17. List the floor(s) of the building that the establishment is located on:
18. List the room number(s) the establishment is located in within the building, if appropriate:
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.
22. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (If Yes SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

23. Building Owner's Full Name:
24. Building Owner's Street Address:
25. City, Town or Village: State: Zip Code:
26. Business Telephone Number of Building Owner:

**Representative or Attorney representing the Applicant in Connection with the
application for a license to traffic in alcohol at the establishment identified in this notice**

27. Representative/Attorney's Full Name:
28. Street Address:
29. City, Town or Village: State: Zip Code:
30. Business Telephone Number of Representative/Attorney:
31. Business Email Address:

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: Title:

Signature: 