



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
FEBRUARY 27, 2025**

Roll Call

Present: Mayor DeStefano, Council President Rodrigues, Alderman Masi

Absent:

Approval of Minutes

Accept the Minutes of 02/13/2025

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

New Business

Authorization to approve transfer of General Fund Balance to cover the unexpected cost of HVAC system at the Paramount Theater BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$98,100 in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>General Fund Balance</i>	<i>A.1620.470</i>	<i>\$98,100.00</i>
	<i>Repairs to Building</i>	

Requesting the approval of the enclosed quote to hire Val Bruni Plumbing & Heating to complete the proposed HVAC work needed at the Paramount Theater in the backstage area. This is not a budgeted item and will require a transfer of funds from the General Fund balance.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi

AYES: Mayor DeStefano, Alderman Masi, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to approve lease between Congressmen Pat Ryan and the City of

Middletown for Office Space

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes a lease agreement with Congressman Pat Ryan for the use of office space located on the 3rd floor of City Hall. The space is shared along with Senator Skoufis and Assemblywoman Kay. The lease has been reviewed and approved by Corporation Council, Alex Smith.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi

NAYS: None

ABSTAIN: None

Authorization to Transfer within the 2024 Fire Department Budget for Year End*The Fire Department respectfully requests the Board of Estimates recommend and the Common Council approve a resolution to transfer the following monies in the 2024 Fire Department Operating Budget:*

<i>FROM</i>	<i>AMOUNT</i>	<i>TO</i>
<i>A.3410.220 UNIFORMS</i>	<i>1,000.00</i>	
<i>A.3410.492 FIRE RECOGNITION</i>	<i>500.00</i>	
<i>A.3410.495 MISCELLANEOUS</i>	<i>500.00</i>	
<i>TOTAL</i>	<i>2,000.00</i>	
<i>A.3410.480 OFFICE EXPENSE</i>		<i>500.00</i>
<i>A.3410.493 TRAINING FIELD</i>		<i>500.00</i>
<i>A.3410.500 PHYSICAL EXAMS</i>		<i>1,000.00</i>

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi

AYES: Council President Rodrigues, Alderman Masi, Mayor DeStefano

NAYS: None

ABSTAIN: None

Authorization to approve CPL proposal for Engineering and Construction Services for Water & DPW Roof Replacement and Repair

Whereas the Water Department and DPW building roofs are in need of replacement and/or repair and overlay.

Whereas the City has funded the budgetary cost of \$225,000 for the Water Dept and \$291,913 for the DPW building roof.

The Department of Public Works and Water Department is requesting the Board of Estimates to accept the CPL proposal for Engineering and Construction Admin services at a cost of \$20,667.00 per roof for a total of \$41,334. It's a properly budgeted item, based on preliminary estimates.

Motion by: Mayor DeStefano **Seconded by:** Alderman Masi
AYES: Mayor DeStefano, Alderman Masi, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to approve the Strategem Proposal for Security Upgrades for the Paramount Theater

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes a proposal by Strategem Security for security upgrades at the Paramount Theater.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement

This is an add-on to the already approved project upgrade of City-wide Security Upgrade. Project funding for the first half of the proposal is already being funded on project line H.1990.202 A_2023_Security System Upgrade. Funding will be needed at a later date for the second half of the proposal.

Motion by: Council President Rodrigues **Seconded by:** Alderman Masi
AYES: Council President Rodrigues, Alderman Masi, Mayor DeStefano
NAYS: None
ABSTAIN: None

Authorization to approve Quadriant 60-Month Lease Agreement for Mailing Machine and Mail Sorting

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an 60-month lease agreement with Quadriant for a new mailing machine and mail sorter

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

The current leasing with Pitney and Bowes is up in April 2025. Quadriant offers better services and the best value for mailing services. The competitive pricing offered and bidding through Sourcewell is \$514.32 per month.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues
AYES: Mayor DeStefano, Council President Rodrigues, Alderman Masi
NAYS: None
ABSTAIN: None

Denied for lack of motion

1 Royce Avenue - Snow Removal

Adjournment

@ 4:33 P.M

Motion by: Alderman Masi **Seconded by:** Council President Rodrigues

AYES: Council President Rodrigues, Alderman Masi, Mayor DeStefano

NAYS: None

ABSTAIN: None