



**CITY OF MIDDLETOWN  
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES  
MARCH 27, 2025**

**Roll Call**

**Present:** Mayor DeStefano, Council President Rodrigues

**Absent:** Alderman Masi

**Approval of Minutes**

**Accept the Minutes of 3/13/25**

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**New Business**

**Authorization to approve the 2026 STOP DWI grant funding**

*Attached please find the contract with the County for our STOP-DWI enforcement period of March 10, 2024 through January 1, 2025. The total amount of the 1<sup>st</sup> period award is for unlimited hours of service or a dollar amount not to exceed \$6210. We will be notified at a later date of subsequent payments to cover the 2<sup>nd</sup> and 3<sup>rd</sup> periods of the year. These funds are to be paid to the City of Middletown and not to be reimbursed to the Police Department budget.*

*BE IT RESOLVED that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and accepts a \$6,210 grant award from Orange County for Stop DWI and authorize the mayor to sign it.*

*This contract must be signed in **blue ink**. Once the contract is signed, please return the original to us for forwarding to the County.*

*Also authorize the Treasurer to add this funding to the STOP DWI Budget line A.3141.103.*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to approve the contracts to secure the County Fire Safety Trailer for the National Night Out Against Crime and Kids Day Celebration events this summer**

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with the County Fire Safety Trailer for the National Night Out Against Crime and the Kids Celebration events this summer.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to accept donation from Middletown BID for the purchase of a new License Plate Reader**

*BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and accepts a \$4,000 donation from Middletown Downtown Business District for the purchase of a License Plate reader and its associated installation costs.*

*The revenue has been added to A.2705.06, the Police Donations line.*

*Upon approval to accept this funding, authorize the Treasurer to increase our A.3120.200 budget line by \$3500 for the LPR equipment purchase, and our A.3120.440 line by \$500 for the cost of installation.*

**Motion by:** None **Seconded by:** None

**AYES:** None

**NAYS:** None

**ABSTAIN:** None

**Authorization to approve a Debt Service Fund Balance transfer to cover the City Match portion of the Water System Improvements Phase 2**

BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes the Treasurer to transfer \$700,000, in the following manner,

| <i>FROM</i>                                                       | <i>TO</i>                  | <i>AMOUNT</i>    |
|-------------------------------------------------------------------|----------------------------|------------------|
| <i>DEBT SERVICE FUND</i>                                          | <i>H.0947.900</i>          | <i>\$700,000</i> |
| <i>BALANCE -</i>                                                  | <i>F_2018_Water System</i> |                  |
| <i>( Capital Hookup Fees - Water Improvements Phase 1 &amp; 2</i> |                            |                  |
| <i>)</i>                                                          |                            |                  |

*This transfer is to cover the City's match for the project. Other funding source is through the EPA grant.*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues  
**AYES:** Mayor DeStefano, Council President Rodrigues  
**NAYS:** None  
**ABSTAIN:** None

**Authorization to approve and adopt the Abandon Property - Unclaimed Funds Policy**  
*Requesting to approve and adopt the abandon property for unclaimed funds per New York State Abandon Property Law.*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues  
**AYES:** Mayor DeStefano, Council President Rodrigues  
**NAYS:** None  
**ABSTAIN:** None

**Authorization to transfer funds for the Court House Project** BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$999,977.50, in the following manner,

| <i>FROM</i>               | <i>TO</i>         | <i>AMOUNT</i>            |
|---------------------------|-------------------|--------------------------|
| <i>H.0996.900</i>         | <i>999,977.50</i> | <i>H.0916.900</i>        |
| <i>Infill Development</i> |                   | <i>A_2015_Courthouse</i> |
| <i>Project_Cancelled</i>  |                   |                          |

*This is to transfer a temporary borrowing originally from the Infill Development Project to the Courthouse Renovation Project. This will be reimbursed by Senator Skoufis Grant.*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues  
**AYES:** Mayor DeStefano, Council President Rodrigues  
**NAYS:** None  
**ABSTAIN:** None

**Request for increase in PT police officer hourly rate**  
*The Police Department is requesting consideration for the change of rate for the Part time police officer from \$25 per hour to \$32 per hour in an effort to be more competitive with neighboring departments. This change will have no impact on our 2025 police budget.*

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano  
**AYES:** Mayor DeStefano, Council President Rodrigues  
**NAYS:** None  
**ABSTAIN:** None

**Authorizes Agreements with Harry F. Rotolo & Sons Electric for Alarm System Monitoring for City Buildings**  
*BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes agreements with Harry F. Rotolo & Sons Electric for Alarm System Monitoring for City Buildings.*

*BE IT FURTHER RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign the*

*agreement.*

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Authorization to transfer from General Fund Balance to cover needed vehicle replacement within the DPW Fleet.**

*The Department of Public Works is respectfully requesting a transfer fund balance to cover needed vehicle/replacement vehicles within our DPW Fleet.*

*2- 2023 Durango Pursuit-White at \$39,767.80, that will replace our Code dept 2011 Tahoe and the vacant code vehicle*

*1-2024 Ram 1500-White at \$42,378.99 that will replace our 2017 Building inspector truck. The 2017 truck will move to the Lot Crew which is in need of a vehicle.*

*All 3 Vehicles are currently on the LOT as leftovers from previous years with lower costs using Onondaga #0010808 contracted pricing.*

| <i>FROM</i>                 | <i>AMOUNT</i>       | <i>TO</i>                  |
|-----------------------------|---------------------|----------------------------|
| <i>GENERAL FUND BALANCE</i> | <i>\$121,914.59</i> | <i>A.1490.201 Vehicles</i> |

**Motion by:** Council President Rodrigues **Seconded by:** Mayor DeStefano

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Water/Sewer/ Snow Removal/Lawn Maintenance Adjustment**

**5-11 Linden Place - snow removal**

TABLED

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None

**Adjournment**

**@ 4:26 P.M.**

**Motion by:** Mayor DeStefano **Seconded by:** Council President Rodrigues

**AYES:** Mayor DeStefano, Council President Rodrigues

**NAYS:** None

**ABSTAIN:** None