



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
JUNE 12, 2025**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Accept the Minutes of 06.02.25

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

New Business

Authorization to Accept Lions Club Camp Scholarship donation.

BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and accepts a \$1,000.00 Campership donation from the Middletown Lions Club.

BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes the Treasurer to deposit this donation into account A.2705.07 Summer Camp Scholarships.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to accept a change to a Part-Time Permanent Employees rate of pay in Recreation

BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes a salary change to the previously approved Part-Time Permanent employees per resolution Index No: 94-25.

Employee Old Rate New Rate Reason

Name

Jose Gonzalez \$22.50 \$28.75 Jose is the Director of Sports Camp +\$3.00, he will complete CPR/AED and First Aid +\$0.25 and complete Responding to Emergencies +\$3.00.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to accept State and Municipalities (“SAM”): Creation of a Pedestrian Walkway and Parking Lot; Project ID: 28344*The City of Middletown had previously been awarded \$250,000 in SAM funding through Assemblywoman Gunther’s for the above referenced projects.*

We are seeking the approval and endorsement from the Common Council to identify Mayor DeStefano as the authorized representative and sole signatory, and to authorize the Treasurer to temporarily borrow \$250,000 from the General Fund.

TEMPORARY BORROWING

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>GENERAL FUND BALANCE</i>	<i>H01.0001.201</i>	<i>\$250,000</i>
	<i>2025_A_OW PROJECT</i>	
	<i>PARKING AND WALKWAY</i>	

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Amendment to the Recreation and Parks Fee Schedule

BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes amending the City's Fee Schedule A490-1 Chapter F. Parks and Recreation Fees as per the below:

- 1. Change swimming pools' monthly passes to season passes and keep the price the same.*
- 2. Add a Family of 4 season pass. \$138 for City of Middletown Residents and \$345 for Non-Resident Fee. These prices are based on current monthly pass fees if 3 children and 1 adult purchased a pass. This new family rate would allow 1 child to go free.*

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Transfer Municipal Credit Card Services to Orange Bank & Trust Company and Authorizing the Mayor to Execute Related Agreements*WHEREAS, the City of Middletown currently uses TD Bank for credit card services; and WHEREAS, Orange Bank & Trust Company offers terms and services that better meet the municipality’s needs; and*

WHEREAS, transitioning to Orange Bank & Trust will improve efficiency and align with existing banking relationships;

BE IT RESOLVED by the Common Council of the City of Middletown as follows:

- 1. The municipality hereby authorizes the closure of credit card accounts with TD Bank and the establishment of new credit card services with Orange Bank & Trust Company.*
- 2. The Mayor is authorized to execute any agreements, applications, and documents required to implement this resolution.*
- 3. This resolution shall take effect immediately upon adoption.*

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorize the acceptance of Zelle Payments for Municipal Pool Admissions*WHEREAS, the City of Middletown operates a municipal swimming pools that collects revenue from admission fees,*

WHEREAS, the governing body recognizes the need to modernize and streamline payment collection methods for the convenience of residents and visitors; and

WHEREAS, Zelle is a secure, widely-used digital payment platform that facilitates real-time transfers between participating financial institutions; and

WHEREAS, the Treasurer has reviewed and recommended Zelle as an additional method for collecting Pool Revenue due to its efficiency, reduced transaction costs, and ease of use for the public;

BE IT RESOLVED by the City Council of the City of Middletown, as follows:

- 1. **Authorization to Accept Zelle Payments:** The hereby authorizes the acceptance of Zelle digital payments as a method of collecting Pool Revenue, effective immediately upon adoption of this Resolution.*
- 2. **Implementation:** The Treasurer is hereby directed to take all necessary steps to establish and maintain a Zelle account in coordination with the municipality's authorized depository bank.*
- 3. **Accounting and Reporting:** All Zelle payments received shall be properly documented, reconciled, and deposited into the appropriate municipal revenue account in accordance with established accounting procedures.*
- 4. **Security and Compliance:** The Treasurer shall ensure that all Zelle transactions comply with applicable financial, cybersecurity, and privacy policies, and that sufficient internal controls are in place to safeguard municipal funds.*
- 5. **Authorization to Execute Agreements:** The Mayor is hereby authorized to review, approve, and execute any agreements, forms, or documents necessary to implement the provisions of this Resolution, including but not limited to agreements with financial institutions or third-party service providers related to Zelle*
- 6. **Effective Date:** This Resolution shall take effect immediately upon its adoption.*

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None
ABSTAIN: None

Authorization to make a Budget Adjustment within the Fire Department to reflect the awarded CREST award from Senator Skoufis Office. BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to adjust \$52,000, in the following manner,

<i>INCREASE</i>	<i>A.3990 STATE AID</i>	<i>\$52,000</i>
<i>INCREASE</i>	<i>A.3410.202 PERSONAL</i>	<i>\$52,000</i>
	<i>PROTECTIVE EQUIPMENT</i>	

The Fire Department was awarded a CREST grant from Senator Skoufis towards the cost of personal protective equipment. The grant will reimburse the expense.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to approve the 2025-2026 SRO Contract agreement
BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the SRO agreement for 2025-2026

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

4 Winthrop - Water/Sewer Adjustment

Reduce to 10,000 gal

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

8-10 Park Place

Reduce to 25,000 gall.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

22 Commonwealth Ave - Water/Sewer

Tbles.Need to check the meter.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

18 Woodrose -Water/Sewer Adjustment

8/1 40,000 gal

12/24 40,000 gal

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Adjournment

@ 4:12 PM

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None