



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
MARCH 13, 2025**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Accept the Minutes of 2.27.25

Accept the Minutes of 2.27.25

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

New Business

Authorization to approve Senior Center Transportation Grant- Title III-B Amendment

I, Julisa Sierra, respectfully request the Board of Estimate to accept amendment #6 from Orange County, NY with Title-III B funding for additional funding for 2024 for an additional \$19,600.34.

I, Julisa Sierra, respectfully request the Title III-B Amendment # 6 and agreements be signed by the Mayor as stated.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to approve a transfer within the DPW budget BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$8,600 in the following manner,

FROM

TO

AMOUNT

F.8320.470-Water repairs to Building *F.8340.400-Water Contractual \$3,600*
F.8320.504-Water Shed *F.8340.400-Water Contractual \$5,000*

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Request approval to accept two recreation leaders from vendors as part-time employees at \$75 per instruction date

The Senior Citizen Department, Mulberry House Senior Center, respectfully requests the Mayor, Common Council and Board of Estimates' approval to accept the change of Elizabeth Mustion and Mitchell Saler from vendor to part-time recreation leader at the rate of \$75 per date of service.

If accepted, also request to amend the budget to include on the Senior Center Personnel budget line A.6772.100 from General Fund the amount of \$15,600 to assume these two positions for 2025 budget year.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Motion to table

Authorization to accept boxing equipment donation from Pratti Family

BE IT RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and accepts a boxing equipment donation from the Pratti family consisting of weights and a workout bench.

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization for Mayor to sign RainDrop proposal for Maple Hill Splash Pad.

BE IT FURTHER RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign the RainDrop Splash Pad Proposal.

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization for the Mayor to sign the Harry Rotolo Alarm Monitoring Agreement.

BE IT FURTHER RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes the Mayor to sign the Alarm Monitoring agreement. Harry F. Rotolo & Son will monitor our alarm system from April 1, 2025–March 31, 2026, for an annual fee of \$468.00.

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to Host a City-Wide Yard Sale and Waive Associated Fees

BE IT FURTHER RESOLVED; that the Common Council of the City of Middletown, NY, concurs with the Board of Estimate and Apportionment and authorizes hosting the Annual City Wide Yard Sale on June 7th and 8th, 2025, and September 13, 2025, that all associated fees that are customary for yard sales be waived for the duration of the event.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to approve the salary for the new HR Specialist

The Finance Department is requesting the approval of the starting salary of the new Human Resource Specialist to be \$60,405.80 effective upon the approval of the Common Council.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to approve the 2024 Fire Department LOSAP List

Authorization to approve the 2024 Fire Department LOSAP List

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to approve the City-Wide Part-Time Employee Rate Schedule for 2025

The Finance Department is requesting the approval of the attached Part-Time Rate Schedule for Budget year 2025. The funding is already budgeted for most employees. If not, the Department Heads are required to request the funding if needed. The effective date will be upon the approval of the Common Council.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Authorization to approve the engagement letter with Baker & Hostetler LLP for tax credit counseling services related to the O&W Project.

Requesting the Board of Estimate to approve the engagement letter with Baker & Hostetler LLP to serve as the special tax credit counsel to the City of Middletown and authorization for the mayor to sign the agreement. There is a \$10,000 retainer to be funded through the Capital Line H01.0005.900 O&W Project.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Adjustment Request

Snow Removal - 2 Hoffman

[AGENDA_ITEM_CUSTOM_TEXT_1]

Denied lack of motion

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Snow Removal - 75 Dolson

[AGENDA_ITEM_CUSTOM_TEXT_1]

denied lack of motion

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Lawn Maintenance - 114,117 and 122 Linden Avenue

[AGENDA_ITEM_CUSTOM_TEXT_1]

Denied lack of motion

Motion by: Alderman Masi **Seconded by:** None
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Snow Removal - 28 California Avenue

[AGENDA_ITEM_CUSTOM_TEXT_1]

Denied lack of motion

Motion by: Alderman Masi **Seconded by:** None
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Adjournment

@ 4: 23 P.M.

Motion by: Alderman Masi **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None