



**CITY OF MIDDLETOWN
BOARD OF ESTIMATE AND APPORTIONMENT MINUTES
JANUARY 16, 2025**

Roll Call

Approval of Minutes

Accept the Minutes of 01/02/2025

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

New Business

Authorization to approve a transfer within the Water Department to cover shortage in 2024 BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$5,490.74, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>F.8340.484</i>	<i>F.8340.450</i>	<i>5,490.74</i>
<i>Water</i>	<i>Materials and Supplies</i>	
<i>Meters</i>		

To cover shortage of material and supplies within the Water Department

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to approve transfers within the 2024 Water Department budget to cover shortages BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$2,163, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>F.8330.415</i>	<i>F.8330.400</i>	<i>\$2,163</i>
<i>Light and Heat</i>	<i>Contractual Services</i>	

To cover shortages in 2024 in the Water Department.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to approve transfer to cover the cost of boiler repairs in the Recreation Department.BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$35,000.00, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>A.9000.A60 Health Insurance</i>	<i>A.8060.470 Repairs to Building</i>	<i>\$35,000</i>

For unforeseen repairs to the current leaking boiler and replace the current hot water heater with a gas water heater in the Recreation Department.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to approve the proposal from IWS for hauling and disposal of City MSW, garbage in 2025

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with *IWS* for the hauling and disposal of the City MSW, garbage, for the year 2025.

The City is able to use the Contract Award by Orange County, where IWS extends the same fees and charges per the County award. The new 2025 Contract has an increase per ton of MSW from \$87.54 to \$89.92. This is an increase of approximately \$30,000 in 2025 budget for this line.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to Transfer within the Water Department 2024 BudgetBE IT RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$21,000, in the following manner,

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
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<i>F.8320.100</i>	<i>F.8340.100</i>	<i>\$14,000.00</i>
<i>Pumping Station Personal Services</i>	<i>Distribution Systems Personal Services</i>	

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
<i>F.8320.100</i>	<i>F.8320.417</i>	<i>\$7,000.00</i>
<i>Pumping Station Personal Services</i>	<i>Gas & Oil</i>	

Respectfully requesting a transfer of funds as to cover the end of the year payroll shortage due to the employee's compensatory time pay out for the year 2024. Also requesting a transfer to cover the shortage in the Water Departments gas and oil line due to fuel that was needed to perform the pumping of the Indigot Reservoir. The requested funds are to be transferred into the 2024 lines.

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to accept 2025 OCYB Grant Funding for Youth Leadership, Junior Police Academy, and Youth Community Outreach programs

The City of Middletown Police Department has been approved for \$30,000 in funding from the Orange County Youth Bureau for 2025.

The purpose of these grants is to serve the youth of Middletown. Specifically, the Junior Police Academy, Youth Outreach, and the Youth Leadership Academy.

The Police Department requests that the newly established budget lines (number to be determined from Finance) be funded as follows:

Youth Leadership Academy \$10,000
Junior Police Academy \$10,000
Youth Community Outreach \$10,000

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano
AYES: Mayor DeStefano, Council President Rodrigues
NAYS: None
ABSTAIN: None

Authorization to accept 2025 DCJS/Skoufis Grant funding for National Night Out Against Crime Event

The City of Middletown Police Department has been awarded \$10,000 sponsored by Senator Skoufis' office. The funding will be used for operating expenses for our National Night Out Against Crime event.

Requesting to have a resolution prepared allowing us to accept this funding, and be added to a newly established DCJS/Skoufis expense grant line.

Motion by: Council President Rodrigues **Seconded by:** Mayor DeStefano

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to accept 2025 SNUG grant award to participate in the Anti-Violence Initiative

The City of Middletown Police Department has been awarded \$150,000 for the period of 6/1/2025-5/31/2026 to participate in the Anti-Violence initiative.

The Anti-Violence Initiatives program is aimed at utilizing the funds for operating expenses, travel, equipment, property, utilities, and or other operating expenses to support the services and expenses of gun violence prevention, street outreach, anti-violence, shooting/violence reduction programs. Requesting to accept the award and deposited to the pertaining line accordingly.

Motion by: Mayor DeStefano **Seconded by:** None

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorizes a 2% Pay Increase for the Executive Administrator of Civil Service

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an a 2% increase for the Executive Administrator of Civil Service effective January 1, 2025.

A motion was made by Mayor DeStefano and seconded by President Rodrigues to amend the resolution to read "Secretary to the Civil Service Commission.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Approve the Amended resolution.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorizes an Agreement with H2O for Management Services at the Water Treatment Plants

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with H2O for Management Services at the Water Treatment and Waste Water Treatment Plants at the following rates:

We are currently providing the following services to the City:

Service	Monthly Fee
Water Treatment Plant Chief Operator	\$24,062.50
Wastewater Chief Operator	\$21,525.00
Additional Full Time 3A Operator	\$10,393.75

The monthly rates for 2025 will be as follows:

Service	Current Fee	Net Change	New Monthly Fee
Water Treatment Plant Chief Operator	\$24,062.50	3.0%	24,784.30
Wastewater Chief Operator	\$21,525.00	3.0%	\$22,170.75
Additional Full Time 3A Operator	\$10,393.75	3.0%	\$10,705.50

At the sole discretion of the City, on a temporary full-time basis until the City can provide such services, H2O Innovation will provide the following:

Service	Hourly Fee
Water Treatment Plant Operator	\$75.00
Wastewater Operator	\$75.00

BE IT FURTHER RESOLVED that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Treasurer to transfer \$20,151.60, in the following manner, to cover the increase in contract price for 2025.

<i>FROM</i>	<i>TO</i>	<i>AMOUNT</i>
Water Fund	WTP-F.8330.400	\$8,661.60
Sewer Fund	STP-G.8130.400	\$11,490.00

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Authorization to Enter into an Agreement with the Humane Society of Port Jervis/Deerpark

BE IT RESOLVED; that the Board of Estimate and Apportionment authorizes an agreement with Humane Society of Port Jervis/Deerpark Inc.

BE IT FURTHER RESOLVED; that the Board of Estimate and Apportionment authorizes the Mayor to sign the agreement.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Water/Sewer/Lawn Maintenance Adjustment

Water Adjustment - 162-164 Monhagen Ave

A motion was made by Mayor DeStefano and seconded by President Rodriguez to reduce the water bill to 5000 gallons.

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: None

NAYS: None

ABSTAIN: None

Lien Expense - 46 West Conkling Avenue

Motion by: Mayor DeStefano **Seconded by:** Council President Rodrigues

AYES: Mayor DeStefano, Council President Rodrigues

NAYS: None

ABSTAIN: None

Adjournment